

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 41868
Invoice Date: 05/15/20
PO Number: B0365136
Check Number: 0268375
Check Amount: \$ 858.04
Check Date: 06/10/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0622939
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Mon May 18 13:02:35 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice 41868

Please see attached PreTrax Invoice dated 5/15/2020 for HR recruiting purposes. Approved for payment.

Thanks,

Dana Collsen

Human Resources/Administrative Assistant

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137

collsend@cod.edu

Phone: 630-942-2639

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Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date

5/15/2020

Invoice #

41868

Bill To

College of Duquesne
Attn: Michelle Olson
425 Fawcett Blvd
Glen Ellyn, IL 60137

APPROVED**05/19/20 - LINDA SANDS-VANKERK**

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
5/1/2020	Daniel Jacobson		Background Check	103.79
5/14/2020	Daniel Jacobson		Background Check	32.75
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 05/1				
Thank You for Your Business.			Total	\$136.54
Please Make All Checks Payable To PreTrax, Inc.				

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 41869
Invoice Date: 05/15/20
PO Number: B0365136
Check Number: 0268375
Check Amount: \$ 858.04
Check Date: 06/10/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0622940
Redaction Type: Other
Document Type: AP Invoice

Document Below

Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
5/15/2020	41869

Bill To

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

APPROVED**05/19/20 - LINDA SANDS-VANKERK**

Report Payable To:
PreTrax, Inc.

10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
5/5/2020	Julie Plesha		Background Check	32.00
5/5/2020	Julie Plesha		Background Check	32.00
5/1/2020	Julie Plesha		Background Check	41.25
5/7/2020	Julie Plesha		Background Check	41.25
4/29/2020	Julie Plesha		Background Check	32.00
5/1/2020	Julie Plesha		Background Check	41.25
5/6/2020	Julie Plesha		Background Check	32.00
5/7/2020	Julie Plesha		Background Check	32.00
5/5/2020	Julie Plesha		Background Check	41.25
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 05/19/20				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$325.00

From: collsend@cod.edu
Sent: Mon May 18 13:01:41 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice 41869

Please see attached PreTrax Invoice dated 5/15/2020 for HR recruiting purposes. Approved for payment.

Thanks,

Dana Collsen
Human Resources/Administrative Assistant
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
collsend@cod.edu
Phone: 630-942-2639

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Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 42005
Invoice Date: 05/31/20
PO Number: B0365136
Check Number: 0268375
Check Amount: \$ 858.04
Check Date: 06/10/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0624908
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Mon Jun 01 11:26:01 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: PreTrax Invoice 42005 - Ok to pay

Please see attached PreTrax Invoice 42005 dated 5/31/2020 for HR recruiting purposes. Approved for payment BO# 365136.

Thanks,

Dana Collsen
Human Resources/Administrative Assistant
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
collsend@cod.edu
Phone: 630-942-2639

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Background Investigations

Michelle Olson Rzeminski

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
5/31/2020	42005

Bill To

APPROVED

College of DuPage
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60137

LINDA SANDS-VANKERK

Remit Payment To:
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
5/21/2020	Daniel Jacobson		Background Check	17.75
5/18/2020	Oksanna Cichockyj		Background Check	32.00
5/18/2020	Oksanna Cichockyj		Background Check	32.00
5/18/2020	Oksanna Cichockyj		Background Check	32.00
5/18/2020	Oksanna Cichockyj		Background Check	32.00
5/20/2020	Oksanna Cichockyj		Background Check	32.00
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 06/				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$177.75

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1511453
Vendor Name: PRETRAX, INC.
Invoice Number: 42006
Invoice Date: 05/31/20
PO Number: B0365136
Check Number: 0268375
Check Amount: \$ 858.04
Check Date: 06/10/2020
Department ID: 00797
Reviewer Name: Jacquelyn Campagnolo
Voucher Number: V0624909
Redaction Type: None
Document Type: AP Invoice

Document Below

From: collsend@cod.edu
Sent: Mon Jun 01 11:33:34 CDT 2020
To: invoicing@cod.edu
CC: collsend@cod.edu
Subject: Pretrax Invoice 42006 - Ok to pay

Please see attached PreTrax Invoice 42006 dated 5/31/2020 for HR recruiting purposes. Approved for payment BO# 365136.

Thanks,

Dana Collsen
Human Resources/Administrative Assistant
College of DuPage
425 Fawell Blvd.
Glen Ellyn, IL 60137
collsend@cod.edu
Phone: 630-942-2639

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Background Investigations

PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022
(p) 440-247-1600

Date	Invoice #
5/31/2020	42006

Bill To

College Of DuPage-Adjunct Support Office
Attn: Michelle Olson
425 Fawell Blvd.
Glen Ellyn, IL 60117

APPROVED**06/03/20 - LINDA SANDS-VANKERK**

Permit Payment To
PreTrax, Inc.
10 Center Street
Chagrin Falls, OH 44022

Purchase Order

Terms

Net 15

Date	Recruiter	Applicant Name	Item	Amount
5/17/2020	Julie Plesha		Background Check	50.50
5/14/2020	Julie Plesha		Background Check	67.25
5/15/2020	Julie Plesha		Background Check	59.75
5/15/2020	Julie Plesha		Background Check	41.25
INVOICE REVIEWED OKAY TO PAY JACQUELYN CAMPAGNOLO 06/03/20				

Thank You for Your Business.

Please Make All Checks Payable To PreTrax, Inc.

Total

\$218.75