

Information:

Drawer: Accounts Payable - Invoices
Vendor Number: 1544316
Vendor Name: Lorensbergs Ltd
Invoice Number: LOR 6105
Invoice Date: 05/26/20
PO Number: P0369738
Check Number: 0268344
Check Amount: \$ 2,150.00
Check Date: 06/10/2020
Department ID: 00341
Reviewer Name: Glenn Glinke
Voucher Number: V0623197
Redaction Type: Other
Document Type: AP Invoice

Document Below

From: Jackie.Nicoll@lorensbergs.co.uk
Sent: Tue May 26 04:04:40 CDT 2020
To: invoicing@cod.edu
CC:
Subject: OVERDUE Invoice LOR 6105 from Lorensbergs Limited

Hi

Please find attached a copy of our overdue invoice LOR 6105 re your PO 369738. This was originally sent to our contact at the College in February but we have only today received a PO for it. Therefore please find attached a copy of the invoice complete with PO number. Please could you pass it for payment? Many thanks.

If you are not the correct person to send this to, require a hard copy in the post, or have any other query please do not hesitate to contact me.

Kind regards

Jackie

Jackie Nicoll
Accounts Controller
Monday-Thursday 9.00am – 3.30pm
Lorensbergs Ltd, 28 Castle Street, Hertford, SG14 1HH
T: +44 (0) 1992 415500
F: +44 (0) 1992 415508
www.lorensbergs.co.uk

www.twitter.com/lorensbergs

Registered Offices: 28 Castle Street, Hertford, Hertfordshire SG14 1HH. Reg No. 03878554. VAT No. 780336723.

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Lorensbergs Limited

28 Castle Street

Hertford

HERTS

SG14 1HH

Cust Vat Reg.	Company VAT Reg.	Tax Date	Invoice No.
	780336723	12/02/2020	LOR 6105

Invoice To
College of DuPage Accounts Payable 425 Favell Blvd Glen Ellyn, IL 60137 USA

APPROVED

05/28/20 - MARIANNE HUNNICUTT

		P.O. No.	Terms	Quote Ref No.
		369738	30 days	LOR 10198
Description	Qty	Rate	Amount	VAT
SAAS Service for Connect2 at Equipment for Arts, Communications & Hospitality Division - Photography 2500 bookings per annum - 1 checkout store (MAC278 Equip Room) Period of service 14 March 2020 - 13 March 2021 Customer Contact: Frank Jackowiak TO BE CONVERTED TO US \$ @1.4 = \$3010	1	2,150.00	2,150.00	Z
VAT Summary			Subtotal	GBP 2,150.00
Rate	GBP VAT	GBP NET	VAT Total	GBP 0.00
Z@0.0%	0.00	2,150.00		
TOTALS	0.00	2,150.00		
			Total	GBP 2,150.00

Phone No.	Fax No.	E-mail	Web Site
44(0)1992 413500	44(0)1992 415598	jackie.nicoll@lorensbergs.co.uk	www.lorensbergs.co.uk

INVOICE REVIEWED

OKAY TO PAY