

COPY ME:
Research Portfolio Cover Sheet

Student Name: _____

Teacher: _____ Period: _____

Topic: _____ Date Due: _____

This sheet and the following items are to be included with the final paper.
(any missing items will affect your cumulative final grade)

Prewrite due: _____

For five to ten minutes you will be writing what you know about your topic already and explaining what you would like to show or prove. Tell how you plan to investigate it.

Pre-search of available materials due: _____

Pre-search includes a check of the library holdings, a few searches on the Internet, and perhaps a call to the local public library to check on the amount and type of information available there. Documentation would be a list of several likely sources, note cards with titles and call numbers, photocopies of some materials found with call numbers and library location, printouts from the Internet, etc.

Note cards due: _____

First draft due: _____ **Second draft due:** _____

Rough drafts of the paper will be required throughout the process. Drafts are checked for style and format as well as content. Each new draft is expected to show significant progress in the work accomplished.

Draft of working bibliography due: _____

This is due prior to the actual due date of the paper in order to check for format and content.

Defending your paper:

After your paper has been turned in you might be called on to discuss it in class. Be prepared to explain your topic, defend your conclusions, and describe where you found your sources and where in the paper the sources were used.

Reflections on the research process:

This can be in the form of a diary or log and should document your search strategies, successes and frustrations, and the "ah-ha" moments in your research process. Turn it in with your paper.

Parent signature: _____ **Date:** _____

(for any questions about the assignment, please call or email me at: