SPEECH COMMUNICATION 1100 (IAI C2 900)
Fundamentals of Speech Communication
3 credit hours

This is an information sheet only, not the course syllabus.

COURSE DESCRIPTION
A variety of experiences that develop basic concepts of the oral communication process. The class includes communication theory as well as speech preparation and delivery. Highly recommended: Prior to enrollment, student should have A) a satisfactory score, as determined by the English faculty, on an English Composition entrance test, and B) evidence of having met the Reading Competency Requirement. Prerequisite: Course requires Reading Placement Test Score-Category One. (3 lecture hours)

REQUIRED AND RECOMMENDED COURSE MATERIALS
Please follow the instructions below to locate information on the textbook and other materials for this course.

1. From COD home page, click on myACCESS.
2. Click on Search for Credit Classes.
3. From the Term drop-down box select the term.
4. Choose your course from the Subjects drop-down menu.
5. In the Course # field, enter your course number.
6. In the Section field, enter the course section number if known.
7. From the Course Types drop-down menu select Internet/Online.
8. Scroll to the bottom of the page and click on SUBMIT.
9. Click on the Section Name and Title link.
10. Click on Click here for prices of required textbook(s) and supplies and course material information will be displayed.

Alternatively, you can visit the COD Bookstore website to find this information.

EVALUATION/GRADING
Your grade will be based on the work completed in each of three units. This is not a self-paced course. Each unit consists of a variety of weekly assignments that will introduce you to communication theory and practice, as well as prepare you for the preparation of a formal outline and delivery of a speech; two of the speeches will be informative and one will be persuasive. This online speech course requires three mandatory face-to-face meetings of up to four clock hours to complete the required speaking objectives. There may be one additional face-to-face Orientation Meeting at the beginning of the semester, based on individual instructor preference. See “Comments” posted online for the exact speech meeting dates and faculty-optinal orientation date for each class. The weekly assignments will be either emailed to the instructor or posted on the course Discussion Board or under Assignments for all students to see, read, and comment on.
Your final course grade will be computed as follows:

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<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100%</td>
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<tr>
<td>B</td>
<td>80-89%</td>
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<tr>
<td>C</td>
<td>70-79%</td>
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<td>D</td>
<td>60-69%</td>
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<tr>
<td>F</td>
<td>0-59%</td>
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**SATISFACTORY/FAIL OPTION**
The S/F grade option is available to students in this course. Contact the instructor or refer to the syllabus for details and conditions.

**INCOMPLETE GRADE POLICY**
Contact the instructor or refer to the course syllabus for details and conditions.