HUMAN SERVICES 2290
Appropriate Referral-Veteran’s Needs
1 credit hour

This is an information sheet only, not the course syllabus.

COURSE DESCRIPTION
Assessment of the veteran population for services and/or benefits. Topics of discussion will include family adjustment problems, parenting issues, post-traumatic stress disorder (PTSD), and other debilitating problems. Students will learn standardized assessment criteria and best practices used by the US Department of Veterans Affairs (VA). (1 lecture hour)

REQUIRED AND RECOMMENDED COURSE MATERIALS
Please follow the instructions below to locate information on the textbook and other materials for this course.

1. From COD home page, click on myACCESS.
2. Click on Search for Credit Classes.
3. From the Term drop-down box select the term.
4. Choose your course from the Subjects drop-down menu.
5. In the Course # field, enter your course number.
6. In the Section field, enter the course section number if known.
7. From the Course Types drop-down menu select Internet/Online.
8. Scroll to the bottom of the page and click on SUBMIT.
9. Click on the Section Name and Title link.
10. Click on Click here for prices of required textbook(s) and supplies and course material information will be displayed.

Alternatively, you can visit the COD Bookstore website to find this information.

ASSIGNMENTS

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance and Participation (5 pts. per week)</td>
<td>80</td>
</tr>
<tr>
<td>Discussion (15 pts. per week)</td>
<td>240</td>
</tr>
<tr>
<td>Syllabus Quiz</td>
<td>30</td>
</tr>
<tr>
<td>Pulse Quizzes (5) Lowest score counts towards PUSH points</td>
<td>200</td>
</tr>
<tr>
<td>Discussion Leader Role</td>
<td>150</td>
</tr>
<tr>
<td>Learner’s Self-Assessment</td>
<td>100</td>
</tr>
<tr>
<td>Final Exam (Comprehensive)</td>
<td>200</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1000</strong></td>
</tr>
</tbody>
</table>
GRADING

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>900 or more</td>
</tr>
<tr>
<td>B</td>
<td>800-899</td>
</tr>
<tr>
<td>C</td>
<td>700-799</td>
</tr>
<tr>
<td>D</td>
<td>600-699</td>
</tr>
<tr>
<td>F</td>
<td>599 or fewer</td>
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A
- Participation and contribution exceeding course requirements.
- Contributions drawn from thoughtful analysis or personal experience AND solid, documented investigation into the literature—inclusive of, and in addition to, assigned readings.

B
- Participation and contribution solidly meeting course requirements.
- Contributions drawn from personal experience AND documented reference to the literature—primarily assigned readings.

C
- Participation and contribution minimally addressing course requirements.
- Contributions drawn from personal experience with little, if any, documented reference to literature.

D
- Unsatisfactory completion of seminar.

F
- Insufficient completion of seminar.

TIMELINE IN WHICH GRADED WORK WILL BE RETURNED TO STUDENT
Grading will be returned to you within one week, unless otherwise notified. All grades will be posted on BLACKBOARD for your 24/7 review. It is incumbent on the student to be aware of their grade at all times.

INCOMPLETE GRADE:
The “I” or Incomplete grade is rare and contingent upon the existence of special or unusual circumstances as negotiated with the instructor prior to the end of the last session of the class. At least 50% of the all course assignments must be completed to even be considered for an incomplete. If “Incomplete” is granted, all work must be completed by end of following term. Otherwise, the “Incomplete” reverts to a D/F—requiring the participant to re-register and retake the course.

WITHDRAWAL POLICY
The student may withdraw from a course by contacting the Registration office up to the midterm date of the class. After that date you may withdraw only with written permission from your instructor, which you must bring to the Registration office. See COD catalog, “Withdrawal from Credit Classes” for details.

SATISFACTORY/FAIL OPTION
The S/F grade option is available to students in this course. Contact the instructor or refer to the syllabus for details and conditions.