

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1510337
Vendor Name: OverDrive, Inc.
Invoice Number: CD0746520122301
Invoice Date: 04/30/20
PO Number: P0369571
Check Number: 0268369
Check Amount: \$ 11,272.00
Check Date: 06/10/2020
Department ID: 15240
Reviewer Name: Julie Taylor
Voucher Number: V0621758
Redaction Type: None
Document Type: AP Invoice

Document Below

From: millerl@cod.edu
Sent: Fri May 01 10:14:53 CDT 2020
To: invoicing@cod.edu
CC:
Subject: PO Number 369571 OverDrive

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

Customer ID	Invoice number	Internal purchase order ID(s)	Date
7465-0001	CD0746520122301	369571	April 30, 2020

OverDrive®

One OverDrive Way
Cleveland, OH 44125
USA

Phone: 216.573.6886 Fax: 216.573.6888

Email: invoicing@overdrive.com

You must either include a list of invoice numbers and amounts due with your payment, or email the information separately to invoicing@overdrive.com. Follow the steps below to pay your invoice.

Pay by check

Please make checks payable to OverDrive, Inc.

Remittance address:

PO Box 72117
Cleveland, OH 44192-0002
USA

Pay by credit card

Use one of the options below to pay by credit card.

1. Vendor login. Email invoicing@overdrive.com with URL, credentials, and instructions.
2. Per-charge manual authorization. Complete and return the credit card authorization form and, once on file, email invoicing@overdrive.com with the details of each requested charge.

Pay by ACH or wire

OverDrive banking instructions

5/1/20 PO # 369571

Bill to:
College of DuPage Library
425 Fawell Blvd.
Room SRC 2034
Glen Ellyn, IL 60137

Sold to:
College of DuPage Library

Payment terms:
On receipt

APPROVED

05/11/20 - JENNIFER MCINTOSH

#	Description	Cost
1	Deposit on Account for Content Purchases	\$5,272.00 USD

Subtotal: \$5,272.00 USD

Tax amount: \$0.00 USD

Total: **\$5,272.00 USD**

Amount due: **\$5,272.00 USD**
LLM

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1510337

Vendor Name: OverDrive, Inc.

Invoice Number: H-0065751

Invoice Date: 04/01/20

PO Number: P0369744

Check Number: 0268369

Check Amount: \$ 11,272.00

Check Date: 06/10/2020

Department ID: 15240

Reviewer Name: Julie Taylor

Voucher Number: V0623206

Redaction Type: None

Document Type: AP Invoice

Document Below

From: millerl@cod.edu
Sent: Tue May 26 08:11:11 CDT 2020
To: invoicing@cod.edu
CC:
Subject: PO 369744 OverDrive

Larisa Miller

Supervisor – Acquisitions
College of DuPage Library
425 Fawell Blvd.
SRC 2034
Glen Ellyn, IL 60137
630.942.3664 (v)
630.942-4646 (f)
millerl@cod.edu

Customer ID	Invoice number	Date
7465-0001	H-0065751	April 01, 2020

OverDrive®

PO # 369744

One OverDrive Way
Cleveland, OH 44125
USA
Phone: 216.573.6886 Fax: 216.573.6888
Email: invoicing@overdrive.com

Bill to:
College of DuPage Library
425 Fawell Blvd.
Room SRC 2034
Glen Ellyn, IL 60137

Sold to:
College of DuPage Library

Payment terms:
Within 30 days

You must either include a list of invoice numbers and amounts due with your payment, or email the information separately to invoicing@overdrive.com. Follow the steps below to pay your invoices.

Pay by check

Please make checks payable to OverDrive, Inc.

Remittance address:

PO Box 72117
Cleveland, OH 44197-0117
USA

APPROVED

06/02/20 - JENNIFER MCINTOSH

Pay by credit card

Use one of the options below to pay by credit card.

1. Vendor login. Email invoicing@overdrive.com with URL, credentials, and instructions.
2. Per-charge manual authorization. Complete and return the credit card authorization form and, once on file, email invoicing@overdrive.com with the details of each requested charge.

Pay by ACH or wire

OverDrive banking instructions

#	Description	Cost
1	Applied to Application License and Hosting For the Twelve Month Period April 2020 - March 2021	\$1,500.00 USD
2	Applied to Content Credit For the Twelve Month Period April 2020 - March 2021	\$4,500.00 USD
3	College Digital Library Fee of \$6,000 applied as follows: For the Twelve Month Period April 2020 - March 2021	\$0.00 USD

Subtotal: \$6,000.00 USD

Tax amount: \$0.00 USD

Total: **\$6,000.00 USD**

Amount due: **\$6,000.00 USD**
LLM