

LONG-TERM CARE ADMINISTRATION

Is Long-Term Care Administration for me?

The field is for you if you ...

- Enjoy working with the elderly.
- Are organized and a self-starter.
- Want to work in a management position in a long-term care setting.
- Want a challenging career in a growing field.

What skills will I need for this field?

You will need to have ...

- The understanding concerns of the elderly client and their family.
- The ability to communicate clearly both in writing and orally.
- Good organizational skills.
- Good management skills.
- Understanding of Illinois rules and regulations for level of care.
- The ability to work effectively with people from a variety of disciplines.

What is the work atmosphere like?

Work in a nursing home, assisted living facility, or a continuing care organization.

What are my degree options?

Certificate

Long-Term Care Administration

Associate's Degree

Associate in Applied Science (AAS) in Long-Term Care Administration

Bachelor's Degree

Bachelor's degrees are available by transferring to four-year colleges and universities in Gerontology.

Professional Certification

Successful completion of the Long-Term Care certificate allows students to sit for the Illinois Nursing Home Administrators Licensure Examination.

What are my career opportunities?

This curriculum and Illinois licensure prepares students for a variety of management and administrative positions in agencies working with the elderly and chronically ill.

What can I do with these degrees?

If you have completed ...

High School Diploma

Geriatric Aide

Certificate

Allows you to sit for the Illinois Nursing Home Administrators Licensure Examination.

How can I prepare now?

Recommended courses ...

Math

Accounting, Mathematics

Science

Economics

Communications

Communication

Recommended Supporting Electives

Computer Skills

What about my articulated credit?

Check with your high school coordinator to see if you are eligible for articulated credit at College of DuPage.

Associate in Applied Science Degree

Increases employment options and gives you additional skills in the field.

Bachelor's Degree

Long-Term Care Administrator

What should I take in my first semester at C.O.D.?

LTCA 1140:Introduction to Long-Term Care Administration

LTCA 1151:Nursing Home Administrative Practices I

LTCA 1152:Nursing Home Administrative Practices II

Whom can I talk to for more information?

Health, Social, and Behavioral Sciences Division
(630) 942-2495

For more information on the Associate in Applied Science Degree curriculum, see your program coordinator, or go to www.cod.edu.