COLLEGE OF DuPAGE

Regular Board of Trustees Meeting

May 21, 2015
1. Call to Order / Pledge of Allegiance

2. Roll Call
1. **SUBJECT**
   Approval of Regular Board Meeting Agenda.

2. **PURPOSE**
   At this time, the Board may approve tonight’s Agenda.

3. **RECOMMENDATION**
   It is recommended that the Board of Trustees approve tonight’s Regular Board Meeting Agenda.
ITEM(S) ON REQUEST

That the Board of Trustees approves the May 21, 2015 Regular Board Meeting Agenda.

______________________________  5/15/15
Administrative Assistant, Office of the President  Date

______________________________  5/15/15
Acting Interim President  Date
AGENDA

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. AGENDA
   3. A. Approval

4. PUBLIC COMMENT

5. STUDENT TRUSTEE'S REPORT

6. PRESIDENT’S REPORT, by Dr. Joseph Collins
   6. A. Meteorology Program
      • Paul Sirvatka, Professor Earth Science

7. CONSENT AGENDA** (Roll Call Vote)
   7. A. For Information: Standard Items
      None

   7. B. For Approval: Standard Items
      7. B. 1) Minutes
         a) March 19, 2015 Regular Board Meeting
         b) March 19, 2015 Closed Session – CONFIDENTIAL – for Board only
         c) April 30, 2015 Organizational Board Meeting
         d) April 30, 2015 Special Board Meeting
7. B. 2) **Bid Items**
   a) Firearms for Homeland Security Training Center

7. B. 3) **Requests for Proposals**
   a) Managed Print Services Contract Increase
   b) Online Steps-to-Enrollment Software Tool

7. B. 4) **Purchase Orders**
   a) Blackboard Collaborate Web Conferencing Annual License and Implementation
   b) Internet Recruitment Advertising Agency (Shaker)
   c) Internet Recruiting and Advertising with CareerBuilder
   d) Arrow Systems Integration – Voice PBX Upgrade

7. B. 5) **Personnel Actions**
   a) Ratification of Faculty Appointments
   b) Ratification of Classified Appointments
   c) Ratification of Classified Promotions / Transfers
   d) Ratification of Managerial Resignations / Terminations
   e) Ratification of Classified Resignations / Terminations

7. C. **For Approval: Construction-Related Items**

7. C. 1) Ratification of Construction Change Orders
   • Referendum-Related Projects
   • Capital Budget Projects

7. C. 2) **Approval of Construction Change Orders**
   • Referendum-Related Projects
   • Capital Budget Projects

7. D. **McAninch Arts Center (MAC) Renovation**
   Illinois Community College Board (ICCB) Statement of Final Construction Compliance

8. **NEW BUSINESS**

8. A. **For Information**
   1) Strategic Long Range Plan
   2) Proposed FY16 Budget

8. B. **For Approval**

8. B. 1) **Revision of Board Policies:**
   - Policy 5-5: The College Governing Board
   - Policy 5-10: Authority for Operations
   - Policy 5-15: Responsibilities of the Board
   - Policy 5-20: Authority of Members of the Board
   - Policy 5-85: Formulation of Board Policy
   - Policy 5-90: Formulation of Administrative Procedures
   - Policy 5-130: Agenda
   - Policy 5-165: Recording of Closed Minutes
   - Policy 5-195: Trustee Education and Attendance at Conferences
Adoption of New Board Policy:

Policy 5-171: Provision of Office Space and Related Resources for the Board

2) Approval Legal Invoices
3) Consulting Services – Levick Strategic Communications, LLC
4) IT Services – Schiff Hardin, LLP

9. **PUBLIC COMMENT**

10. **ANNOUNCEMENTS BY BOARD CHAIRMAN**

10. A. Communications

10. B. Calendar Dates

*Campus Events* (Note: * = Required Board Event)

- *Thursday, June 11, 2015 – Special Board Meeting – SSC2206 – 7:00 p.m.*
- *Thursday, June 25, 2015 – Regular Board Meeting – SSC-2206 – 7:00 p.m.*

11. **ADJOURN**

**FUTURE MEETINGS**

*Thursday, June 11, 2015*

*Thursday, June 25, 2015*

**7:00 p.m.** – Regular Board Meeting – **SSC-2206**

** Certain recurring recommendations may be included in the Consent Agenda at the discretion of the President. At the request of a Trustee or the President, an item may be removed from the Consent Agenda for separate discussion or approval.
4. PUBLIC COMMENT

5. STUDENT TRUSTEE’S REPORT

6. PRESIDENT’S REPORT, by Dr. Joseph Collins
7. CONSENT AGENDA

A. For INFORMATION: Standard Items

None
8. CONSENT AGENDA

B. For APPROVAL: Standard Items

1) Minutes
2) Bids
3) Requests for Proposals (RFP)
4) Purchase Orders (PO)
5) Personnel Actions
1. **SUBJECT**
   Approval of Board Meeting Minutes.

2. **REASON FOR CONSIDERATION**
   The minutes of all Board of Trustees Meetings of Community College District 502 must be approved by the Trustees at a public Board Meeting.

3. **BACKGROUND INFORMATION**
   Minutes are normally approved the month following the meeting dates.

4. **RECOMMENDATION**
   That the Board of Trustees approves the following Board Meeting Minutes:
   a) March 19, 2015 Regular Board Meeting
   b) March 19, 2015 Closed Session – CONFIDENTIAL – for Board only
   c) April 30, 2015 Organizational Meeting
   d) April 30, 2015 Special Board Meeting
SIGNATURE PAGE FOR APPROVAL OF BOARD MEETING MINUTES

ITEM(S) ON REQUEST
That the Board of Trustees approves the following Board Meeting Minutes:

a) March 19, 2015 Regular Board Meeting
b) March 19, 2015 Closed Session – CONFIDENTIAL – for Board only
c) April 30, 2015 Organizational Meeting
d) April 30, 2015 Special Board Meeting

[Signatures and dates]

Administrative Assistant, Office of the President

Acting Interim President

Date

Date
BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502
COUNTIES OF DuPAGE, COOK AND WILL
STATE OF ILLINOIS

MINUTES
REGULAR BOARD MEETING
THURSDAY, MARCH 19, 2015
HELD ON CAMPUS IN SSC-2206, GLEN ELLYN, IL

1. CALL TO ORDER
   At 7:05 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Birt.
   Chairman Birt led the Pledge of Allegiance.

2. ROLL CALL
   Chairman Birt asked Secretary O’Donnell to call the roll.
   Also Present: Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant, Office of the President.)

3. AGENDA
   3. A. Approval of Agenda. Chairman Birt called for a motion to approve tonight’s Agenda. Trustee McGuire moved, Trustee Svoboda seconded the motion.

   Chairman Birt asked Secretary O’Donnell to please call for a vote to approve the Agenda. On voice vote, Student Trustee Escamilla, Trustees Birt, Hamilton, McGuire, O’Donnell, Savage, Svoboda and Wozniak approved the Agenda for the Regular Board Meeting of March 19, 2015. The motion carried.

CLOSED SESSION
   At 7:08 p.m. Chairman Birt announced that the Board would move into Closed Session for the purpose of discussing the following: “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;” “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the
minutes of the closed meeting;” and “Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America.”

Chairman Birt called for a motion, Trustee Savage moved and Secretary O'Donnell seconded. On roll call, voting aye: Co-Vice Chairman Wozniak, Vice Chairman Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda and Chairman Birt. Motion carried unanimously.

RESUME OPEN MEETING
At 7:46 p.m. Trustee McGuire moved and Trustee Svoboda seconded closed session be adjourned. The Board of Trustees returned to open session. Secretary O'Donnell called the roll.


Also Present: Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., staff members, representatives of the press and visitors.

4. PUBLIC COMMENT
4. A. AGENDA RELATED COMMENTS FROM CITIZENS
   4. A. 1) District No. 502 Citizens
      • Laura Reigle spoke regarding the retention of a PR firm.
      • Kathy Hamilton spoke regarding the retention of a PR firm.
      • Mark Misiorowski spoke regarding the retention of a PR firm.
      • Paul LeFort spoke regarding Financial Statements and Financial Reports.
      • Claire Ball spoke regarding the retention of a PR firm.
      • Dan Bailey spoke regarding Financial Statements.
      • Miguel Marino spoke regarding Student Trustee Report, Preparing Tomorrow's Workforce.

   4. A. 2) Citizens-at-Large
      • Kirk Allen spoke regarding the retention of a PR firm and FOIA requests.
      • John Kraft spoke regarding the retention of a PR firm.
      • Jeanne Ives spoke regarding the performance audit and the retention of a PR firm.
      • Roger Kempa spoke regarding the auditor’s presentation, minutes and Dr. Breuder’s 2009 contract.
4. B. AGENDA RELATED COMMENTS FROM COLLEGE OF DuPAGE

4. B. 1) College of DuPage Employees
   - Glenn Hansen spoke regarding the retention of a PR firm.
   - Richard Jarman spoke regarding the minutes.

4. B. 2) College of DuPage Students
   - None

THE FOLLOWING NUMBERS ARE OUT OF SEQUENCE BUT ARE AS THEY OCCURRED DURING THE MEETING.

8. CONSENT AGENDA

Chairman Birt asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Vice Chairman Hamilton requested that all of 8.A.3(a), b) and c) Financial Statements and 8.B.2(a) and b) Financial Reports be pulled from the Consent Agenda to be discussed and voted on separately.

Trustee Svoboda moved and Secretary O'Donnell seconded, that the Board of Trustees approve the Consent Agenda consisting of the following items:

B. The following items for BOARD APPROVAL:
   1) Minutes
      a) February 19, 2015 Regular Board Meeting
   2) Items pulled to be voted on separately
   3) Bid Items
      a) **Booklet Maker for Print Services** to **Tomkins Printing, 5050 N. Rose Street, Schiller Park, IL 60176**, for the total amount of **$37,783.00**.
      
      b) **Student Resource Center (SRC) Lighting Retrofit** to the lowest responsible bidder, **Ross Electric, 2 S. 342 Harter Road, Kaneville, IL 60144**, for a total expenditure of **$36,200.00**.
      
      c) **Task Order: Irrigation Maintenance** rejects the bid received due to budgetary concerns and limited participation.
      
      d) **Task Order Maintenance: Landscape Work** reject the bids received due to budgetary concerns and limited participation.
      
      e) **Task Order: Roadway Maintenance Concrete** to the lowest responsible bidder, **Patriot Pavement Maintenance, Inc., 835 Seegers Road, Des Plaines, IL 60016**, for an estimated maximum annual expenditure of **$370,000.00**, and an estimated total three year expenditure of **$1,110,000.00**.
f) Task Order: Maintenance Painting to the lowest responsible bidder, Inverway Group LTD., 247 Woodwork Lane, Palatine, IL 60067, for an estimated annual expenditure of $70,000.00 and estimated three year total of $210,000.00 for Fiscal Year 2016 through 2018.

4) Requests for Proposals
None

5) Purchase Orders
a) Renewal of Paramedic Hospital Training Program with the following: Central DuPage Hospital, 25 N. Winfield Road, Winfield, IL 60190, totaling $134,400.00; Edward Hospital, 801 S. Washington Street, Naperville, IL 60540, totaling $80,640.00; and Good Samaritan Hospital, 3815 Highland Avenue, Downers Grove, IL 60515, totaling $168,000.00, for an overall expenditure of $383,040.00.

b) Culinary & Hospitality non-bid purchase of meat from Consumers Packing Company, 6492 Eagle Way, Chicago, IL 60678, for a total annual expenditure of $35,000.00.

c) WDCB-FM Radio Station for fundraiser space rental/catering from Drury Lane, 100 Drury Lane, Oakbrook Terrace, IL 60181 in the amount of $26,816.65.

d) WebEOC Professional Software Package for Homeland Security Training Center (HSTC) non-bid contract to Intermedix (ESi Acquisition, Inc.), 6541 N. Federal Highway, Suite 1000, Fort Lauderdale, FL 33008, for the total amount of $141,954.88.


6) Ratify the Personnel Actions
a) Ratification of Faculty Appointments
b) Ratification of Managerial Appointments
c) Ratification of Classified Appointments
d) Ratification of Classified Promotions / Transfers
e) Ratification of Faculty Resignations / Terminations
f) Ratification of Managerial Resignations / Terminations
g) Ratification of Classified Resignations / Terminations
h) Ratification of Faculty Retirements
i) Ratification of Classified Retirements

8. C. The following Construction-Related items were approved:
1) Ratification of Construction Change Orders
• Referendum-Related Projects

• **HOMELAND TRAINING CENTER – POWER #014: $3,583.00.** This change is for revised plumbing fixtures in the men’s and women’s washrooms. *This change is the result of an oversight by the Architect/Engineer.*

• **HOMELAND TRAINING CENTER – POWER #020: $3,248.00.** This change is to add additional silt fencing around stockpiled soils. This change is required by the County’s storm water engineers. *This is an unforeseen condition change.*

• **HOMELAND TRAINING CENTER – POWER #023: CREDIT ($7,961.00).** This change modifies doors and hardware throughout the building. *This is an Owner-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #030: CREDIT ($905.00).** This change is to reduce the pipe size from 4” to 3”. *This is an Architect/Engineer-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #031: CREDIT ($535.00).** This change removes the spring vibration isolators at the VAV boxes. *This is an Architect/Engineer-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #032: CREDIT ($6,339.00).** This change revises 3 door types and hardware in the range prep room from ballistic to standard insulated doors and hardware. *This is an Owner-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #033: $827.00.** This change is to add an additional electrical floor box for the new lobby furniture. *This is an Owner-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #036: $6,949.00.** This change is for the premium time to complete shut-down work to cut into existing power cables and install new fuses in the switch gear on the weekend. *This change is the result of an oversight by the Architect/Engineer.*

• **HOMELAND TRAINING CENTER – POWER #037: $12,447.00.** The site utility contractor uncovered an existing water and sanitary pipe that is in conflict with a new storm line. This change adds a new catch basin and revises an existing catch basin to avoid the existing pipes. *This change is the result of an oversight by the Architect/Engineer.*

• **HOMELAND TRAINING CENTER – POWER #038: $539.00.** The site utility contractor uncovered an undocumented pipe. This change was to verify if the pipe was still active or abandoned. Line was found to be an active sewer line. *This is an unforeseen condition change.*

• **HOMELAND TRAINING CENTER – POWER #039: $15,981.00.** This change is to add a wheel chair lift to access the range simulator platform. *This is an Owner-Requested change.*

• **HOMELAND TRAINING CENTER – POWER #040: $4,060.00.** This change is to add additional masonry to create an area of rescue in the basement stair. *This is a Code-Required change.*
• **HOMELAND TRAINING CENTER – POWER #041: $4,117.00.** This change revises the floor finishes in the work room, conference room and office. *This is an Owner-Requested Change.*
  
  • Capital Budget Projects
    • None

2) **Approval of Construction Change Orders**

• **Referendum-Related Projects**

• **PE RENOVATION – LEGAT #002: $102,695.25.** This change increases Legat’s contract for their additional services work provided throughout the PE project. These additional services relate to individual work items that were previously approved and accepted by the Project team. These additional services include redesigning the failing natatorium exterior wall, food service area, design service for various alternate project items, and additional pool design work related to code review items. *This is an Owner-Requested Change.*
  
  • Capital Budget Projects
    • None

Chairman Birt asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary O'Donnell called the roll for approval of the Consent Agenda items. Voting aye: Vice Chairman Hamilton, Trustee McGuire, Trustees Savage and Svoboda, Co-Vice Chair Wozniak and Chair Birt. Motion to approve all Consent Agenda items listed above carried.

Chairman Birt announced that items 8.A.1) and 8.A.2) were inadvertently left out, but were to be included as part of the consent agenda since Trustee Hamilton did not request that these items be pulled from the Consent Agenda.

The following items were removed from the Consent Agenda:

**8. A. 3) a), b) and c) Financial Statements**

Chairman Birt called for a motion to approve Item 8.A.3)a), b) and c) pulled from the Consent Agenda, Trustee Savage moved and Trustee McGuire seconded.

Vice Chairman Hamilton said that she will not vote for these items until there is an establishment of an audit committee who is brought up to best practices.

Chairman Birt asked Secretary O'Donnell to call the roll. Student Trustee Escamilla’s preference is for the motion. Voting aye: Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chairman Wozniak and Chairman Birt. Voting nay: Vice Chairman Hamilton. Motion passed.
8. B. 2) a) and b)  Financial Reports

Chairman Birt called for a motion to approve Item 8.B.2)a) and b) pulled from the Consent Agenda, Trustee Savage moved and Trustee McGuire seconded.

Vice Chairman Hamilton stated she will not vote for these items until there is a policy on Imprest statements.

Trustee Savage, Trustee Svoboda, Trustee McGuire and Co-Vice Chairman Wozniak all questioned Vice Chairman Hamilton to specifically point out which items on this month’s report are in question.

Chairman Birt asked Secretary O'Donnell to call the roll. Student Trustee Escamilla’s preference is for the motion. Voting aye: Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chairman Wozniak and Chairman Birt. Voting nay: Vice Chairman Hamilton. Motion passed.

5. STUDENT TRUSTEE’S REPORT
   5. A. Preparing Tomorrow’s Workforce
      • Student Trustee Escamilla announced that this would be his last board meeting and that he attended his last ISAC meeting. He also introduced three students who have participated in the internship program:
         o Julianne Wiggins spoke on the Disney Internship.
         o Joshua Schweitzer spoke on the Criminal Justice Internship.
         o Brooke Yergovich spoke on the Hospitality Internship.

At 8:46 p.m. Chairman Birt called for a motion to take a brief break. Trustee Savage moved and Trustee McGuire seconded the motion. Secretary O'Donnell called a voice vote. On roll voting aye: Student Trustee Escamilla, Trustees Birt, Hamilton, McGuire, O'Donnell, Savage, Svoboda and Wozniak. Motion passed.

At 9:09 p.m. meeting reconvened.

6. PRESIDENT’S REPORT
   • None

7. PRESENTATIONS
   • None

NUMBERING BACK IN SEQUENCE WITH AGENDA.

9. NEW BUSINESS
   A. For Information Only:
      1) Revision of Board Policy: 15-460, CDL Employee Drug Testing Program.

   B. For Approval:
1) Trustee Svoboda moved and Trustee Savage seconded that the Board of Trustees approve the Welding Technology AAS Degree Program. Chairman Birt asked Secretary O'Donnell to call the roll. Student Trustee Escamilla’s preference is for the motion. On roll call voting aye: Vice Chairman Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chairman Wozniak and Chairman Erin Birt. Motion passed unanimously.

2) Trustee McGuire moved and Trustee Savage seconded that the Board of Trustees approve the Intergovernmental Agreement between County of DuPage and Community College District No. 502.

Trustee McGuire commented that this is a reciprocal agreement and a good plan to have in place in case of a disaster.

Chairman Birt asked Secretary O'Donnell to call the roll. Student Trustee Escamilla’s preference is for the motion. On roll call voting aye: Vice Chairman Hamilton, Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chairman Wozniak and Chairman Erin Birt. Motion passed unanimously.

3) Trustee McGuire moved and Co-Vice Chairman Wozniak seconded that the Board of Trustees approve the Ratification and Approval of the Retention of Res Publica Group by the College's Legal Counsel, Franczek Radelet P.C.

Vice Chairman Hamilton commented that the Board found the wrong way to do the wrong thing by hiring a PR firm to misinform the public about the state audit.

Chairman Birt clarified that the College never said no to a state audit and asked Vice Chairman Hamilton to stop misinforming the public. The Board is doing their due diligence.

Vice Chairman Hamilton mentioned that the PR firm has already started working.

Trustee Svoboda asked that Chairman Birt continue her discussion regarding the state audit.

Chairman Birt explained that the Board was in the process of gathering information to help the public understand what the true facts are.

Trustee Svoboda asked that Respicio Vazquez explain the need for the PR firm.

Attorney Respicio Vazquez explained that, due to an increase of inquiries
from the media and the public, Res Publica was retained to assist and work with legal counsel in responding to such inquiries since they touched upon the College’s legal matters. Res Publica is not preventing information from reaching the public, but rather it would assist in providing information to the public without jeopardizing the College’s legal matters which may negatively affect the College’s legal interests, and in turn negatively affect the taxpayers.

Co-Vice Chairman Wozniak mentioned that he is not objecting to a state audit, but that he is objecting that the College pay for such audit.

Attorney Respicio Vazquez clarified that the state audit is separate and apart from the motion that is before the Board. Any decision related to the state audit is not part of the motion that is before the Board at this time.

Chairman Birt asked Secretary O'Donnell to call the roll. Student Trustee Escamilla’s preference is for the motion. On roll call voting aye: Trustee McGuire, Secretary O'Donnell, Trustees Savage and Svoboda, Co-Vice Chairman Wozniak and Chairman Erin Birt. On roll call voting nay: Vice Chairman Hamilton. Motion passed.

10. TRUSTEE DISCUSSION ITEMS
None

11. GENERAL PUBLIC COMMENTS
- Laura Reigle spoke regarding auxiliary presentation.
- Mary Ann Zlotow spoke regarding running COD like a business.
- Jan Shaw spoke regarding meeting minutes and meeting videos.
- Kirk Allen spoke regarding Dr. Breuder’s contract and US Bank contract.
- John Kraft spoke regarding FOIA requests.
- Roger Kempa spoke regarding forensic audit.
- Richard Jarman spoke regarding Board election.
- Jean Kartje spoke regarding questions about her integrity and ethics.
- Charles Bernstein spoke regarding accounting at Waterleaf.

12. ANNOUNCEMENTS:
   ICCTA
   - Trustee Svoboda reported that after a presentation by several speakers, it was decided that the vote on the Applied Baccalaureate will be put on hold while a study committee is put in place to further look into offering Baccalaureate degrees at community colleges and the impact it has had on other community colleges in other states.
   - Trustee Savage agreed that the guest speakers from other states made an impact and that more time was needed before putting the matter up for a vote.
Foundation Report

- The Foundation has raised nearly $2.1 million fiscal year to date toward their $3.2 million dollar goal.
- The Planned Giving Advisory Committee of the Foundation Board is hosting monthly seminars beginning March 18, 2015 to educate faculty, staff, retirees and the community on the importance of estate planning. Seminar topics range from retirement planning through elder law/care options.
- The renewed COD Foundation website launched on March 15, 2015.
- Fall 2015 scholarships are open for application and the application deadline has been extended to April 1, 2015. To date, over 1,400 applications have been received. We encourage all students to visit [www.cod.edu/scholarship](http://www.cod.edu/scholarship) and apply!
- The College of DuPage (COD) Office of Alumni Relations, supported by the COD Foundation, launched in early 2015 and is working on an engagement plan to build long-term relationships with the over 120,000 COD alumni and friends.
  - We encourage all Alumni and friends to connect with us, whether it be via email at alumni@cod.edu or social medial.
  - As part of our Alumni engagement efforts please consider joining Dennis Barsema, member of the inaugural Distinguished Alumni class of 2014, returning to COD’s campus on Thursday, March 26 to speak on “Leadership in a Socially Conscious World.” This free lecture is open to all and begins at 10:00 a.m. in the Belushi Performance Hall in the McAninch Arts Center.
  - Please note, nominations for the 2015 Distinguished Alumni Awards are now open. Information on the program and how to nominate an alum is located at [www.cod.edu](http://www.cod.edu). Please note that the nomination period closed April 30, 2015. The 2nd Annual Distinguished Alumni Award reception will be held in mid-November.

Other Announcements

- Trustee Svoboda mentioned that the Adade Wheeler Woman of Distinction Awards was also going on at the same time as the Board meeting.

13. ADJOURN

At 10:01 p.m., Chairman Birt noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Secretary O'Donnell moved, Trustee McGuire seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: ________________________________

Allison O'Donnell, Secretary

Approved: April 16, 2015

By: ________________________________

Erin Birt, Board Chairman
3/19/15 Closed Session Minutes
Regular Board of Trustees Meeting

CONFIDENTIAL

FOR BOARD ONLY
Chairman Birt called the April 30, 2015 Organizational Meeting of the Board of Trustees to order. Chairman Birt was not feeling well, so she asked Dr. Joseph Collins to take over.

Dr. Collins, Executive Vice President announced that according to the Community College Act in the instance of the Organizational Meeting if the Chair is unable to conduct the meeting, the President or the Chief Executive Officer of the Institution runs the Organizational Meeting. So therefore I will run the Organizational Meeting until the officers are elected and seated by the new Board of Trustees.

Dr. Collins asked Trustee Napolitano to serve as Board Secretary Pro Tem until the election of Board Secretary. Trustee Napolitano accepted.

1. **INTRODUCTION OF NEWLY ELECTED TRUSTEES AND STUDENT TRUSTEE**
   Dr. Joseph Collins introduced the newly elected trustees and our student trustee. Charles Bernstein, Deanne Mazzochi, Frank Napolitano and our Student Trustee Gloria Roark.

   Dr. Collins asks Secretary Pro Tem Napolitano to administer the Oath of Office to Student Trustee Gloria Roark.

   Dr. Collins introduced the Honorable Judge Paul Fullerton and invited him to come forward to administer the Oath of Office to Charles Bernstein, Deanne Mazzochi and Frank Napolitano.

   Dr. Collins welcomed the new Trustees to the Board.

2. **CALL TO ORDER**
   At 7:20 p.m., the Organizational Meeting of the Board of the College of DuPage Board of Trustees was called to order by Dr. Joseph Collins.

3. **ROLL CALL**
   Dr. Collins asked Secretary Pro Tem Napolitano to call the roll.

Also Present: Legal Counsel Respicio F. Vazquez of Franczek Radelet P.C., Timothy Elliott, Rathje Woodward, LLC, Dr. Joseph Collins, Executive Vice President, staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant.)

4. AGENDA

4. A. Approval of Agenda. Dr. Joe Collins called for a motion to approve tonight’s Agenda. Secretary Pro Tem Napolitano moved, Trustee Hamilton seconded the motion.

Dr. Joe Collins asked Secretary Pro Tem Napolitano to please call for a vote to approve the Agenda. On voice vote, Student Trustee Roark, Trustees Bernstein, Birt, Hamilton, Mazzochi, McGuire, Napolitano and Wozniak approved the Agenda for the Organizational Board Meeting of April 30, 2015. The motion carried.

5. ORGANIZATION OF INCOMING BOARD OF TRUSTEE

5. A. Nomination of Board Chairman. Secretary Pro Tem Napolitano moved and Trustee Mazzochi seconded the nomination of Kathy Hamilton as Chairman of the Board of Trustees. Student Trustee Roark’s preference is for the motion. On roll call, voting aye: Trustees Bernstein, Hamilton, Mazzochi and Secretary Pro Tem Napolitano. On roll call, voting nay: Trustees Birt, McGuire, Napolitano and Chairman Hamilton. Motion passes.

5. B. Nomination of Board Vice Chairman. Chairman Hamilton moved and Secretary Pro Tem Napolitano seconded the nomination of Deanne Mazzochi as Vice Chairman of the Board of Trustees. Student Trustee Roark’s preference is for the motion. On roll call, voting aye: Trustees Bernstein and Mazzochi, Secretary Pro Tem Napolitano and Chairman Hamilton. On roll call voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

5. C. Nomination of Board Secretary. Vice Chairman Mazzochi moved and Trustee Bernstein seconded the nomination of Frank Napolitano as Secretary of the Board of Trustees. Student Trustee Roark’s preference is for the motion. On roll call, voting aye: Trustee Bernstein, Secretary Pro Tem Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll call voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

Dr. Joseph Collins turns meeting over to new Board Chairman Kathy Hamilton.

5. D. Appointment of Board Treasurer. Vice Chairman Mazzochi moved and Trustee Bernstein seconded the appointment of Thomas Glaser, Senior Vice President Administration as Treasurer of the Board of Trustees.

Vice Chairman Mazzochi voiced concerns about the appointment of Thomas Glaser. Dr. Joe Collins asked Thomas Glaser to step up to the podium. Vice Chairman Mazzochi asked Thomas Glaser several questions about his intent in the role of Treasurer.

Chairman Hamilton asked Secretary Napolitano to please call the roll. Student Trustee Roark’s preference is for the motion. On roll call, voting aye: Trustees Bernstein, Birt, McGuire and Wozniak, Secretary Pro Tem Napolitano and Chairman Hamilton. On roll call,
voting nay: Vice Chairman Mazzochi. Motion passes.

5. E. **Approval of Regular Board Meeting, Dates and Locations for FY16.** Vice Chairman Mazzochi moved and Secretary Napolitano seconded to approve the Regular Board Meeting, Dates and Locations for FY16. Student Trustee Roarks preference is for the motion. On roll call, voting aye: Trustee Bernstein, Birt, McGuire and Wozniak, Secretary Pro Tem Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passes.

6. **PUBLIC COMMENT**

6. A. **COMMENTS FROM CITIZENS**

6. A. 1) District No. 502 Citizens

- Laura Reigle spoke regarding the future is reform.
- Carol Davis spoke regarding misconceptions of the tea party.
- Kathy Wessel spoke regarding the service of former Board members Kim Savage and Nancy Svoboda.
- Ed Franckowiak spoke regarding the lack of search ability of the COD website.

6. A. 2) Citizens-at-Large

- Kirk Allen spoke regarding the Oath of Office and following the laws of that Oath.
- John Kraft spoke regarding the Board’s need to be more transparent and accountable.
- Roger Kempa spoke regarding public relations firm hired at March board meeting.
- Karol Soul spoke regarding her concerns about the Special Board Meeting Agenda and the violation of the Open Meetings Act.

6. B. **COMMENTS FROM COLLEGE OF DuPAGE**

6. B. 1) College of DuPage Employees

- Glenn Hansen congratulated the new Board.
- Richard Jarm noted that it was a “new day” and that the Faculty were vindicated.

6. B. 2) College of DuPage Students

- James Banko spoke regarding an email he received from a Kent State Massacre survivor and the perceived wrong doing at the College.

7. **NEW BUSINESS**

7. A. **For Approval:**

1) Trustee McGuire moved and Secretary Napolitano seconded that the Board of Trustees approve the Personnel Action Items. Chairman Hamilton asked Secretary Napolitano to call the roll. Student Trustee Roark’s preference is
for the motion. On roll call voting aye: Trustees Bernstein, Birt, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passed unanimously.

2) Secretary Napolitano moved and Vice Chairman Mazzochi seconded that the Board of Trustees approve the Notice of Public Hearing of the FY16 Budget. Chairman Hamilton asked Secretary Napolitano to call the roll. Student Trustee Roark’s preference is for the motion. On roll call voting aye: Trustees Bernstein, Birt, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passed unanimously.

3) Resolutions of Appreciation were read aloud by Joseph Moore, Vice President Marketing & Communications.

**COLLEGE OF DuPAGE**

**RESOLUTION OF APPRECIATION**

WHEREAS, Trustee Kim Savage has provided outstanding leadership to College of DuPage for six years of service as an elected Trustee, from May 4, 2009, to April 30, 2015, including her role as Board Liaison to the College of DuPage Foundation; AND

WHEREAS, Trustee Savage’s commitment to College of DuPage has been demonstrated through her presence at countless College internal and external events, including dedications of new and renovated buildings on COD’s main campus, diplomatic meetings with international delegations, College of DuPage Commencement, Suburban Law Enforcement Academy graduations, Nursing Pinning Ceremonies, the Naperville Center Re-Opening, In-Service presentations, Community Nights with area municipalities, the dedication of the Judge Bauer Mock Court Room and the Cleve Carney Gallery, as well as many other special events and programs; AND

WHEREAS, Trustee Savage’s dedication to the College has been further exemplified through her service on the Outstanding Faculty Selection Committee, her assistance at numerous Welcome Tables at the start of each term, her support of the College’s Annual MLK Breakfast with Benedictine University, her service as a Friend of the McAninch Arts Center, as well as her instrumental role in the successful passage of a $168 million referendum campaign in 2011; AND

WHEREAS, Trustee Savage, who has a Master’s of Education degree from Oregon State University, has also demonstrated her support of the community college system by serving as a College of DuPage representative to the Illinois Community College Trustees Association, as an advocate for students through her appointment on the Illinois Student Assistance Commission from 2011 through 2019, and as a Public Policy Committee Associate member of the Association of Community College Trustees in 2014 and 2015.
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of College of DuPage, Community College District 502, does hereby offer its sincerest thanks and deepest appreciation to Trustee and Darien resident Kim Savage for six years of extraordinary service to College of DuPage and a lifetime of dedicated work toward the improvement of higher education.

Dr. Joseph Collins announces that *The Essentials of Persuasive Public Speaking* by Sims Wyeth will be donated to the Library in recognition of Kim Savage.

Chairman Hamilton presents the book to Kim Savage.

**COLLEGE OF DuPAGE RESOLUTION OF APPRECIATION**

WHEREAS, Trustee Nancy Svoboda has provided outstanding leadership to College of DuPage for six years of service as an elected Trustee from May 4, 2009, to April 30, 2015, including two years of service as Board Secretary; AND

WHEREAS, Trustee Svoboda’s dedication to College of DuPage has been illustrated by her presence at many internal and external College events, including dedication ceremonies for new and renovated buildings at the College’s main campus, College of DuPage Commencement and GED Graduation, the Naperville Center Re-Opening, employee events such as Chap-a-Palooza and Homecoming, Suburban Law Enforcement Academy graduations, the Rev. Martin Luther King Jr. Breakfast, Nursing Pinning Ceremonies, Community Nights with area municipalities, In-Service presentations, as well as an extensive list of Foundation and MAC programs; AND

WHEREAS, Trustee’s Svoboda’s dedication to the College has been further demonstrated by her service on the Outstanding Faculty Selection Committee, her membership on the College’s Lifelong Learning Advisory Committee, her service at Welcome Tables at the start of each term, her attendance at Downers Grove Chamber and other civic and service organizations, as well as her commitment to spreading the word about College of DuPage Districtwide to assist the College with the successful passage of a $168 million referendum campaign in 2011; AND

WHEREAS, Trustee Svoboda, who has a Doctorate Degree in Adult Education from NIU, has also demonstrated her support of the community college system by serving as a representative for the Illinois Community College Trustees Association from 2011 to 2015, where she held positions of Secretary, Treasurer and Chair of the Finance Committee and currently serves as Chair of the Governmental Relations Committee, and has also served on the Association of Community College Trustees from 2011 to 2015 on the ACCT’s Finance and Audit and Education committees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of College of DuPage, Community College District 502, does hereby offer its sincerest thanks and deepest appreciation to Trustee and Downers Grove resident Nancy Svoboda for six
years of extraordinary service to College of DuPage and 34 years of working in the field of higher education, including teaching at the College.

Dr. Joseph Collins announces that *Preparing to Teach in the Lifelong Learning Sector* by Ann Gravells will be donated to the Library in recognition of Nancy Svoboda.

Chairman Hamilton presents the book to Nancy Svoboda.

### COLLEGE OF DuPAGE

#### RESOLUTION OF APPRECIATION

WHEREAS, the College of DuPage Board of Trustees recognizes the outstanding and distinctive service of Hanover Park resident Omar Escamilla during his term as Student Trustee from April 17, 2014 through April 30, 2015; AND

WHEREAS, Student Trustee Escamilla continually demonstrated a positive spirit, an outstanding dedication to his position on the Board, and an extremely engaging personality throughout the year he served as Student Trustee for the College’s 29,000 students; AND

WHEREAS, Student Trustee Escamilla’s commitment to this College was further evidenced through his involvement in six additional student organizations, including Vice President of Phi Theta Kappa, a member of the Student Leadership Council, the Latino Ethnic Awareness Association, the Philosophy Club, the Living Leadership program and Campus Crusade for Christ; AND

WHEREAS, Student Trustee Escamilla has set the leadership standard for future Student Trustees through his spirit of volunteerism at the College’s Academic Computing Center and Willow Creek Care Center, his political activism as a student delegate during Advocacy Day in Springfield, his appointment as a Student Leader at the National Center for Student Leadership Conference, his selection as a member of the U.S. Department of State’s Gilman International Scholarship Program that included a month-long Italian language immersion course in Siena, Italy, and his recent nomination by the Board of Trustees as one of two candidates for the USA-TODAY All-USA College Academic Team;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Community College District 502 does hereby offer its thanks and appreciation to Student Trustee Omar Escamilla and wishes him success in his future academic endeavors as he pursues a degree in Organizational Communications with a minor in Ethics at DePaul University.

Dr. Joseph Collins announces that *The Nicomachean Ethics* by Aristotle and *Degree in Ninja, College Student’s Guide to Study, Strike and Succeed* by Ryan Penneau will be donated to the Library in recognition of Omar Escamilla to the Library.

Chairman Hamilton presents the book to Omar Escamilla.
Omar Escamilla welcomed the new trustees to the Board and wished them well and reminded them to value the College as much as the thousands of students value it.

Kim Savage said it has been her honor and privilege to serve as a Trustee for the College of DuPage for the past 6 years and that she is proud of the accomplishments during her time. Kim also noted that her four decades of accessible and affordable educational opportunities for students will continue through with her work on Illinois Students Assistance Commission and through other avenues.

Nancy Svoboda thanked all those who supported her during her years as a trustee and throughout her campaign and she applauds the students and all the employee groups and their dedication to education is to be commended. Nancy is grateful to have been associated with such excellence and says it has been an honor to serve the College as a Trustee.

Chairman Hamilton entertained a motion to approve the Resolutions. Trustee McGuire moved and Trustee Birt seconded. Chairman Birt asked if there was a discussion on this item.

Vice Chairman Mazzochi wanted to know what, if any, part of the Resolutions are binding upon the Board.

Trustees Birt, McGuire and Wozniak all expressed their disappointment that Vice Chairman Mazzochi couldn’t just recognize them and appreciate their service to the College.

Timothy Elliott of Rathje Woodward LLC indicated that it was his opinion that there is nothing binding in the resolutions.

Chairman Hamilton asked Secretary Napolitano to call the roll. Student Trustee Roark’s preference is for the motion. On roll call voting aye: Trustees Bernstein, Birt, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passed unanimously.

8. **ANNOUNCEMENTS:**

Chairman Hamilton said she is honored to be here tonight. I wanted to talk to you about the core of the College which is education. Education is an expression of faith in one’s ability to do something more; to propel yourself into the future. It sustains students when their homework is tough, when they face an all-nighter and when they study for a big test. In those times faith is required. This meeting is no exception. We have as a Board; we have to know that we can do much much more. Our students can be better prepared for the economy and the lines that await them. Our faculty can be more respected as an integral part of the College of DuPage’s mission. People can be more respectful of the working who fund COD through county, state and federal taxes. Our Board can be more responsive to the community and the needs of the school and respectful to each other. Our communities can have more confidence in this Board and the leadership that’s our policies and choices to keep them foremost at their minds. College of DuPage has been through tough times. Times marked by extraordinary and continuous denial. Those troubles are not yet over but the causes of those
troubles are. This institution faces criminal investigations, legislative disdain and alienation from constituents. These constituents are rightly outraged at what the Chicago Tribune has reported about COD in the past. We will deal with what has happened. We will fully support law enforcement. We will take appropriate job actions and we will investigate ourselves. We will enlist a transition team of volunteers led by Northwestern University Professor Don Haider of the Kellogg Graduate School of Management to report systematically to us on existing issues within the College. Those issues will be identified as emergent, mid and long ranged. Emergent issues will receive our immediate attention. Mid-range issues are those that require attention in the next 2-6 months. The long-range issues are those that can be dealt with 6-months to a year. Professor Haider’s transition team will provide independent, authoritative expertise and non-partisan solutions for making COD a better school. We have recruited individuals from our school, DuPage County, downtown, down state to re-select our funding sources to bring folks whose reputation and expertise are commensurate with the task at hand. We will have more information about the transition team in the coming weeks. The goal of this team is to have better policies and better checks and balances for this fine institution. Tonight in the next meeting you will see a reform agenda take shape. You will see comprehensive and uncompromising reform. All of this looks forward to an even better College of DuPage, not backwards. I welcome all six fellow trustees to put the past behind them, to work together for a better College of DuPage tomorrow.

9. **ADJOURN**

At 9:00 p.m., Chairman Hamilton noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn the Organizational Board Meeting. Vice Chairman Mazzochi moved, Trustee Bernstein seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: ________________________________

Frank Napolitano, Secretary

Approved: May 21, 2015

By: ________________________________

Kathy Hamilton, Board Chairman
1. CALL TO ORDER
   At 9:03 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Hamilton.

2. ROLL CALL
   Chairman Hamilton asked Secretary Napolitano to call the roll.
   
   
   Also Present: Timothy D. Elliott, Rathje & Woodward, LLC, Dr. Joseph Collins, Executive Vice President, staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant.)

3. AGENDA
   3. A. Approval of Agenda. Chairman Hamilton called for a motion to approve tonight’s Agenda. Vice Chairman Mazzochi moved, Secretary Napolitano seconded the motion.
   
   Trustee Birt objected to the Agenda as she believes it violates Board Policy 5-130 and the Open Meetings Act. Trustees McGuire and Wozniak also objected to the Agenda.
   
   Chairman Hamilton suggested that Section 2-8 of the Illinois Community College Act allows 3 trustees or the Chair to call a special meeting, time and place.
   
   Chairman Hamilton asked Secretary Napolitano to please call the roll to approve the April 30, 2015 Special Meeting Agenda. Student Trustee Roark’s preference is for the motion. On a roll call voting aye: Student Trustee Roark, Trustees Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On a roll call voting nay: Trustees Birt, McGuire and Wozniak. The motion carried.

4. PLEDGE OF ALLEGIANCE
   Chairman Hamilton led the Pledge of Allegiance.

5. PUBLIC COMMENT
5. A. **COMMENTS FROM CITIZENS**
   5. A. 1) District No. 502 Citizens
   - Prudy Widlak spoke regarding the proposed policy changes.
   - Laura Reigle spoke regarding Impact Magazine.
   - Jeffrey Crowell spoke regarding the violation of the Open Meetings Act.
   - Ed Franckowiak presented Laura Reigle with the “Golden Throne” Award.

   5. A. 2) Citizens-at-Large
   - Kirk Allen spoke regarding Open Meetings Act and the Pledge of Allegiance.
   - John Kraft spoke regarding the repeal of the public speaking policy and also the College newspaper.
   - Roger Kempa spoke regarding the stopgap on the proposals to select a new law firm.
   - Julie Beckman spoke regarding the appearance of lack of transparent and a violation of the Open Meetings Act.
   - Dan Bailey had a couple of questions: Is Dr. Breuder's medical leave going to be paid? Does this leave challenge his severance agreement since he cannot serve his last year? Is it possible to combine the audits so the College isn’t paying for the same thing twice?
   - James Cadell spoke regarding voters.

5. B. **COMMENTS FROM COLLEGE OF DuPAGE**
   5. B. 1) College of DuPage Employees
   - David Goldberg spoke regarding an email from a former student regarding the stigma of the College.
   - Richard Jarman spoke regarding two resolutions previously presented by the Faculty Senate.

   5. B. 2) College of DuPage Students
   - Stephanie Torres spoke regarding Student Advocacy Days in Springfield.
   - Ira Aquino spoke regarding her experiences as a leader at the College.
   - Rachel Musselwhite spoke regarding the new Trustees promise of transparency and honesty.
   - Joe Stahl spoke regarding his upcoming term as Student Body President.

6. **NEW BUSINESS**
   A. **For Approval:**
   1) RESOLUTION 15-430-1, Adoption of Robert’s Rules as the Procedures to be used during Board meetings.
Vice Chairman Mazzochi moved and Secretary Napolitano seconded that the Board of Trustees approve the Adoption of Robert’s Rules and Procedures to be used during Board meetings.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is for the motion. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

2) RESOLUTION 15-430-2, Placement of President Dr. Robert L. Breuder on paid administrative leave and Appointment of Dr. Joseph Collins to serve as acting interim President of the College.

Secretary Napolitano moved and Vice Chairman Mazzochi seconded that the Board of Trustees approve the Placement of Dr. Robert L. Breuder on Paid Administrative Leave; Appointment of Dr. Joseph Collins to Serve as Acting Interim President of the College.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

3) RESOLUTION 15-430-3, A resolution directing the College's agents and employees to cooperate fully with the Chairman's transition team, which is being formed for the purpose of providing recommendations to the Board regarding the College's operations and governance.

Vice Chair Mazzochi moved and Secretary Napolitano seconded that the Board of Trustees approves the Resolution to Confirm and to Facilitate Cooperation with Transition Team.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

4) RESOLUTION 15-430-4, Announcement of a "litigation hold" policy for the College and the suspending of all conflicting College document retention policies (if such policies, if applied, would be narrower in scope) to permit the College to meet any and all legal obligations to preserve documents.
Vice Chairman Mazzochi moved and Secretary Napolitano seconded that the Board of Trustees approve the Litigation Hold Policy.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

5)a) RESOLUTION 15-430-5A, Retention of Additional Legal Counsel
The Law Firm of Rathje & Woodward, LLC.

Vice Chairman Mazzochi moved and Trustee Bernstein seconded that the Board of Trustees approves the Retention of the Law Firm of Rathje & Woodward, LLC.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

5)b) RESOLUTION 15-430-5B Retention of Additional Legal Counsel
The Law Firm of Schuyler, Roche & Crisham, P.C.

Trustee Bernstein moved and Secretary Napolitano seconded that the Board of Trustees approves the Retention of the Law Firm of Schuyler, Roche & Crisham, P.C.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

6) RESOLUTION 15-430-6 Authorization of Internal Investigation by Schuyler, Roche & Crisham, P.C.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

7) RESOLUTION 15-430-7 Suspension of reimbursement of all Trustee travel and entertainment expenses for the remainder of the 2015 calendar year.
Secretary Napolitano moved and Vice Chairman Mazzochi seconded that the Board of Trustees approves the Suspension of reimbursement of all Trustee travel and entertainment expenses for the remainder of the 2015 calendar year.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark's preference is not for the motion. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

8) RESOLUTION 15-430-8 Suspension of all House Accounts at the Waterleaf Restaurant.

Secretary Napolitano moved and Trustee Bernstein seconded that the Board of Trustees approves the Suspension of All House Accounts at the Waterleaf Restaurant.

Vice Chairman Mazzochi motioned to amend the proposed motion and Secretary Napolitano seconded that the motion be amended as follows:

RESOLUTION 15-430-8

WHEREAS, the Board of Trustees of Community College District No. 502 derives its authority to govern from the Illinois Public Community College Act, 110 ILCS 805/1-1 et seq., as amended (the "Act"). This enumeration of powers is not exclusive as the Board of Trustees (the "Board") may exercise all other powers, not inconsistent with the Act, that may be requisite or proper for the maintenance, operation and development of the College of DuPage; and

WHEREAS, the Board desires to restrict the use of all House Accounts currently open on or off the College campus;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Community College District No. 502, Counties of DuPage, Cook and Will, State of Illinois that:

Section 1: That the above stated Recitals are hereby restated and incorporated into this Section 1 as though fully set forth herein.

Section 2: That the Board hereby suspends all new activity on any House Accounts whether on or off campus, and bars any College personnel or Trustees from charging any expenses to any House Accounts until further action by the Board. Nothing in this Resolution is intended to prevent
College employees from seeking reimbursement of legitimate education-related business expenses to the extent permitted under the College’s current expense reimbursement policy. To qualify for reimbursement, the employee must identify every person present at the meal, state the purpose of the meal, and explain why the business discussed could not have been discussed during a non-meal event. In addition, the Board reiterates the College’s longstanding policy that no Trustee or employee may seek reimbursement for any alcoholic beverages.

   Section 3: That the Board hereby authorizes the Chairman to take all steps that are reasonably necessary to effect this Resolution.

   Section 4: That all resolutions or ordinances or parts of resolutions or ordinances in conflict with the provisions of this Resolution are hereby repealed to the extent of the conflict.

   Section 5: That this Resolution shall be in full force and effect after its passage, approval and publication (if required) as provided by law.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is for the motion. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

9) RESOLUTION 15-430-9 Request for Copies of all Contracts and Invoices from Public Relations Firms Retained by (or on behalf of) the College.

Trustee Bernstein moved to consider the next four items together, 15-430-9, 15-430-10A, 15-430-10B and 15-430-10C and Vice Chairman Mazzochi seconded the motion.

Chairman Hamilton asked Secretary Napolitano to call for a vote to amend the motion. Student Trustee Roark’s preference is for the motion. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

Chairman Hamilton read aloud the items to be voted on:

   RESOLUTION 15-430-9 Request for Copies of all Contracts and Invoices from Public Relations Firms Retained by (or on behalf of) the College;

RESOLUTION 15-430-10 Request for Copies of Board’s and College’s Client Files from Law Firms.
   a) Franczek Radelet P.C.
b) Robbins Schwartz Nicholas & Lifton, Ltd.
c) Fuchs & Roselli, Ltd.

Vice Chairman Mazzochi moved and Trustee Bernstein seconded.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.


Vice Chairman Mazzochi moved and Trustee Bernstein seconded that the Board of Trustees approved the Authorization of Performance Audit by the Office of the Illinois Auditor General.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

At 11:10 p.m. Chairman Hamilton moved and Vice Chairman Mazzochi seconded that the Board take a brief break. On a voice vote motion passes unanimously.

At 11:25 p.m. Chairman Hamilton reconvened the meeting.

12) RESOLUTION 15-430-12 Authorization for Office Space and Office Equipment for the Board of Trustees.

Vice Chairman Mazzochi moved and Trustee Bernstein seconded that the Board of Trustees approves the Authorization for Office Space and Office Equipment for the Board of Trustees.

Chairman Hamilton asked Secretary Napolitano to call for a vote. Student Trustee Roark’s preference is to abstain. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

13) RESOLUTION 15-430-13 Changes to Authorized Bank Signatures.

Vice Chairman Mazzochi moved to table this motion for the next meeting and Trustee Bernstein seconded.
Chairman Hamilton asked Secretary Napolitano to call for a vote to table Changes to Authorized Bank Signatures to the next meeting. Student Trustee Roark’s preference is for the motion. On roll voting aye: Trustee Bernstein, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. On roll voting nay: Trustees Birt, McGuire and Wozniak. Motion passes.

B. For Information:
1) Formation of an Ad Hoc Committee to Conduct a Search for an Interim President.

2) Revision of Board Policies:
   - Policy No. 5-5: The College Governing Board
   - Policy No. 5-10: Authority for Operations
   - Policy No. 5-15: Responsibilities of the Board
   - Policy No. 5-20: Authority of Members of the Board
   - Policy No. 5-85: Formulation of Board Policy
   - Policy No. 5-90: Formulation of Administrative Procedures
   - Policy No. 5-130: Agenda
   - Policy No. 5-165: Recording of Closed Meetings
   - Policy No. 5-171 (new policy): Provision of Office Space and Related Resources for the Board
   - Policy No. 5-195: Trustee Education and Attendance at Conferences

3) Formation of a Transition Team

4) Formation of a FY2016 Budget Committee

7. PUBLIC COMMENTS
   - David Goldberg encouraged the Board to adopt Robert’s Rules of Order.
   - Jeffrey Crowell reminded everyone that this is supposed to be a non-partisan board and that politics are not an appropriate topic.
   - Kirk Allen spoke regarding paid administrative leave, answering questions, Max McGraw and lame duck sessions.
   - Laura Reigle spoke regarding Agenda and specifically the office space for trustees.
   - Roger Kempa spoke regarding freedom of speech, forensic audit that could have been done for $45,000 but the board voted it down and reimbursement to the college for expenses.
   - Ed Franckowiak spoke regarding dedicated office space and having an email for each trustee.
8. **ANNOUNCEMENTS:**
Chairman Hamilton announces that the next Regular Meeting of the Board of Trustees will be Thursday, May 21, 2015.

9. **ADJOURN**
At 11:55 p.m., Chairman Hamilton noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Vice Chairman Mazzochi moved, Trustee McGuire seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By: __________________________

Frank Napolitano, Secretary

Approved: May 21, 2015

By: __________________________

Kathy Hamilton, Board Chairman
COLLEGE OF DuPAGE
REGULAR BOARD MEETING

SUMMARY OF BIDS

Item 7. B. 2) a) Firearms for the Homeland Security Training Center

That the Board of Trustees awards the bid for Firearms for the Homeland Security Training Center to the following three (3) vendors:

(A) Clyde Armory
    4800 Atlanta Highway
    Athens, GA  30606
    $19,620.72

(B) Keisler Police Supply
    2802 Sable Mill  Road
    Jefferson, IN 47130
    $8,568.00

(C) Ray O'Herron Co, Inc
    3549 N. Vermillion St.
    Danville, Il 61834
    $3,025.00

For a total expenditure of:  $31,213.72
1. **SUBJECT**

   Firearms for the Homeland Security Training Center.

2. **BUDGET STATUS**

   Funds in the amount of $31,213.72 are being provided by the - Homeland Security–Phase II –Equipment– Office Budget # 03-90-36806-5805001.

3. **BACKGROUND INFORMATION**

   This item represents the purchase of fifty-nine (59) firearms to be used in the shooting range in the Homeland Security Training Center.

   The firearms will be used by College teaching staff, new recruits enrolled in the Suburban Law Enforcement Academy, and active law enforcement personnel. The armaments noted below are the type most frequently utilized by law enforcement personnel from agencies who will utilize the shooting range. Each of the three different firearms will be used for required classes and tactile training scenarios on the shooting range, using non-lead based bullets only.

   These firearms will be stored on-site in steel security cabinets specially designed to safeguard weapons of this nature. They will be issued to appropriate users only, by a certified Range Master who will employ a robust check out and return system and utilize federal safety standards for storage and use.

   A legal bid notice was published and nine (9) vendors were solicited. Three (3) bids were received. No minority or in-district vendors responded.
The following is a recap of the bid tabulation:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Smith and Wesson .40 caliber (Quantity 11)</th>
<th>Glock .40 caliber (Quantity 24)</th>
<th>Colt LE M4 Carbine (Quantity 24)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clyde Armory</td>
<td>No bid</td>
<td>No bid</td>
<td>$19,620.72</td>
</tr>
<tr>
<td>Kiesler Police Supply</td>
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<td>$3,025.00</td>
<td>$8,640.00</td>
<td>$23,040.00</td>
</tr>
</tbody>
</table>

**Recommended award in bold**

This purchase complies with State Statute, Board Policy, and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees awards the bid for Firearms for the Homeland Security Training Center to the following three (3) vendors:

(A) Clyde Armory
    4800 Atlanta Highway
    Athens, GA 30606
    $19,620.72

(B) Keisler Police Supply
    2802 Sable Mill Road
    Jefferson, IN 47130
    $8,568.00

(C) Ray O'Herron Co., Inc
    3549 N. Vermillion St.
    Danville, IL 61834
    $3,025.00

**For a total expenditure of:**

$31,213.72
ITEM(S) ON REQUEST

That the Board of Trustees awards the bid for Firearms for Homeland Security Training Center to the following three (3) vendors:

(A) Clyde Armory
    4800 Atlanta Highway
    Athens, GA 30606
    $19,620.72

(B) Keisler Police Supply
    2802 Sable Mill Road
    Jefferson, IN 47130
    $8,568.00

(C) Ray O'Herron Co, Inc
    3549 N. Vermillion St.
    Danville, IL 61834
    $3,025.00

For a total expenditure of: $31,213.72

__________________________
Director, Facilities Planning & Development
Date 5-18-15

__________________________
Director, Business Affairs
Date 5-18-15

__________________________
Senior Vice President, Administration and Treasurer
Date 5/18/2015

__________________________
Acting Interim President
Date 5/18/15
Item 7. B. 3) a) Managed Print Services Contract Increase

That the Board of Trustees approve an increase to the five (5) year contract for Managed Print Services with Xerox Corporation, 123 N. Wacker Drive, Suite 1000, Chicago, IL 60606 for a total expenditure not to exceed $800,000 for FY15, with a five (5) year estimated expenditure of $3,700,000.

Item 7. B. 3) b) Online Steps-to-Enrollment Software Tool

That the Board of Trustees approves a contract between the College of DuPage and CD Advantage, DBA Advantage Design Group, 141 Hilden Road, Ste. 203, Ponte Vedra, FL 32081, to provide creative, technical, implementation and maintenance services to support the development of an Online Steps-to-Enrollment Software Tool on behalf of College of DuPage, with costs not to exceed $60,000.00.
1. **SUBJECT**

Managed Print Services Contract Increase.

2. **BUDGET STATUS**

Funds in an amount not to exceed $800,000.00 are being provided by the Faculty/Staff Support Center. Rental Equipment Budget 01-80-00737-5602001 for Fiscal Year 2016.

3. **BACKGROUND INFORMATION**

In July, 2014, the Board of Trustees approved a Managed Print Services (MPS) contract with Xerox Corporation, as a result of a Request for Proposals. An effective MPS program will reduce total cost of ownership through reduction in assets, reduction in print volumes, and directing print to the least costly print device meeting the needs of the specific print job.

The Xerox proposal targeted a 20% reduction in total cost of ownership over a five-year contract. The proposal adhered to the three-phase approach identified in the RFP: Phase 1 included a thorough assessment of our print assets and needs, identification of baseline total cost of ownership, and development of a specific optimization plan; Phase 2 is to include right-sizing of assets through a total equipment refresh and implementation of additional technology (i.e. mobile printing, user accounting, follow me printing); Phase 3 will include continuous optimization with quarterly reporting of cost reductions realized. Additionally, Xerox would provide a 20-hour per week on-site technician. The first year cost of the contract, based on the equipment and services proposed by Xerox, and using a cost-per-impression model was estimated at $684,606; however, we recognized that the total annual cost would be impacted by equipment variations required as a result of the Phase 1 assessment and the College’s adherence to recommendations. Considering these initial costs of implementation, we sought and received approval for a not-to-exceed amount of $750,000 for FY15, and a five-year expenditure not to exceed $3,000,000.

Xerox conducted a full inventory of all output devices, and a Print Policy was created based on industry standards, input from other educational institutions, and Xerox guidelines in support of MPS goals and objectives. Trial equipment was placed in Information Technology and the Faculty/Staff Support Center, which resulted in the College’s request for upgrades on two proposed models and additional card readers. In October, 2014, Xerox provided their proposed equipment design and services plan to the College. The proposal, which recommended a total of 192 print assets, was
based on equipment inventory, historical usage, trial results, required capacity, maintaining current features, expanding access to color, industry standards, survey results, focus group meeting input, the agreed upon Print Policy, and experience with MPS implementation in other higher education institutions. The College’s Implementation Team reviewed the designs, making minimal modifications to ensure alignment with the established Print Policy; this review resulted in supplementary accessories to match current equipment functionality, and an additional 17 pieces of equipment. Xerox's final proposal resulted in additional costs of approximately $60,000 per year, or $300,000 over the contract term, primarily based on the upgrades and additional equipment identified in the testing phase by the COD Implementation Team. However, even considering these additional costs, the total estimated annual cost of ownership would remain approximately 18% below the previous five years' total cost of ownership.

The Implementation Team then submitted the Xerox proposed design maps to Administrators for review on October 31, 2014. While a minimal number of adjustments were anticipated, Administrators approved a total of 123 exceptions out of a total of 137 submitted, resulting in requests for 116 additional pieces of equipment and seven (7) upgrades. Approval of all exceptions will result in 116 additional print assets over the proposed 209 units, or a 55% increase, for a total of 325 print assets.

Administrator requested additions to the Xerox proposal fell into four primary categories: faculty offices, individual work stations, classrooms, and departmental printers/MFDs. To provide a sense of the exceptions requested, the Print Policy indicated that printers would be placed in large faculty office suites housing more than six users, while smaller suites and single offices would print to printers in larger office suites, with walking distances of no more than one hallway segment in the BIC and same-floor in other buildings. Twenty-five additional printers were requested for faculty suites housing four to six users and some individual offices as exceptions to the Xerox proposal. The Print Policy also indicated that all print assets would be placed in centralized, common areas allowing for shared use, incorporating a secure print feature which would ensure documents are not printed without authentication at the unit by the user. Twenty-four additional printers were requested as exceptions to the Xerox proposal by users who felt they needed additional security of their documents and/or required the convenience of a printer at their work station. Relatively low volumes on classroom printers resulted in a Print Policy indicating that print assets may be shared among multiple classrooms where volumes and accessibility allow. Twenty-five printers were requested as exceptions to the Xerox proposal to accommodate users’ requests to have individual printers inside of classrooms to avoid class disruption. Forty-two additional printers/multi-functional devices were requested as exceptions to the Xerox proposal for departmental usage. Requesters cited various needs from increased accessibility to need for high volume print capabilities, and immediate accessibility to accommodate students.
The impact of the Administrator-requested exceptions to the Xerox proposal will result in additional printers, multi-functional devices, card readers, and software licenses, along with an increase in on-site service technician hours based on the number of units in the program. In addition, the original cost savings projected by Xerox included a reduction in print volumes; the premise being that the fewer pieces of equipment available, the more thoughtful the users are when making printing choices. With the additional equipment resulting from the exceptions requested by Administrators, it is unlikely that the projected reduction in print volumes will be realized. We also anticipate additional electrical and data will be required to accommodate some of these exception units. Considering the additional costs and minimal reduction in print volumes projected if all Administrator-requested exceptions are approved, the total cost of ownership will be nearly the same as, or slightly higher than, the cost of ownership over the past five years.

The approval of all Administrator-requested additions/modifications to the Xerox plan is estimated to require an additional $400,000 over the term of the contract, or $80,000 per year. After the initial year of data collection, we will be in a position to more effectively estimate future expenditures based on usage.

Therefore, we are requesting an increase in the five year estimated expenditure of this project from $3,000,000 to $3,700,000 as follows:

A) Increase of $300,000, or $60,000 annually, over the term of the contract for equipment upgrades and additional equipment as identified by the COD Implementation Team in the testing phase, and

B) An additional increase of $400,000, or $80,000 annually, over the term of the contract to accommodate additions and upgrades to the Xerox proposal as requested by College Administrators

4. **RECOMMENDATION**

That the Board of Trustees approve an increase to the five (5) year contract for Managed Print Services with Xerox Corporation, 123 N. Wacker Drive, Suite 1000, Chicago, IL 60606 for a total expenditure not to exceed $800,000 for FY16, with a five (5) year estimated expenditure of $3,700,000.
ITEM(S) ON REQUEST

That the Board of Trustees approve an increase to the five (5) year contract for Managed Print Services with Xerox Corporation, 123 N. Wacker Drive, Suite 1000, Chicago, IL 60606 for a total expenditure not to exceed $800,000 for FY15, with a five (5) year estimated expenditure of $3,700,000.

Director, Business Affairs  
Date

Vice President, Information Technology  
Date

Senior Vice President, Administration and Treasurer  
Date

Acting Interim President  
Date
1. **SUBJECT**

Online Steps-to-Enrollment Software Tool.

2. **BUDGET STATUS**

Funds in an amount of $60,000.00 are being provided by Enrollment Services (Student Records) Maintenance Services Expenses Account 01-30-00457-5304001.

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3. **BACKGROUND INFORMATION**

College of DuPage is seeking to implement a web based online steps-to-enrollment navigation tool that will provide access to all incoming students twenty-four hours a day, seven days a week. Our goal is to design an informative, engaging online steps-to-enrollment navigation tool utilizing text, graphics, multimedia, etc. The online steps-to-enrollment navigation tool will help convey large amounts of information to students to prepare them for the next phase of the enrollment process.

The College’s current enrollment and orientation procedures require new students to complete most steps in the process in-person and on campus. The College’s commitment to increased persistence, retention and graduation rates prompted us to take a closer look at this process; in doing so, the need to develop an online component was identified as paramount to enrollment and retention efforts. The online steps-to-enrollment navigation tool will clearly articulate the importance of academic preparation and awareness of support services and tools necessary for a successful college experience. College of DuPage currently does not have an online enrollment navigation tool for incoming students enrolled in a degree or certificate program. However, an opportunity exists to develop an online component to aid the college in its student success agenda and associate goal of increasing persistence, retention and graduation rates.
Consent Agenda
Item 7. B. 3) b)
May 21, 2015

Registration data would indicate College of DuPage students appreciate an online option. For instance, registrations from the Spring 2015 registration period reflect that 74% of students who registered did so online. Early in the registration process almost 90% of the students register online. This number falls to 74% by 10th day census. The drop is driven in part by procedures which handle Dual-credit registration, registration blocks after first week, students seeking assistance with permits, pre-requisites, etc. Therefore, the data suggest the need for this online enrollment navigation tool. In addition to designing a user-friendly and informative online steps-to-enrollment navigation tool, the program must be ADA compliant and be able to interface with our Ellucian/Colleague system and Recruiter CRM.

A legal notice for a Request for Proposal (RFP) was advertised and 12 vendors were solicited. Two (2) vendors responded. Both responding vendors were minority-owned. No vendors were in-district. A review committee comprised of individuals from the College's Marketing and Communications, Information Technology and Student Affairs departments reviewed the respondent submissions. Advantage Design Group was the clear leader in this review process and was identified as the vendor that would create the dynamic, interactive software tool we are seeking. Advantage Design Group has worked extensively with institutions of higher education. Specifically community colleges like Miami Dade College; Aims Community College; Hillsborough Community College; Montgomery County Community College; Palm Beach State; and Monroe Community College. The development of online and pre-enrollment tools has become their number one focus, and this respondent has clearly stated they will create a customized program for College of DuPage that may be easily updated as appropriate in the future.

This purchase complies with State Statute, Board Policy and Administrative Procedures.

4. **RECOMMENDATION**

That the Board of Trustees approves a contract between the College of DuPage and CD Advantage, DBA Advantage Design Group, 141 Hilden Road, Ste. 203, Ponte Vedra, FL 32081, to provide creative, technical, implementation and maintenance services to support the development of an Online Steps-to-Enrollment Software Tool on behalf of College of DuPage, with costs not to exceed $60,000.00.
SIGNATURE PAGE FOR ONLINE STEPS-TO-ENROLLMENT SOFTWARE TOOL

ITEM(S) ON REQUEST:

That the Board of Trustees approves a contract between the College of DuPage and CD Advantage, DBA Advantage Design Group, 141 Hilden Road, Ste. 203, Ponte Vedra, FL 32081, to provide creative, technical, implementation and maintenance services to support the development of an Online Steps-to-Enrollment Software Tool on behalf of College of DuPage, with costs not to exceed $60,000.00.

Vice President, Student Affairs

3/31/2015

Date

Director, Business Affairs

3-31-15

Date

Senior Vice President, Administration and Treasurer

5/19/2015

Date

Acting Interim President

5/19/15

Date
SUMMARY OF PURCHASE ORDERS

Item 7. B. 4) a) Blackboard Collaborate Web Conferencing Annual License and Implementation
That the Board of Trustees approve the acquisition of Blackboard Collaborate Web Conferencing from Blackboard, Inc., 650 Massachusetts Ave. N.W., Washington, DC 20001, in an amount not to exceed $174,340.00.

Item 7. B. 4) b) Internet Recruitment Advertising Agency
That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc., 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring April 30, 2016, for an estimated one-year expenditure of $75,000.00.

Item 7. B. 4) c) Internet Recruiting and Advertising with CareerBuilder
That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring April 30, 2016, for an estimated one-year expenditure of $30,000.00.

Item 7. B. 4) d) Arrow Systems Integration - Voice PBX Upgrade
That the Board of Trustees approve the purchase from Arrow Systems Integration, 500 East Diehl, Naperville, IL 60563, in the amount of $255,344.96.
COLLEGE OF DuPAGE
REGULAR BOARD MEETING
STANDARD BOARD APPROVAL

1. SUBJECT

Blackboard Collaborate Web Conferencing Annual License and Implementation.

2. BUDGET STATUS

Funds in the amount of $174,340.00 are provided by the Information Technology: IT Maintenance Services budget # 01-90-16765-5304004.

3. BACKGROUND INFORMATION

After an extensive evaluation of alternative products a college team selected and the Board approved, in September 2006, the purchase of Blackboard Learn, a learning management system (LMS), from Blackboard, Inc. Blackboard Learn became operational in January 2007 for use by faculty in online course delivery and instruction. Blackboard was then and continues to be the market leader in the learning management system space.

Today, the Blackboard Learn system is used by the College for all courses and course sections, including online, hybrid, and classroom. Collaborate extends the functionality of Blackboard Learn by providing an interactive online teaching and learning environment for faculty and students with features to share media, breakout team meeting space, application and desktop sharing, and phone conferencing. Additionally, the system will deliver online meeting services to College staff which include phone conferencing features and interactive whiteboard capabilities.

The three-year agreement provides in the first year: $30,000 for software services, $30,000 for training services, $22,540 for implementation services, and $4,000 travel and expenses allowance which offers the use of the College’s hotel and dining services for Blackboard onsite training staff. Second and third year coverage is fully provided at $43,900 per year for the above outlined services.

This purchase complies with State Statute, Board Policy and Administrative Procedures. Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services is exempt from bidding under Illinois Public Community College Act, 110 ILCS 805/3-27.1 (f).
4. **RECOMMENDATION**

That the Board of Trustees approve the acquisition of Blackboard Collaborate Web Conferencing from Blackboard, Inc., 650 Massachusetts Ave. N.W., Washington, DC 20001, in an amount not to exceed $174,340.00.
ITEM(S) ON REQUEST-

That the Board of Trustees approve the acquisition of Blackboard Collaborate Web Conferencing from Blackboard, Inc., 650 Massachusetts Ave. N.W., Washington, DC 20001, in an amount not to exceed $174,340.00.

Chuck Ceresic
Vice President, Information Technology

Ellen M. Bobbington
Director, Business Affairs

Chalmers T. H. Scott
Senior Vice President, Administration and Treasurer

Joseph E. Collins
Acting Interim President

Date

5/15/15
5-15-15
5/15/15
5/18/15
COLLEGE OF DuPAGE
SPECIAL BOARD MEETING

STANDARD BOARD APPROVAL

1. SUBJECT

Internet Recruitment Advertising Agency.

2. BUDGET STATUS

Funds not to exceed $75,000.00 per year are being provided by the Human Resources Advertising Budget #01-80-00797-5407001.

3. BACKGROUND INFORMATION

The College of DuPage has been associated with Shaker Recruitment Advertising & Communications, Inc. for over a decade. Shaker is a well-recognized recruitment advertising agency and provides the College with reliable service and valuable job placement recommendations which enable the College to efficiently and cost-effectively access a broad candidate pool. The agency also assists with targeting qualified and diverse candidates. The agency arranges the purchase of multiple, unlimited, and individual employment postings for open job opportunities at the College with the sites most often used in Higher Education. The agency develops ads and places recruitment advertisements in publications such as the Chronicle of Higher Education and Inside Higher Education, as well as targeted diversity sites, such as Journal of Blacks in Higher Education, Latinos In Higher Education, Asians In Higher Education, Diverse Education, etc. These website software subscription agreements offer the College priority postings of our positions, creating more visibility for the institution’s employment opportunities, and feature the College as a diversity employer giving us priority placement on diversity web sites.

Shaker Recruitment Advertising & Communications, Inc. makes recommendations that target potential candidates, assists in negotiating pricing, posts available positions, and tracks usage. The total cost of this new contract is based on the anticipated number of hires as well as increased activity in specialty and diversity postings.

In April, 2014, the Board approved a request to renew the contract and expenditures of $75,000 for our FY 2015 recruitment advertising.
4. **RECOMMENDATION**

That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc., 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring June 30, 2016, not to exceed $75,000.00.
SIGNATURE PAGE FOR INTERNET RECRUITMENT ADVERTISING AGENCY

ITEM(S) ON REQUEST

That the Board of Trustees approve a contract with Shaker Recruitment Advertising & Communications, Inc., 1100 Lake Street, Oak Park, IL 60301, for a one-year contract term, expiring June 30, 2016, not to exceed $75,000.00.

Linda J. Vandervort 5-4-15
Vice President, Human Resources Date

Evan A. Robertson 5-4-15
Director, Business Affairs Date

Catherine B. Zinman 5/6/2015
Senior Vice President, Administration and Treasurer Date

Joseph E. Cohen 5/7/15
Acting Interim President Date
1. **SUBJECT**
   Internet Recruiting and Advertising with CareerBuilder.

2. **BUDGET STATUS**
   Funds not to exceed $30,000.00 per year are being provided by the Human Resources Advertising Budget #01-80-00797-5407001.

3. **BACKGROUND INFORMATION**
   The College has a long-standing relationship with CareerBuilder, who is well-recognized industry leader in the online recruitment industry for job searches. On-line job searches accessing job posting sites has become a primary search vehicle, effectively replacing print and / or journal advertising for many job seekers. CareerBuilder allows the College to advertise job opportunities in a flexible, cost effective manner, increasing the overall effectiveness and breadth of candidate sourcing activities. Our relationship with CareerBuilder was further strengthened last year when we restructured it in order to receive additional flexibility to post multiple jobs per month and access to a searchable candidate database, resulting in a more cost effective and targeted approach to recruitment advertising.

   Additionally, as CareerBuilder partners with over twenty-nine (29) diversity websites, jobs the College posts on CareerBuilder are concurrently posted on the diversity partner sites including: Diversity Business, AbilityLinks, Multicultural Women’s Council, Diversity News Magazine, etc. This agreement also allows the College to be featured as a diversity employer giving us priority placement on electronic diversity websites and direct e-mail to potentially qualified diverse candidates.

   In April 2014, the Board approved a request of $30,000 for FY 2015 for our annual subscription.

4. **RECOMMENDATION**
   That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring June 30, 2016, not to exceed $30,000.00.
ITEM(S) ON REQUEST

That the Board of Trustees approve a contract with CareerBuilder, 200 N. LaSalle, Suite 1100, Chicago, IL 60601, for a one-year contract term, expiring June 30, 2016, not to exceed $30,000.00.

[Signed]

Vice President, Human Resources

Date

Director, Business Affairs

Date

Senior Vice President, Administration and Treasurer

Date

Acting Interim President

Date
1. **SUBJECT**

   Arrow Systems Integration - Voice PBX Upgrade.

2. **BUDGET STATUS**

   Funds in the amount of $49,904.37 are budgeted in the IT Plan #01-90-90111-5304004 and $205,440.59 is budgeted in the IT Plan #01-90-90111-5806001 in Fiscal Year 2015 for a total amount of $255,344.96.

3. **BACKGROUND INFORMATION**

   The College’s Avaya phone system is approximately 20 years old and is due for replacement. The equipment is near its end-of-life at which point support will no longer be available. At this time the software will be upgraded on the current equipment to bring it to the latest supported version. In addition, we will begin the build out of the new hardware and software environment. This new environment will run in parallel with the old system to allow for an orderly transition. Over the next three years provisions will be made to replace outdated handsets and ancillary systems. When completed we will remove the old system.

   In 2013, the College solicited bids from four vendors for phone system maintenance. In June 2013, the Board approved a 3-year agreement with Arrow Systems Integration which made Arrow the College’s exclusive vendor for supporting the Avaya phone system. We continue to be very pleased with the quality, performance, and pricing of the products and support from Avaya and Arrow.

   To avoid end-of-life issues and to reduce risk of a wholesale upgrade the system will be upgraded in stages over the next three years. Alternate providers were not considered for this upgrade in order to avoid conflict which could result in service outages. In addition, Arrow is a sole-source provider from which the College receives market pricing.

   This upgrade engagement will provide continued technical support and bring the College to the next generation of voice technology giving us a path to adopt new functionality.

   This purchase complies with State Statute, Board Policy and Administrative Procedures. Purchases and contracts for the use, purchase, delivery, movement, or
installation of data equipment, software, or services and telecommunications and inter-connect equipment, software, and services are exempt from bidding under the Illinois Public Community College Act, 110 ILCS 805/3-27.1.

4. **RECOMMENDATION**

That the Board of Trustees approve the purchase from Arrow Systems Integration, 500 East Diehl, Naperville, IL 60563, in the amount of $255,344.96.
ITEM(S) ON REQUEST-

That the Board of Trustees approve the purchase from Arrow Systems Integration, 500 East Diehl, Naperville, IL 60563, in the amount of $255,344.96.

Chuck Currie 5/15/15
Vice President, Information Technology Date

Eleanor Robertson 5/14/15
Director, Business Affairs Date

Paul Stenmark 5/19/15
Senior Vice President, Administration and Treasurer Date

Joseph J. Colleen 5/19/15
Acting Interim President Date
1. **SUBJECT**
   Personnel Actions.

2. **REASON FOR CONSIDERATION**
   Board Action is required to ratify and approve personnel actions for all employees.

3. **BACKGROUND INFORMATION**
   a) Ratification of Faculty Appointments
   b) Ratification of Classified Appointments
   c) Ratification of Classified Promotions / Transfers
   d) Ratification of Managerial Resignations / Terminations
   e) Ratification of Classified Resignations / Terminations

4. **RECOMMENDATION**
   That the Board of Trustees ratifies the Faculty Appointments; Classified Appointments; Classified Promotions / Transfers; Managerial Resignations / Terminations; and Classified Resignations / Terminations.
**APPPOINTMENTS**

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<td>08/19/2015</td>
<td>New Hire</td>
<td>$58,711</td>
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<td>Sarah Butler</td>
<td>Assistant Professor, Psychology</td>
<td>Health &amp; Sciences</td>
<td>08/19/2015</td>
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<td>Business &amp; Technology</td>
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**PROMOTIONS / TRANSFERS**

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## RESIGNATIONS / TERMINATIONS

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COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE: Tony Bowers

POSITION: Instructor, English

PREPARATION: MFA Fiction Writing, Columbia College, 2006

MAJOR AREAS: Fiction Writing

EXPERIENCE:
College of DuPage
Adjunct Faculty
2014-Current
City Colleges of Chicago
Adjunct Faculty
2012-Current
Woodson Elementary
Teacher
2011-2012

RECOMMENDED BY:

RECOMMENDED BY:

RANK AND SALARY: Range A, Step 5: $58,711

DATE OF HIRE: August 19, 2015
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, English

DEPARTMENT: Liberal Arts

CANDIDATE: Tony Bowers

SEARCH COMMITTEE: Sheldon Walcher (Chair), Karin Evans, Daniel Kies, Nicole Matos

ADVERTISEMENTS:

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<td>12/2014</td>
</tr>
<tr>
<td>Diverse Education</td>
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</tr>
<tr>
<td>Asians In Higher Education</td>
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DIVERSITY RECRUITMENT:

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<tr>
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<tr>
<td>Number of candidates</td>
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<tr>
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<tr>
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<tr>
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</table>
CANDIDATE: Sarah Butler

POSITION: Assistant Professor, Psychology

PREPARATION: PhD, DePaul University, 2011

MAJOR AREAS: Experimental Psychology

EXPERIENCE:
The Sage Colleges
Assistant Professor, Psychology
2011-Present
DePaul University
Instructor
2008-2011

RECOMMENDED BY:

(RECOMMENDED BY)

(Rank and Salary)

RANK AND SALARY: Range D, Step 5: $73,976.00

DATE OF HIRE: August 19, 2015
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Assistant Professor, Psychology

DEPARTMENT: Health and Sciences

CANDIDATE: Sarah Butler

SEARCH COMMITTEE: Marianne Hunnicutt (Chair), Felipe Armas, Naheed Hasan, Richard Kalus, Ada Wainwright

ADVERTISEMENTS:

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<tbody>
<tr>
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<td>12/2014</td>
</tr>
<tr>
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</tr>
<tr>
<td>American Psychological Association</td>
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<td>Association of Psychological Science</td>
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<td>during selection process</td>
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<tr>
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</table>
COLLEGE of DUPAGE

PERSONNEL DATA FOR RECOMMENDATION TO BOARD OF TRUSTEES

CANDIDATE:        Stephen Santello

POSITION:         Instructor, Computer Information Systems

PREPARATION:      MS Computer Science,
                  DePaul University, 2011

MAJOR AREAS:      Computer Science

EXPERIENCE:       DeVry University
                  Professor
                  2007-Current
                  Illinois Institute of Art
                  Professor
                  2006-2007
                  Babaroga
                  2D/3D Artist
                  2006-2007

RECOMMENDED BY:   John [Signature] 5/10/15
                  (Search Committee Chair)

                  [Signature] 5/10/15
                  (Vice President of Human Resources)

                  [Signature] 5/13/15
                  (Vice President)

                  [Signature] 5/13/15
                  (Acting Interim President)

RANK AND SALARY:  Range A, Step 5: $58,711

DATE OF HIRE:     August 19, 2015
COLLEGE of DUPAGE
POSITION STATISTICS FOR RECOMMENDED CANDIDATE

POSITION: Instructor, Computer Information Systems

DEPARTMENT: Business and Technology

CANDIDATE: Stephen Santello

SEARCH COMMITTEE: Robert Nichols (Chair), Carolyn England, Kim Groesbeck, Annette Kerwin, Michael Losacco, Mohammad Morovati, Sheikh Shamsuddin

ADVERTISEMENTS:

<table>
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<td>Career Builder (Multiple Diversity Sites)</td>
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<td>Diverse Education</td>
<td>12/2014, 2/2015</td>
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<td>Chronicle</td>
<td>12/2014</td>
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<tr>
<td>Inside Higher Ed</td>
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<tr>
<td>Diversity in STEM</td>
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DIVERSITY RECRUITMENT:

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<tr>
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7. CONSENT AGENDA

C. For APPROVAL: Construction-Related Items

1) *Ratification* of Construction Change Orders
   - Referendum-Related Projects
   - Capital Budget Projects

2) *Approval* of Construction Change Orders
   - Referendum-Related Projects
   - Capital Budget Projects

D. McAninch Arts Center (MAC) Renovation
Illinois Community College Board (ICCB)
Statement of Final Construction Compliance
1. **SUBJECT**

Ratification of Construction-Related Change Orders.

2. **BUDGET STATUS**

Change orders will be funded from the designated project’s overall budget and fall within the project’s approved budget. All change orders not in excess of $100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding $50,000.00 have been approved by the President. All single change orders exceeding $100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. **BACKGROUND INFORMATION**

Referendum-Related Projects

*Architect/Engineer Oversight:* HTC, Power #011, #013, #035, #046, #051, #054 and #062; Naperville Regional Center Renovation, Pepper #032 and #055.

*Owner-Requested Change:* 2014 Sitework Improvements, SmithGroup JJR #001; HTC, Legat #001, #002, #004; HTC, Power #043, #044, #048, #049, #063, #064; Naperville Regional Center Renovation, Pepper #016, #054; and SRC Library, Advantage Movers & Storage #001.

*Unforeseen Condition Change:* HTC, Legat #003; and HTC, Power #015.

Capital Budget Projects

*None*

4. **RECOMMENDATION**

That the Board of Trustees ratifies the Construction-Related Change Orders from the Summary for May, 2015.
SUMMARY OF RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

2014 SITEWORK IMPROVEMENTS: The change requests listed below for the 2014 Sitework Improvements do not increase the overall project budget. The credit listed designates unused funds which will be returned to the College.

- **2014 SITEWORK IMPROVEMENTS – SMITH GROUP JJR #001: CREDIT ($7,488.30).** This credit change, as recommended by the COD Senior Project Manager, reduces the designer’s billable amount, returning unused funds to the College. The design agreement provided contract allowance funds for items that were deemed undefinable until design and construction reached certain levels of completion. Allowance funds were spent on geotechnical services, site surveying, location confirmation of underground utilities, document reproduction, permits, and additional design and oversight of necessary civil improvements which became definable as the base project work progressed. Civil improvements include grading changes at poorly drained areas, grading changes along athletic field pathways and design for restoration of construction staging area. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Architect</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Smith Group JJR</td>
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<td>($7,488.30)</td>
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<td>($7,488.30)</td>
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</table>

**HOMELAND TRAINING CENTER (HTC):** The change requests listed below for the Homeland Training Center do not increase the overall project budget. All cost listed below will be taken from the project contingency.

- **HOMELAND TRAINING CENTER (HTC) – LEGAT #001: $11,011.20.** This change, as recommended by the COD Senior Project Manager, was for additional design services which included drawings of the Homeland building site plan, exterior elevations, renderings and written descriptions of the project for meetings with the County Zoning Commission and County of DuPage Board, regarding the new Homeland Training Building. This work was required to gain approval for the HTC building as part of the Planned Urban Development. This work was not in the original scope for the architect. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Architect</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
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<tr>
<td>Legat</td>
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<td>$11,011.20</td>
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</table>
• **HOMELAND TRAINING CENTER (HTC) – LEGAT #002: $1,200.00.** This change, as recommended by the COD Senior Project Manager, is to design additional structural supports for the sign on the front of the building. The sign was moved from the east side of the building to the front to create better visibility of the building identity. This change required structural review and added new wood blocking and aluminum bracing to support the sign. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Architect</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
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<tr>
<td>Legat</td>
<td>$1,385,777.51</td>
<td>$11,011.20</td>
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<td>Total this C.O.</td>
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<td>$1,200.00</td>
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• **HOMELAND TRAINING CENTER (HTC) – LEGAT #003: $1,200.00.** This change is to design additional structural supports consisting of new steel hanger rods and unistrut framing spanning under the large return air plenum duct to support the subcontractor’s ballistic panels. The standard anchor points were insufficient to provide enough support capacity to carry the weight of the ballistic panel ceiling. *This is an unforeseen condition change because at the time the duct work was not fully designed when the bid package for the ballistic panels was issued.*

<table>
<thead>
<tr>
<th>Architect</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
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• **HOMELAND TRAINING CENTER (HTC) – LEGAT #004: $2,000.00.** This change, as recommended by the COD Senior Project Manager, is to provide (3) Architectural renderings of the gun range for the College. The College will use these renderings for marketing and information to attract memberships for local law enforcement agencies. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Architect</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
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- **HOMELAND TRAINING CENTER (HTC) – POWER #011: $10,559.00.** Power Construction and their steel contractor indicated that the stairs could not be supported as shown on the bid documents, therefore new steel would have to be fabricated to support the stairs. This change revised lintels, beams sizes and revised footings for the basement stairs. These changes were required because the structural and architectural drawings were not fully coordinated, resulting in the stairs not having sufficient support. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
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<td>$268.00</td>
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<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
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<td>$10,559.00</td>
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</table>

- **HOMELAND TRAINING CENTER (HTC) – POWER #013: $7,364.00.** This change required new grade beam and footing modifications to be designed and constructed due to the depth of the sump pit in proximity to the foundations. A new grade beam and wider footings had to be designed to accommodate the depth of the sump basin. *This change is the result of an oversight by the Architect/Engineer.*

<table>
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<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
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<td>$7,364.00</td>
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- **HOMELAND TRAINING CENTER (HTC) – POWER #015: $11,378.00.** During excavation of the site, an uncharted existing, abandoned concrete-encased electrical duct bank from the original OCC building was encountered at the west and south footings of the gun range. The excavator removed the concrete duct bank and backfilled the area with 3" stone so that new footings could be placed. *This is an unforeseen condition change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
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<td>$11,378.00</td>
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- **HOMELAND TRAINING CENTER (HTC) – POWER #035: $191.00.** The ceiling height in corridors 1D and 1E was revised due to conflicts with the ductwork going through the corridors. Ductwork was lower than the designed ceiling, requiring the ceiling to be lowered and soffits created. This change also eliminated curtain wall framing. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
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<th>Change Orders Amount to Date</th>
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<td>General Trades</td>
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<td></td>
<td><strong>$191.00</strong></td>
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- **HOMELAND TRAINING CENTER (HTC) – POWER #043: $12,896.00.** This change, as recommended by the COD Senior Project Manager, is for the addition of (2) car charging stations and raceways for future landscape lighting. Neither of these items were requested in the original Ed Specifications. This change provides electrical infrastructure for (2) future car charging stations and exterior landscape lighting on the east and west sides of the building. The change includes (4) GFI exterior outlets, (2) 1 ½” conduits, and (2) ¾” conduits from the existing building electrical panel to the parking area in front of the HTC. Also included are (2) 40 Amp breakers and a surge protector for the future car charging station in Fawell Lot E. *This is an Owner-Requested change.*

<table>
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<tr>
<th>Subcontractor</th>
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<td>$1,792,001.00</td>
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<tr>
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<td>$328.00</td>
<td>See Summary Below</td>
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<tr>
<td>Power G.C</td>
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<td>$551.00</td>
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<tr>
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<td>$104.00</td>
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<td></td>
<td><strong>$12,896.00</strong></td>
</tr>
</tbody>
</table>

- **HOMELAND TRAINING CENTER (HTC) – POWER #044 CREDIT ($97.00).** This credit change, as recommended by the COD Senior Project Manager, is to change the ceramic tile floor in rooms 1023 and 1024 to smaller tile and also add an additional grout color to toilet rooms 1014, 1016 due to the tile layout. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
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</thead>
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<td>($39,861.00)</td>
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<td>($3.00)</td>
<td>See Summary Below</td>
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<tr>
<td>Power G.C</td>
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<td>0.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>($1.00)</td>
<td>See Summary Below</td>
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<tr>
<td><strong>Total this C.O.</strong></td>
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<td><strong>($97.00)</strong></td>
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</tbody>
</table>
• **HOMELAND TRAINING CENTER (HTC) – POWER #046: $1,785.00.** This change added an additional louver on the east side of the building for the toilet exhaust that was not shown on the plan. The louver was not shown on the bid documents until after the glazing package was awarded which resulted to an add to this contractor. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glazing</td>
<td>$211,625.00</td>
<td>($4,540.00)</td>
<td>$1,650.00</td>
<td>$208,735.00</td>
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<tr>
<td>Power Fee</td>
<td>$332,436.43</td>
<td>See Summary Below</td>
<td>$45.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$76.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>$14.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td><strong>$1,785.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

• **HOMELAND TRAINING CENTER (HTC) – POWER #048: CREDIT ($717.00).** This credit change, as recommended by the COD Senior Project Manager, is for reducing the width of the interior metal stud framed stairs in the gun simulator room which also reduced the cost for the flooring material on the stairs. This change was the result of adding a handicapped lift in the simulator room. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet</td>
<td>$105,331.00</td>
<td>$19,374.00</td>
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<tr>
<td>Power Fee</td>
<td>$332,436.43</td>
<td>See Summary Below</td>
<td>($19.00)</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$0.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>($6.00)</td>
<td>See Summary Below</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td><strong>($717.00)</strong></td>
<td></td>
</tr>
</tbody>
</table>

• **HOMELAND TRAINING CENTER (HTC) – POWER #049: $4,484.00.** This change, as recommended by the COD Senior Project Manager, is to adjust the credit that was provided in Change #32 for hardware revisions. There was a math error in the amount of the credit that was to be returned to the College. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Trades</td>
<td>$1,142,247.00</td>
<td>$5,824.00</td>
<td>$4,142.00</td>
<td>$1,152,213.00</td>
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<tr>
<td>Power Fee</td>
<td>$332,436.43</td>
<td>See Summary Below</td>
<td>$114.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$192.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>$36.00</td>
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</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td><strong>$4,484.00</strong></td>
<td></td>
</tr>
</tbody>
</table>
• **HOMELAND TRAINING CENTER (HTC) – POWER #051: $1,982.00.** This change is to add a safety cage to the roof access ladder as required by OSHA code for ladders exceeding 20’ in height in the janitor’s closet. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steel</td>
<td>$362,235.00</td>
<td>$16,241.00</td>
<td>$1,831.00</td>
<td>$380,307.00</td>
</tr>
<tr>
<td>Power Fee</td>
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<td>See Summary Below</td>
<td>$50.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$85.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>$16.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td></td>
<td>$1,982.00</td>
</tr>
</tbody>
</table>

• **HOMELAND TRAINING CENTER (HTC) – POWER #054: $12,165.00.** This change is to revise the wall construction of the supply air plenum in the gun range which required changes to the metal framing Gauge material and the type of sheathing used on the outside wall and ceiling. The original design would not maintain the required air pressure for the plenum. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General trades</td>
<td>$1,142,247.00</td>
<td>$9,966.00</td>
<td>$11,238.00</td>
<td>$1,163,451.00</td>
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<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$520.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
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<td>See Summary Below</td>
<td>$98.00</td>
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</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td></td>
<td>$12,165.00</td>
</tr>
</tbody>
</table>

• **HOMELAND TRAINING CENTER (HTC) – POWER #062: $261.00.** This change is to cut two existing angles that protruded past the east and west curtain wall frames in the vestibule areas. These angles were installed per the approved drawings and later found to be obstructing the installation of the aluminum curtain wall. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steel</td>
<td>$362,235.00</td>
<td>$18,072.00</td>
<td>$261.00</td>
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<tr>
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<td>See Summary Below</td>
<td>$7.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$11.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>$2.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td></td>
<td>$261.00</td>
</tr>
</tbody>
</table>
• **HOMELAND TRAINING CENTER (HTC) – POWER #063: $636.00.** This change, as recommended by the COD Senior Project Manager, was to revise the type of shade fabric on the classroom windows to allow better viewing in the rooms while using the overhead projectors. The product originally specified would allow too much exterior light while the projector was in use during the day. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General trades</td>
<td>$1,142,247.00</td>
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<tr>
<td>Power Fee</td>
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<td>See Summary Below</td>
<td>$16.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$27.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>$5.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Total this C.O.</td>
<td></td>
<td></td>
<td>$636.00</td>
<td></td>
</tr>
</tbody>
</table>

• **HOMELAND TRAINING CENTER (HTC) – POWER #064: CREDIT ($1,525.00).** This credit change, as recommended by the COD Senior Project Manager, is to remove the steel strapping from the gun range plenum supply wall. The strapping is not needed because the ballistic panels are being glued to the wall instead of being screwed to the strapping. The Architect/Engineer brought this to the attention of the Owner. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General trade</td>
<td>$1,142,247.00</td>
<td>$21,792.00</td>
<td>($1,472.00)</td>
<td>$1,162,567.00</td>
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<tr>
<td>Power Fee</td>
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<td>($40.00)</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
<td>See Summary Below</td>
<td>$0.00</td>
<td>See Summary Below</td>
</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
<td>See Summary Below</td>
<td>($13.00)</td>
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</tr>
<tr>
<td>Total this C.O.</td>
<td></td>
<td></td>
<td>($1,525.00)</td>
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</tr>
</tbody>
</table>

• **SUMMARY - HOMELAND TRAINING CENTER (HTC) – POWER’S CM Fee, General Condition’s and Insurance adjustments: Add $2,654.00.** The table below summarizes the adjustments to the Power CM contract resulting from and included in each of the change orders listed above and referenced herein. This summary includes PCI’s #11, #13, #15, #35, #43, #44, #46, #48, #49, #51, #54, #62, #63 and #64.

<table>
<thead>
<tr>
<th>Construction Manager (CM)</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Total of Above Change Orders</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Power Fee</td>
<td>$332,436.43</td>
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<td>$1,556.00</td>
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</tr>
<tr>
<td>Power G.C</td>
<td>$520,561.62</td>
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<td>$2,722.00</td>
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</tr>
<tr>
<td>Power Insurance</td>
<td>$105,578.79</td>
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<td>$493.00</td>
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</tr>
<tr>
<td>Total this C.O.</td>
<td></td>
<td></td>
<td>$4,771.00</td>
<td></td>
</tr>
</tbody>
</table>
NAPERVILLE REGIONAL CENTER (NRC): The change requests listed below for the Naperville Regional Center do not increase the overall project budget. All costs listed below will be taken from the project contingency.

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #016: $16,972.00.** This change, as recommended by the COD Senior Project Manager, incorporates necessary electrical, data, and mounting requirements for COD purchased audio visual equipment and technology lab furniture. Staff anticipated that furniture and audio video equipment could not be fully defined and purchased prior to design and bidding of the base building; however, this coordination scope was anticipated and necessary funds were accounted for in the original project budget. *This is an Owner-Requested, un-purchased scope change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrical</td>
<td>$407,295.00</td>
<td>$43,975.00</td>
<td>$12,049.00</td>
<td>$463,319.00</td>
</tr>
<tr>
<td>General Trade</td>
<td>$644,600.00</td>
<td>$76,093.00</td>
<td>$3,134.00</td>
<td>$723,827.00</td>
</tr>
<tr>
<td>Painting</td>
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<td>($509.00)</td>
<td>$1,789.00</td>
<td>$48,970.00</td>
</tr>
<tr>
<td>Pepper Fee</td>
<td>$166,914.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$166,914.00</td>
</tr>
<tr>
<td>Pepper G.C</td>
<td>$266,227.00</td>
<td>$86,142.00</td>
<td>$0.00</td>
<td>$352,369.00</td>
</tr>
<tr>
<td>Pepper Insurance</td>
<td>$47,650.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$47,650.00</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$16,972.00</strong></td>
</tr>
</tbody>
</table>

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #032: $5,706.00.** This change is to provide additional steel support at the steel tube framing that supports the curtainwall system. The curtainwall subcontractor recognized that, due to potential deflection of the steel building frame, long term durability of the window system could be compromised. Additional support was added to provide greater assurance that deflection would be within engineering tolerances. *This change is the result of an oversight by the Architect/Engineer.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Trade</td>
<td>$644,600.00</td>
<td>$79,227.00</td>
<td>$861.00</td>
<td>$724,688.00</td>
</tr>
<tr>
<td>Steel Erection</td>
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<td>$19,446.00</td>
<td>$3,734.00</td>
<td>$439,380.00</td>
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<tr>
<td>Metal Panels</td>
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<td>$1,111.00</td>
<td>$230,042.00</td>
</tr>
<tr>
<td>Pepper Fee</td>
<td>$166,914.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$166,914.00</td>
</tr>
<tr>
<td>Pepper G.C</td>
<td>$266,227.00</td>
<td>$86,142.00</td>
<td>$0.00</td>
<td>$352,369.00</td>
</tr>
<tr>
<td>Pepper Insurance</td>
<td>$47,650.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$47,650.00</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>$5,706.00</strong></td>
</tr>
</tbody>
</table>
- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #054: $19,890.00.** This change, as recommended by the COD Senior Project Manager, is for additional data and power outlets, increasing the security system DVR storage capacity, and for the purchase of 6 wide angle lens cameras at the Testing Center. These items were not identified during initial design, but are necessary to comply with certification requirements for testing center standards. This is an Owner-Requested change.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Trade</td>
<td>$644,600.00</td>
<td>$80,088.00</td>
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</tr>
<tr>
<td>Electrical</td>
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<td>$19,097.00</td>
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<tr>
<td>Pepper Fee</td>
<td>$166,914.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$166,914.00</td>
</tr>
<tr>
<td>Pepper G.C</td>
<td>$266,227.00</td>
<td>$86,142.00</td>
<td>$0.00</td>
<td>$352,369.00</td>
</tr>
<tr>
<td>Pepper Insurance</td>
<td>$47,650.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$47,650.00</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td><strong>$19,890.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER #055: $6,038.00.** In three science classrooms, chemistry exhaust fans ran continuously and were disruptive to learning during instructional sessions. This change added manual “OFF” switches and electronic controls to these fans so they can run only when chemical experiments are being performed and switched off when not needed during instructional sessions. This change is the result of an oversight by the Architect/Engineer.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>HVAC</td>
<td>$438,000.00</td>
<td>$26,417.00</td>
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<tr>
<td>Building Controls</td>
<td>$99,498.00</td>
<td>$5,994.00</td>
<td>$4,273.00</td>
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</tr>
<tr>
<td>Pepper Fee</td>
<td>$166,914.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$166,914.00</td>
</tr>
<tr>
<td>Pepper G.C</td>
<td>$266,227.00</td>
<td>$86,142.00</td>
<td>$0.00</td>
<td>$352,369.00</td>
</tr>
<tr>
<td>Pepper Insurance</td>
<td>$47,650.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$47,650.00</td>
</tr>
<tr>
<td><strong>Total this C.O.</strong></td>
<td></td>
<td></td>
<td><strong>$6,038.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

- **NAPERVILLE REGIONAL CENTER (NRC) – PEPPER’S CM Fee, General Conditions and Insurance adjustments: Add $0.00.** The table below summarizes the adjustments to the Pepper CM contract resulting from and included in each of the change orders listed above and referenced herein. Pepper’s contract contains a clause that no additional Fee, GC or insurance increases will be considered until the cost of the work exceeds $4,500.00.00. This summary includes PCI’s #16, #32, #54, and #55.

<table>
<thead>
<tr>
<th>Construction Manager (CM)</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Total of Above Change Orders</th>
<th>New Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pepper Fee</td>
<td>$166,914.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>Pepper G.C</td>
<td>$266,227.00</td>
<td>$86,142.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>Pepper Insurance</td>
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<td>$0.00</td>
<td>$47,650.00</td>
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<td>$566,933.00</td>
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</tbody>
</table>
**SRC LIBRARY:** The change requests listed below for the SRC Library do not increase the overall project budget. All cost listed below will be taken from the project contingency.

- **SRC LIBRARY – ADVANTAGE MOVERS & STORAGE, INC. #001: $500.00.** This change, as recommended by the COD Senior Project Manager, is for additional protection while staging existing library furniture temporarily stored outside. The schedule, as bid, had anticipated using SRC 2000 as the temporary storage area. The College changed the move and installation schedule requiring Advantage Mover’s & Storage to stage materials outside where protection against weather was necessary. *This is an Owner-Requested change.*

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
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<tr>
<td>Furniture Move</td>
<td>$20,888.00</td>
<td>$0.00</td>
<td>$500.00</td>
<td>$21,388.00</td>
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<td>College Managed</td>
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<tr>
<td>Total this C.O.</td>
<td></td>
<td></td>
<td>$500.00</td>
<td></td>
</tr>
</tbody>
</table>

**CAPITAL BUDGET PROJECTS**

None
SIGNATURE PAGE FOR RATIFICATION OF CONSTRUCTION-RELATED CHANGE ORDERS

ITEM(S) ON REQUEST

That the Board of Trustees ratifies the Construction-Related Change Orders from the Summary for May, 2015.

[Signature]
Director Facilities Planning and Development
5/13/15

[Signature]
Senior Vice President, Administration and Treasurer
5/14/2015

[Signature]
Acting Interim President
5/18/15
CONSTRUCTION-RELATED BOARD APPROVAL

1. SUBJECT

Approval of Construction-Related Change Orders.

2. BUDGET STATUS

Change orders will be funded from the designated project's contingency and fall within the project's approved budget. All change orders not in excess of $100,000.00, or 10% of the contract price, have been approved by the Director of Facilities Planning and Development. All single change orders exceeding $50,000.00 have been approved by the President. All single change orders exceeding $100,000.00, or 10% of the contract price, require approval by the Board of Trustees. Multiple change orders to a single construction-related contract are allowed up to a cumulative limit of 20% of the original contract price. Multiple change orders exceeding 20% of the contract price require approval by the Board of Trustees.

3. BACKGROUND INFORMATION

Referendum-Related Projects

Owner-Requested Change: 2011 Athletic Field Improvements, WJE #002; SRC Donor Wall, 1157 Design Concepts #001.

Capital Budget Projects

None

4. RECOMMENDATION

That the Board of Trustees approves the Construction-Related Change Orders from the Summary for May, 2015.
SUMMARY OF APPROVED CONSTRUCTION-RELATED CHANGE ORDERS

REFERENDUM-RELATED PROJECTS

2011 ATHLETIC FIELD IMPROVEMENTS: The change requests listed below for the 2011 Athletic Field Improvements do not increase the overall project budget. All cost listed below will be taken from the project contingency.

- 2011 ATHLETIC FIELD IMPROVEMENTS – WISS, JANNEY, ELSTNER #002: $2,209.00. Wiss, Janney, Elstner was awarded a professional service contract to investigate, report and support legal council as the College seeks cause for the failed surface coating at the tennis courts constructed in 2012. This change, as recommended by the COD Senior Project Manager, increases the consultant’s contract amount to provide consulting service hours during the mediation proceedings, which were not included in the original contract agreement. This is an Owner-Requested change.

<table>
<thead>
<tr>
<th>Consultant</th>
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<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
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<tr>
<td>WJE</td>
<td>$13,800.00</td>
<td>$99,650.00</td>
<td>$2,209.00</td>
<td>$115,659.00</td>
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<td>$2,209.00</td>
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</tr>
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</table>

SRC DONOR WALL (SIGNAGE): The change requests listed below for the SRC Donor Wall (Signage) do not increase the overall project budget. All cost listed below will be taken from the project contingency.

- SRC DONOR WALL – 1157 DESIGN CONCEPTS #001: $14,080.99. 1157 Design Concepts was awarded the design build contract for the SRC Donor Wall project based on the College’s RFP outline of requirements. This change, as requested by the COD Foundation and recommended by the COD Senior Project Manager, addresses several items that were revised after the contract agreement: 1) increase the length of the display and separate Distinguished Alumni recognition from other donors, creating two panels in lieu of one; 2) Increase warranty period on display screens and computer hardware from one year to three; 3) Accept contract alternate for vendor to provide first year update to donor lists and screen content; and 4) Revise fabrication and installation schedule to incorporate increase in number of donors. This is an Owner-Requested change.

<table>
<thead>
<tr>
<th>Subcontractor</th>
<th>Original Contract</th>
<th>Change Orders Amount to Date</th>
<th>Amount of This Change Order</th>
<th>New Contract Value</th>
</tr>
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<tbody>
<tr>
<td>1157 Design Concepts</td>
<td>$91,572.17</td>
<td>$0.00</td>
<td>$14,080.99</td>
<td>$105,653.16</td>
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<td>Total this C.O.</td>
<td></td>
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<td>$14,080.99</td>
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</tr>
</tbody>
</table>
CAPITAL BUDGET PROJECTS

None
ITEM(S) ON REQUEST

That the Board of Trustees approves the Construction-Related Change Orders from the Summary for May, 2015.

[Signatures and dates]

Director Facilities Planning & Development

Senior Vice President, Administration and Treasurer

Acting Interim President
1. **SUBJECT**

McAninch Arts Center (MAC) Renovation Illinois Community College Board (ICCB) Statement of Final Construction Compliance.

2. **BUDGET STATUS**

Funds in the amount of $34,056,489.42 have been provided by the MAC Construction budget #03-90-36802-5804001.

3. **BACKGROUND INFORMATION**

Locally Funded capital projects require ICCB approval and a statement of Final Construction Compliance signed by the architect and the Board of Trustees. The ICCB project budget is $37,370,000.00. The final project cost is $34,056,489.42. The project savings were the result of recapturing subcontractor allowances established for unforeseen conditions, common to complex renovation projects; replacing exterior glazing versus a full building re-cladding; repairing versus replacing atrium skylights; rehabilitating existing HVAC systems versus replacing; replacing the roof membrane in lieu of a total tear-off/replacement; and control of the scope of work related to the correction of code-deficient electrical and fire protection systems. Attached is the completed ICCB form for the McAninch Arts Center Renovation project.

4. **RECOMMENDATION**

That the Board of Trustees approves the Statement of Final Construction Compliance of the McAninch Arts Center project for submittal to the ICCB per the attached form. The project budget is $34,056,489.42.
April 24, 2015

Mr. Edward Smith
Senior Director for Financial Compliance & Program Accountability
Illinois Community College Board
401 East Capitol Avenue
Springfield, IL 62701-1711

Re: College of DuPage, District 502
   Capital Project Close-Out Forms - McAninch Arts Center Renovation
   COD Project Number 802.00
   ICCB Project Number 502-L-0034-0612

Dear Mr. Smith,

Please find enclosed one original fully executed copy of each of the following documents related to the College of DuPage McAninch Arts Center Renovation project:

1. Statement of Final Completion of State and Locally Funded Projects.

You will note that the project was completed for less than the approved project budget. Due to the multi-faceted nature of this complicated renovation project, which also included an addition to the building, there was considerable concern for unforeseen conditions that might be encountered during the course of the work. Contingencies were established in anticipation of such conditions. In addition, the project team evaluated the scope of work throughout the project in an added effort to control cost without compromising the end result. Those efforts resulted in project savings associated with replacement of the building’s exterior glazing versus full re-cladding, controlling the scope of work related to repairing versus replacing existing atrium skylights, rehabilitating versus replacing existing air handling units and selective replacement of various existing make-up air handling units, VAV boxes and code-deficient electrical and fire protection systems. During roof replacement at the final stages of the work, it was determined that existing roof insulation was in good condition and therefore did not require full replacement as anticipated in the project budget. Additional savings were realized by recapturing Sub-contractor allowances that the Construction Manager established in anticipation of unforeseen conditions. These combined efforts yielded the project savings reflected in the attached documents.

As always, please feel free to contact me if you have any questions or need any additional information in order to close out this project.

Sincerely,

Bruce H. Schmiedl, AIA, CSI, NCARB
Director Facilities Planning & Development
College of DuPage

CC: Tom Gaiser - Senior Vice President of Administration, COD
    David Lesniak – Senior Project Manager, COD
    John Gandor – Project Cost Accountant, COD

425 Fawell Boulevard, Glen Ellyn, IL 60137 – 630-942-2672

c:\users\schmiedl\documents\iccb\mac 2-27-15 budget approval request.docx
Statement of Final Completion of State and Locally Funded Projects
ICCB Project Title McAninch Arts Center (MAC) Renovation
ICCB Project # 502-L-0034-0612

Name and address of architect/engineer providing the Statement of Final Completion:

Edward Faron, Senior Project Manager
Wight & Company
2500 N. Frontage Road.
Darien, IL 60561

Final cost and scope of the project:

Approved Budget $37,370,000.00  Actual Cost $34,056,489.42

<table>
<thead>
<tr>
<th>Approved Scope:</th>
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<td>Total Gross Square Feet (GSF)</td>
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<th>Actual Scope:</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td></td>
<td>Footage</td>
<td>Square</td>
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<td>195 SF</td>
<td>44,724 SF</td>
<td>195 SF</td>
</tr>
<tr>
<td>2,864 SF</td>
<td>165,390 SF</td>
<td>2,864 SF</td>
</tr>
</tbody>
</table>

I have reviewed the originally approved construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Architect/Engineer’s Signature

001-008966
Illinois Registration or License Number

District Official’s Signature

Date

State of Illinois
Licensed Architect
Expires 11/30/16
Protection, Health, and Safety Project
Statement of Final Construction Compliance

ICCB Project Title    McAninch Arts Center (MAC) Renovation
ICCB Project #     502-L-0034-0612

Name and address of architect/engineer providing the Statement of Final Construction Compliance:

Edward Faron, Senior Project Manager
Wight & Company
2500 N. Frontage Rd.
Darien, IL 60561

Final cost of the project:

Approved Budget  $37,370,000.00  Actual Cost  $34,056,489.42

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor’s pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

[Signature]
Architect/Engineer’s Signature

[Date]
Date

001-008966
Illinois Registration or License Number

[Seal]
State of Illinois
Licensed Architect

Approved by the ___________________________________________ Board of Trustees

[Date]
Date

[Signature]
Signed __________________________________________, Chairperson

_______________________________________________, Secretary
ITEM(S) ON REQUEST

That the Board of Trustees approves the Statement of Final Construction Compliance of the McAninch Arts Center project for submittal to the ICCB per the attached form. The project budget is $34,056,489.42.

Director, Facilities Planning and Development

Senior Vice President, Administration and Treasurer

Acting Interim President
8. NEW BUSINESS

A. For INFORMATION

1. Strategic Long Range Plan

2. Proposed FY16 Budget
1. **SUBJECT**

   Strategic Long Range Plan for College of DuPage

2. **REASON FOR CONSIDERATION**

   In accordance with Board Policy 5-5, *The College Governing Board* and Board Policy 5-15, *Responsibilities of the Board* the Board of Trustees will annually adopt a comprehensive Strategic Long Range Plan.

3. **BACKGROUND INFORMATION**

   College of DuPage engages in planning to assure that it is future oriented in serving our students, community and other stakeholders. College of DuPage’s strategic long range planning is a continuous, inclusive and evidence-based process that guides the future direction of the institution. Specifically, the Strategic Long Range Plan defines the College’s institutional philosophy, mission, vision, core values, long-term goals and associated tasks.

   The Strategic Long Range Plan spans a three-year timeframe, FY 2014 – 2016. In developing the 2014 – 2016 Strategic Long Range Plan, input was sought externally from the community and internally from staff and students.

   The 2014 – 2016 Strategic Long Range Plan was approved by the Board of Trustees at their June 20, 2013 Regular Board Meeting.

   The Strategic Long Range Plan Advisory Committee, under the leadership of the Vice President of Planning and Institutional Effectiveness, is comprised of full-time faculty, students, classified staff, managerial staff, and administrators.

   During the 2014 – 2015 planning cycle (November through March) the Strategic Long Range Plan Advisory Committee sought and incorporated into their recommendations formal input from the Institutional Effectiveness Council (comprised of faculty, administrators, managers and classified staff), the Shared Governance Council (comprised of leaders from all College constituency groups, including the Student Leadership Council) and College administrators. In addition, as stated in the Strategic Long Range Plan (page 13) tasks for the
following year can be recommended by any constituency group or individual.

The two documents being presented (2015 Strategic Long Range Plan Update Report and the Updated 2014-2016 Strategic Long Range Plan) were created by the Strategic Long Range Plan Advisory Committee after soliciting, analyzing and synthesizing input and recommendations from numerous constituency groups and individuals.

The Updated 2014 – 2016 Strategic Long Range Plan is intended to set the strategic direction for the College for Year Three of the three-year planning cycle.

The Updated 2014-2016 Strategic Long Range Plan is offered for information at the May 21, 2015 Regular Meeting of the Board of Trustees with a recommendation for approval at the Regular Meeting of the Board of Trustees on June 25, 2015.
1. **SUBJECT**

   Proposed FY16 Budget

2. **REASON FOR CONSIDERATION**

   To introduce the proposed College budget for FY2016.

3. **BACKGROUND INFORMATION**

   Board Policy 10-30 in conjunction with the Illinois Public Community College Act requires the budget to be available for public inspection thirty (30) days prior to adoption by the Board of Trustees. The Board is required to approve the annual budget within the first quarter of the fiscal year in accordance with Section 3-20.1 of the Illinois Public Community College Act, 110 ILCS. Best practices are to approve the next fiscal year’s budget prior to the expiration of the current fiscal year. The College plans its annual budget cycle to adhere to this best practice.

   At the April 30, 2015 Board meeting, the Board of Trustees approved June 25, 2015 for the public hearing to accept public comment on the Budget prior to consideration by the Board of Trustees. This is in accordance with Chapter 110, Section 805/3-20.1, of the Illinois Public Community College Act which states, "Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing."
8.  NEW BUSINESS

B.  For APPROVAL

1) Revision of Board Policies:
   - Policy 5-5: The College Governing Board
   - Policy 5-10: Authority for Operations
   - Policy 5-15: Responsibilities of the Board
   - Policy 5-20: Authority of Members of the Board
   - Policy 5-85: Formulation of Board Policy
   - Policy 5-90: Formulation of Administrative Procedures
   - Policy 5-130: Agenda
   - Policy 5-165: Recording of Closed Minutes
   - Policy 5-195: Trustee Education and Attendance at Conferences

Adoption of New Board Policy:
   - Policy 5-171: Provision of Office Space and Related Resources for the Board

2) Approval of Legal Invoices

3) Consulting Services – Levick Strategic Communications, LLC

4) IT Services – Schiff Hardin, LLP
1. SUBJECT
Revision of Board Policies: Policy No. 5-5, The College Governing Board; Policy No. 5-10, Authority for Operations; Policy No. 5-15, Responsibilities of the Board; Policy No. 5-20, Authority of Members of the Board; Policy No. 5-85, Formulation of Board Policy; Policy No. 5-90, Formulation of Administrative Procedures; Policy No. 5-130, Agenda; Policy No. 5-165, Recording of Closed Meetings; Policy No. 5-195, Trustee Education and Attendance at Conferences.

Adoption of New Board Policy: Policy No. 5-171, Provision of Office Space and Related Resources for the Board.

2. REASON FOR CONSIDERATION
Board approval is required to enact College policy.

3. BACKGROUND INFORMATION
In accordance with Board Policy 5-85, Formulation of Board Policy, The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.

Revised Board Policies Policy No. 5-5, The College Governing Board; Policy No. 5-10, Authority for Operations; Policy No. 5-15, Responsibilities of the Board; Policy No. 5-20, Authority of Members of the Board; Policy No. 5-85, Formulation of Board Policy; Policy No. 5-90, Formulation of Administrative Procedures; Policy No. 5-130, Agenda; Policy No. 5-165, Recording of Closed Meetings; Policy No. 5-195, Trustee Education and Attendance at Conferences; and, proposed Board Policy: No. 5-171, Provision of Office Space and Related Resources for the Board.
Resources for the Board were placed on the April 30, 2015 Board of Trustees agenda for information and first reading.

Comments have been received since the policies were presented to the Board of Trustees for first reading on April 30, 2015. They are noted in the policies provided presented for second reading.

3. **RECOMMENDATION**

That the Board of Trustees approves Revision of Board Policies: Policy No. 5-5, The College Governing Board; Policy No. 5-10, Authority for Operations; Policy No. 5-15, Responsibilities of the Board; Policy No. 5-20, Authority of Members of the Board; Policy No. 5-85, Formulation of Board Policy; Policy No. 5-90, Formulation of Administrative Procedures; Policy No. 5-130, Agenda; Policy No. 5-165, Recording of Closed Meetings; Policy No. 5-195, Trustee Education and Attendance at Conferences. And, adoption of New Board Policy No. 5-171, Provision of Office Space and Related Resources for the Board.
SIGNATURE PAGE FOR APPROVAL BOARD POLICY REVISIONS AND ADOPTION NEW BOARD POLICY

ITEM(S) ON REQUEST

That the Board of Trustees approves Revision of Board Policies: Policy No. 5-5, The College Governing Board; Policy No. 5-10, Authority for Operations; Policy No. 5-15, Responsibilities of the Board; Policy No. 5-20, Authority of Members of the Board; Policy No. 5-85, Formulation of Board Policy; Policy No. 5-90, Formulation of Administrative Procedures; Policy No. 5-130, Agenda; Policy No. 5-165, Recording of Closed Meetings; Policy No. 5-195, Trustee Education and Attendance at Conferences. And, adoption of New Board Policy No. 5-171, Provision of Office Space and Related Resources for the Board.

__________________________________________  ___________________________
Chairman, Board of Trustees                  Date

__________________________________________  ___________________________
Secretary, Board of Trustees                  Date
Policy No. 5-5

**The College Governing Board**

The Board of Trustees of Community College District No. 502 has the legal authority and responsibility to govern the College in accordance with the *Illinois Public Community College Act, and other applicable law*. The Board will appoint a president to organize and manage the institution within Board policy, and at the Board’s direction.

The Board will encourage the President to seek the input of employees and the community in the development and updating of the College’s Strategic Long Range Plan. Such Plan will be approved annually by the Board, and may be modified at any time by the Board.
Policy No. 5-10

**Authority for Operations**

The Board of Trustees derives its authority to govern from Sections 3-31 through 3-43 of the *Illinois Public Community College Act*, 110 ILCS 805/1-1 *et seq.* (as amended) and other applicable state and federal law. The Board will exercise all powers set forth in Sections 3-31 through 3-43 and all additional powers not inconsistent with the *Illinois Public Community College Act*. 
Responsibilities of the Board

As the governing body of Community College District No. 502, the Board of Trustees’ responsibilities include, but are not limited to, the following: it is responsible for the development and adoption of Board policies and for making decisions related thereto. The Board’s authority in this area is final, subject to applicable statutory and regulatory limitations. (The President is responsible for developing appropriate administrative procedures to effectuate Board policies.)

The Board will seek input from members of the College community in the development of said policies.

Fundamental to the success of the College is the commitment of each Trustee to carry out his/her responsibilities as an elected official charged with providing District residents a quality, fully accredited, comprehensive community college.

The Board of Trustees will:

1. Appoint the President, who will be the chief administrative officer of the College and the executive officer in dealing with the Board.
2. Direct the President to administrative duties and responsibilities for the development, implementation, and modification of procedures to carry out the Board’s policies, rules and actions.
3. Evaluate, at least annually, the President’s overall and specific performance.
4. Exercise, as an exclusive right, approval authority over all duties and powers authorized by the Illinois Community College Act.
5. Judiciously review matters as recommended by the President or others and cause appropriate action to be taken.
6. Ensure ongoing long-range planning through annual approval of a strategic long range plan.
7. Review periodically the organizational structure and the operation of major components of the College.
8. Exercise, as an exclusive right, requisite and proper authority for the efficient and effective development, operation and maintenance of the College.
9. Review and evaluate Board progress toward accomplishment of the College’s mission and goals.
10. Formulate and revise policies and procedures as necessary.
11. Review the financial management of the College and cause an audit to be made, at least annually.
12. Ensure the quality of education provided by the College.
13. Review and approve the College’s annual budget, and perform (at least quarterly) budget variation and performance reviews.

14. Annually evaluate the President’s performance.
2. Ensure efficient and effective development, operation and maintenance of the College.

3. Execute all duties and powers authorized by the Illinois Public Community College Act, 110 ILCS 805/1 et seq.

4. Direct the President to formulate and revise policy as necessary for Board consideration. The President will seek employee input as necessary and appropriate.

5. Annually review the financial performance of the College and cause an audit to be made.

6. Annually adopt the Financial Plan of the College.

7. Ensure the quality of education provided by the College.

8. Annually adopt a comprehensive Strategic Long-Range Plan.

9. Annually review from the President a report on the Outcomes of the College.

10. Review matters recommended by the President and cause appropriate action to be taken.

The Board of Trustees will not delegate or relinquish its overall responsibility for results nor any portion of its accountability.
Policy No. 5-20

Authority of Members of the Board

Trustees have authority for official Board action only when acting in concert as a Board of Trustees legally in session. No individual member of the Board has the power to speak out or act in the name of the Board unless authorized to do so by the Board in legal session or by these policies.

Nothing in this policy shall be construed to limit any Trustee’s right to speak freely, or to offer his or her opinions – whether in public or in private – in his or her personal capacity regarding the affairs of the Board or the College.
Policy No. 5-85

**Formulation of Board Policy**

The authority and responsibility to enact College policy rests with the Board of Trustees. The Board will continually monitor existing policies of the College to ensure their currency and applicability to existing conditions and will update as necessary and appropriate.

If the Board or President proposes new or modified policies, in formulating board policy for the Board's consideration, the President will notify the Shared Governance Council (or its successor) of impending changes to existing policy, or proposed new policy, and where appropriate, seek input from stakeholders. A policy will require two readings by the Board prior to adopting. The readings will be agenda items at meetings of the Board.
Policy 5-90

Formulation of Administrative Procedures

The Board delegates to the President the responsibility (and the President is required) to develop, implement, propose and modify procedures as necessary to carry out the Board’s policies, rules and actions. However, all procedures shall be subject to final Board approval, and the Board may modify or revoke any procedures at any time.

The President may seek input from stakeholders in the formulation of Administrative Procedures.
Agenda

The Board Chair, with the advice and counsel of the Vice Chair, and the President shall prepare an agenda for each meeting of the Board of Trustees. The agenda for each regular meeting of the Board and Committee of the Whole will be published and presented to the full Board at least 48 hours prior to such meeting to ensure there is adequate time for Board members to review and prepare for the business to be conducted. No amendments or modifications to an agenda for a regular meeting or a Committee of the Whole meeting will be made without approval by the Chair and Vice Chair or a majority vote of the Board at an open meeting. This policy supersedes any conflicting language contained in any other Board policies.

Agendas for each committee meeting will be prepared by the chairperson of the applicable committee.

Nothing in this policy should be construed as limiting the Board Chair’s ability to seek advice and input the President, faculty, staff, students, other Trustees, or members of the public on appropriate agenda items.
Policy No. 5-165

Recording of Closed Meetings

1. A verbatim record shall be kept of all meetings of the Board of Trustees or any subsidiary "public body" (as defined by the Illinois Open Meetings Act 5 ILCS 120 et seq.) of the College which are closed to the public. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed meetings in the manner required by the Illinois Open Meetings Act. Minutes of closed meetings shall be placed before the Board or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed meeting. The Secretary of the Board, or his/her designee, shall maintain the verbatim recordings and minutes of all closed meetings of the Board and all subsidiary public bodies of the College. The Secretary may not delegate this duty to any other person. The Chair President shall promulgate such procedures as may be necessary to maintain the confidentiality of such verbatim recordings and minutes.

2. The verbatim record of closed meetings shall not be open for public inspection or subject to discovery, except as provided by law. The verbatim recording shall be maintained by the Secretary for not less than two years. The Secretary shall ensure that all verbatim records are made and maintained in a digital format (and that all previously created records are converted to a digital format as expeditiously as possible).
**Trustee Education and Attendance at Conferences**

Newly elected or appointed Trustees will be encouraged to attend educational training sponsored by The Illinois Community College Trustees’ Association (ICCTA) or similar community college organization designed to introduce the Trustee to general board governance issues and the duties of trustees.

All members of the Board of Trustees are encouraged to educate themselves on issues that participate in professional conferences, institutes and activities which will benefit the College. If Trustees seek to do so by participating in professional conferences, institutes, or activities, whenever possible, Trustees should participate in such events locally (or online) to avoid the expense associated with travel. Attendance at ICCTA, The Association of Community College Trustees (ACCT), The American Association of Colleges (AAC), The American Council of Trustees and Alumni (ACTA), or The Association of Governing Boards (AGB) conferences, legislative seminars, and other activities sponsored by these organizations is particularly encouraged. Approval of the Board Chair, (or in the case of the Chair, the Vice Chair), is required in advance of attending professional conferences. Trustees are to schedule participation in conferences in a way that avoids impairing Board business. The Board in providing approval to attend a conference will consider the ability of the Board to continue to conduct business. No Trustee shall be reimbursed for travel or entertainment charges relating to such self-education activities in an amount exceeding $335.00 in any fiscal year, without advance approval by the Board at a public meeting.
Policy No. 5-171

Provision of Office Space and Related Resources for the Board

To assist the Board of Trustees in the efficient conduct of its business, the College shall provide the Board with suitable secure office space located on the College’s campus. The College shall also provide the Board with dedicated clerical support and sufficient office equipment and furnishings. The Board, in its sole discretion, shall determine whether the office space, clerical support and office equipment are sufficient for the Board’s purposes.
1. **SUBJECT**
   Approval of Legal Invoices.

2. **REASON FOR CONSIDERATION**
   Board requested review of legal invoices.

3. **RECOMMENDATION**
   That the Board of Trustees approves the legal invoices presented.
SIGNATURE PAGE FOR APPROVAL OF LEGAL INVOICES

ITEM ON REQUEST

That the Board of Trustees approves the legal invoices presented.

______________________________       _______________________
Board Secretary                      Date

______________________________       _______________________
Board Chairman                       Date
FRANCZEK RADELET
ATTORNEYS & COUNSELORS

300 SOUTH WACKER DRIVE, SUITE 3400 | CHICAGO, IL 60606
T: 312.986.0300 | F: 312.986.9192 | WWW.FRANCZEK.COM

PERSONAL AND CONFIDENTIAL/ATTORNEY-CLIENT PRIVILEGED

Invoice Date: April 27, 2015
Invoice No. 160634
Client No. 02352

Robert L. Breuder
President
Board of Trustees for the College of DuPage
College of DuPage
425 Fawell Blvd
Glen Ellyn, IL 60137

For Professional Services Rendered Through March 31, 2015

Total Professional Fees ................................................. $55,372.00
Total Costs Advanced and Expenses Incurred ....................... $51,464.63

CURRENT INVOICE DUE ................................................ $106,836.63

THIS INVOICE IS PAYABLE UPON RECEIPT.

PLEASE RETURN THIS PAGE WITH YOUR REMITTANCE.
Dr. Robert L. Breuder  
College of DuPage  
425 Fawell Boulevard  
Glen Ellyn IL  60137

Our Matter #  29721.00BW00  
John Valente Incident Investigation

For Services Through April 30, 2015

Current Fees Due  
$8,640.00

Current Costs Due  
$1.40

Total Current Fees and Costs Due  
$8,641.40

04/28/2015  
171671  
$13,443.20

Total Outstanding Invoices  
$13,443.20

TOTAL DUE AT THIS TIME  
$22,084.60

Payment is due upon receipt...Please return this page with your payment
1. **SUBJECT**

Consulting Services—Levick Strategic Communications, LLC

2. **BACKGROUND INFORMATION**

College of DuPage engaged the services of Levick Strategic Communications, LLC, beginning April 2, 2014 with an initial refundable retainer of $14,750 against which the College was billed an hourly blended rate of $250. The College intends to continue working with Levick during the work of the COD Transition Team and various external investigations.

4. **RECOMMENDATION**

That the Board of Trustees authorizes Rathje Woodward, LLC to engage Levick Strategic Communications, LLC, 1900 M Street, NW, Washington DC, 20036, for the purpose of providing public relations services.
ITEM(S) ON REQUEST –

That the Board of Trustees authorizes Rathje Woodward, LLC to engage Levick Strategic Communications, LLC, 1900 M Street, NW, Washington DC, 20036, for the purpose of providing public relations services.

Vice President, Marketing and Communications

[Signature]

Date

5/19/15

Acting Interim President

[Signature]

Date
1. SUBJECT

Information Technology Services—Schiff Hardin, LLP

2. BACKGROUND INFORMATION

College of DuPage engaged with the law firm of Schiff Hardin, LLP to provide services related to the investigations by the US Attorney’s Office. The College intends to continue working with Schiff Hardin, LLP during the work of the COD Transition Team and various external investigations.

4. RECOMMENDATION

That the Board of Trustees approves Schiff Hardin, LLP, 233 South Wacker Drive, Suite 6600, Chicago IL, 60606, to provide information technology services.
SIGNATURE PAGE FOR PUBLIC RELATIONS CONSULTANT

ITEM(S) ON REQUEST –

That the Board of Trustees approves Schiff Hardin, LLP, 233 South Wacker Drive, Suite 6600, Chicago IL, 60606, to provide information technology services.

_________________________________________________________________
Secretary, Board of Trustees                  Date

_________________________________________________________________
Chairman, Board of Trustees                   Date
9. PUBLIC COMMENT
10. ANNOUNCEMENTS

A. Communications

B. Calendar Dates

Campus Events

- **Thursday, June 25, 2015**
  Regular Board Meeting
  SSC-2206 ~ 7:00 p.m.
11. ADJOURN