

College of DuPage
Soaring to Excellence 2003

Mentoring Request Form Template

Dear _____,

I would like to request that you be my mentor.
My reasons for requesting you as a mentor are:

I would like to learn more about my job; specifically

I have several learning goals and timeframes.

I want to learn (more) about: _____
_____ by _____ (date).

I want to learn (more) about: _____
_____ by _____ (date).

I want to learn (more) about: _____
_____ by _____ (date).

I can assist you by

May I make an appointment with you so that we can talk further about this?
Thank you.

(Signature and contact info) _____