

**Human Services 1100  
Resources for Field of Work Project  
Professor Krieglstein**

**General Reference Books for Career Information**

*Occupational Outlook Handbook*

CCIC HF 5382.5 .U5 O33 2006-2007 or on the Web at <http://www.bls.gov/oco/>

*Encyclopedia of Careers and Vocational Guidance*

CCIC HF 5381 .E52 2006

**Books on Specific Career Areas**

*Careers for Caring People & Other Sensitive Types*

CCIC HV 10.5 .P368 2003

*Careers for Good Samaritans & Other Humanitarian Types*

CCIC HV 10.5 .E24 2006

*Ferguson's Careers in Focus: Social Work*

CCIC HV 10.5 .C38 2006

*A Guide to the Helping Professions*

CCIC RA 790.75 .S74 2000

*The Helping Professions: a Careers Sourcebook*

CCIC HV 10.5 .B85 2000

*I'm a People Person: a Guide to Human Service Professions*

CCIC HV 10.5 .I4 2003

*Many Paths, One Purpose: Career Paths for Social Work and Human Services Majors*

CCIC HV 10.5 .M26 2006

*Real People Working in the Helping Professions*

CCIC HV 10.5 .C35 1998

**Web Sites**

★Jobs, Career, and College Information (C.O.D. Library)

<http://www.cod.edu/library/services/jobscollege.htm>

★Horizons Internet CIS

<http://www.ilworkinfo.com>

Enter ID: Illinois

Enter password: careers

Click on Career Resources, then CIS: Career Information System, then Occupations.

★O\*Net

<http://online.onetcenter.org/>

Job tasks and skills required for 1000 occupations.

★Social and Human Service Assistants

<http://www.bls.gov/oco/ocos059.htm>

Excellent article discussing nature of work, employment opportunities, job outlook, and salary.

★Guide to Career Choices: Human Services. [LMI Source: Illinois labor market information]

<http://lmi.ides.state.il.us/careerguides/human.pdf>

★Wage Data [Illinois Department of Employment Security]  
[http://lmi.ides.state.il.us/PDFs/statewidewage\\_pub.pdf](http://lmi.ides.state.il.us/PDFs/statewidewage_pub.pdf)  
Look on p. 7-8 for Illinois wages.

Human Services Career Network  
<http://www.hs-careers.com/careercenter/>

Human Services Jobs  
<http://www.nationjob.com/hs/>

### **Professional Association Web Sites**

1. Go to Google at <http://www.google.com> (or another search engine of your choice).
2. Type in the name of your career area; put quotation marks around it to keep the words together.  
Example: "substance abuse counselor"
3. Try adding the word **jobs** or **careers** to your search.  
Example: "substance abuse counselor" jobs
4. In the listing, look for web sites for professional associations. These will always have the abbreviation ".org" in them.
5. At the Web site, look around for buttons or links labeled "Careers" or "Jobs."

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