

# **DEGREE COMPLETION/DUAL ADMISSION AGREEMENT BETWEEN COLLEGE OF DUPAGE (COD) AND DOMINICAN UNIVERSITY (DU)**

## **INTRODUCTION**

This Degree Completion/Dual Admission Agreement is simultaneously entered into by COD and DU in order to create a smooth and seamless process by which eligible COD students, seeking an Associate in Applied Science (A.A.S.) or Certificate in Library and Information Technology (LTA), will ultimately be able to complete a baccalaureate degree at DU. Moreover, such students may also be eligible for dual admission to DU's Graduate School of Library and Information Science (GSLIS) as soon as they are admitted to the Rosary College of Arts and Sciences (RCAS). All policies and procedures of this Degree Completion Agreement will be governed by the duly appointed representatives from the aforementioned parties.

As part of this Degree Completion/Dual Admission Agreement, DU will automatically accept 14-17 semester hours from COD's A.A.S. or Certificate in Library and Information Technology. Degree-seeking students may also transfer in the accompanying general education courses for a maximum of sixty-eight (68) semester hours of credit. In addition to completing the chosen baccalaureate major at DU, students will be required to complete two (2) Liberal Arts and Sciences Seminars (i.e. Junior and Senior Seminars), and any unfulfilled core classes as identified prior to enrollment at DU (i.e. Foundation, Area, and/or Multicultural Requirements). COD students may contact the Director of Transfer Admission for more information concerning these specific courses.

As part of this Degree Completion/Dual Admission Agreement, students will become eligible for the GSLIS Scholarship that awards a 50% discount off tuition for the four required courses for the MLIS.

## **STUDENT ELIGIBILITY**

Students may apply to DU at any time during their attendance at COD; it is recommended that students apply for admission to DU at least one semester prior to graduating from COD. Students must meet all applicable admission requirements of both COD and DU at the time of application to DU. While transfer students are required to have a minimum cumulative GPA of 2.5/4.0 for admission to the RCAS, students seeking dual admission to the GSLIS must have and maintain a cumulative GPA of 3.0/4.0 to qualify for this agreement. Moreover, the GSLIS requires a written, personal statement of purpose prior to acceptance. Students' eligibility for continued study at either COD or DU will be governed by each institution's policies on enrollment of probationary, dismissed and re-entering students.

At any time before the completion of a COD degree, students may officially rescind the stipulations of the Degree Completion/Dual Admission Agreement and transfer to DU, or any other institution of higher education, under the usual procedures.

## **STUDENT ENROLLMENT**

Under this agreement, a student is exclusively enrolled at DU once the student has completed the aforementioned A.A.S. degree/certificate at COD and has been accepted to DU via the admission criteria above. COD students must request a final, official transcript to be sent to DU at the time of graduation from COD for verification. After matriculation at DU, the student's subsequent progress toward the bachelor's and master's degrees is governed solely by DU's academic standards.

## **TRANSFER CREDIT**

DU will accept a maximum of sixty-eight (68) semester hours from a community college in general. Subsequently, COD students are allowed to transfer in coursework beyond the associate's degree. If a student exceeds sixty-eight (68) hours, DU will accept the most useful courses from the official transcript, not to exceed sixty-eight (68) semester hours.

## **CORRESPONDENCE AND ADVISING**

DU will provide students with the advising materials, including model plans of recommended study and coursework specific to their intended academic program at DU. Students will notify COD and DU of major/minor changes for advising purposes.

Students who have expressed their desire to cancel their participation in the Degree Completion/Dual Admission Agreement will notify COD and DU of their decision. Conversely, the Director of Transfer Admission at DU will inform COD of any changes to the core or major curricula that may affect the integrity of this agreement.

## **SUGGESTED COURSE OF STUDY AT COD**

The following is a suggested curriculum for A.A.S. candidates in the LTA program at COD designed to maximize the transferability of courses into the core at DU. Just above the list of courses in each category (in parenthesis) is the specific core requirement that would be waived at DU by the particular course at COD. Any courses marked with an asterisk (\*) are required to complete the bachelor's degree, and are strongly recommended:

### **I. GENERAL EDUCATION REQUIREMENTS FOR THE A.A.S. AT COD**

#### **COMMUNICATION – 6 hours**

*(English Composition at DU)*

- |           |   |
|-----------|---|
| ENG 1101  | English Composition I   |
| *ENG 1102 | English Composition II (requirement is waived pending successful completion of the Transfer English Placement Exam) |
| SPE 1100  | Fundamentals of Speech Communication  |

## **HUMANITIES/FINE ARTS – 3 hours**

### ***(Fine Arts at DU)***

Selected courses in the following areas may be taken: Art, Humanities, or Music.

### ***(Literature at DU)***

Selected courses in the following areas may be taken: English (except 1101, 1102, 1105, and 1110), or German 2200.

### ***(Philosophy at DU)***

Selected courses in the following areas may be taken: Philosophy (except 1116, 1120, 1125, 1145, 1160, 2200, and 2250).

### ***(Theology at DU)***

The only COD course that will fulfill this requirement is Religion 2160.

### ***(Multicultural Course at DU)***

Selected courses in the following areas may be taken: Anthropology 1100, 1130; Art 2214; Chinese 1100; Humanities 1105, 1110; Japanese 1100; Korean 1100; Music 1115; Philosophy 1150; Political Science 2221; or Religion 1150, 1155, 2160.

### ***(Foreign Language at DU)***

Selected courses at or beyond the 1102 level in the following areas may be taken: Chinese, French, German, Italian, Japanese, Korean, Russian, or Spanish.

## **MATHEMATICS – 3-5 hours**

### ***(Mathematics at DU)***

Any one of the following math courses would be accepted: 1321, 1322, 1428, 1431, 1432, or 1533.

## **NATURAL SCIENCES – 3-5 hours**

### ***(Natural Sciences at DU)***

Selected courses in the following areas may be taken: Anatomy and Physiology, Biology, Botany, Chemistry, Earth Science, Microbiology, Physics or Zoology.

## **SOCIAL AND BEHAVIORAL SCIENCE – 3 hours**

### ***(Social Sciences or History at DU)***

Selected courses in the following areas may be taken: Anthropology, Economics, Geography, History (except US History), Political Science, Psychology, Social Science, or Sociology.

## **II. TRANSFERABLE LTA DEGREE/CERTIFICATE COURSES – 13-16 hours**

LTA 1102 – Introduction to Reference and Information Services - 4

LTA 1103 – Acquisition of Library Materials - 3

LTA 1105 – Readers Advisory - 3

LTA 1820 – Selected Topics in Librarianship - 3 (credit accepted on a case-by-case basis)

LTA 2100 – Introduction to Cataloging and Classification – 3

Note: LTA 1101 – Introduction to Libraries and the Information Age will also fulfill DU’s Information Literacy Workshop.

### **LIAISONS**

COD and DU will each agree to designate a liaison officer who shall be responsible for implementation of this agreement and for overseeing provision of services to students under this agreement.

### **CHANGES TO THE DEGREE COMPLETION AGREEMENT**

Changes to this agreement may only be made in writing, by mutual agreement of both institutions acting through their chief academic officers.

### **TERM AND CANCELLATION OF THE DEGREE COMPLETION AGREEMENT**

This agreement shall commence upon signing, and will continue until canceled, with at least one year’s notice by either party, or until canceled by mutual agreement. In the event of cancellation, students will no longer benefit from the terms and conditions established in the original agreement. Any students already admitted under the agreement will continue to benefit from the privileges specified herein so long as they continue to meet academic progress toward degree standards as provided in this agreement.

### **CONTACTS**

For further information about the nature of this agreement, please contact the designated liaison officers:

**Dominican University**  
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