

## **Word Specialist Certificate Courses Available in Online Format**

<b>Required Courses</b>	
OFTI 1210	Word Processing I
OFTI 1215	Word Processing II
OFTI 1218	MS Word Desktop Publishing

Note: This information is not meant to substitute for program advising. Please see the [Office Technology Information Occupational Program Guide](#) web site for certificate requirements and program adviser contact information.