



www.cod.edu/library
Fact Sheet

Library Activity

Active Library Cards: 41,953 (FY2008)

Library Card Profile: 26,408 students; 12,702 community borrowers; and 2,766 faculty/staff

Gate Count: 732,864 (FY2008); average daily door counts range from 2,500 to 3,000+ when classes are in session

Circulation: In FY2008, approximately 243,236 items circulated, and booking activity (equipment and media delivery) fell slightly to 15,749 due to enhanced technology in classrooms. Use of group study rooms increased 23% to 5,417 in FY2008.

Interlibrary Loan Activity: In FY2008, we completed 13,160 transactions. We provide online request forms.

Library Facility

Square Footage: 138,000 sq. ft. on two levels

Library Public Computers: 100+ desktop computers with access to the OPAC, Illinet, WorldCat, 90+ databases, Internet search engines, specially chosen hot links, software for word processing, database management, spreadsheet, and presentation, and research assistance, including a locally developed tutorial. We have a group of laptops for circulation to students, to take advantage of our wireless network. We also provide a cluster of external network connections at one end of our public computing area so that people bringing their own laptops can connect to the Internet in the Library.

Computing Support & Printing Services (CSPS): Provides centralized printing for all the public computers plus microfilm reader/printers and color and black and white photocopiers. Two additional public photocopiers are available in other locations. In FY2008, CSPS staff assisted 58,687 people in using computing equipment, making photocopies or printing documents.

Library Classrooms: 6 technical classrooms, including 3 computer labs. Seating for classrooms ranges from 25 to 40+

Group Study Rooms: 20, with seating from 4 to 12

Group Viewing Rooms: 2

Study Seating: 500+

Reference/Instruction Activity

Library Instruction: In the 2008-09 academic year the Library faculty provided 1,009 classes to 19,383 students. These classes teach information literacy and library use skills. We have also incorporated instructional components into our Library website. Most of the class sessions are course-related. The library offered 47 Smart Online Searching classes in FY2008. These classes teach general library and information literacy skills including searching for and evaluating information.

Reference Desk Coverage: Reference service is provided all hours the library is open, seven days a week. Coverage is highest during our busiest period, Monday through Friday 9:30 am to 2:30 pm.

Reference Statistics: In FY2008 there were 71,563 patron interactions at the Reference Desk either in person, by chat, by phone or by email.

The College and Career Information Center (CCIC): Consists of 3,000 volumes related to choosing colleges, choosing careers, finding financial aid, preparing for specialized exams, and securing

employment. It is staffed all the hours that the Library is open. CCIC staff provided information to students and other patrons 75,322 times in FY2008.

Library Collection

Books: 238,000 volumes of which 15,000 are in the Reference Collection. Other special collections are the College and Career Information Center, the Philanthropy Center, the Natural Science Center, and the Juvenile Collection.

Periodicals: 725 current subscriptions. 7,500 bound volumes (included in the volume count above).

Electronic Resources: Access to 90+ article databases and 3,350 electronic books. Usage of the Library's electronic resources increased 7% in FY2008.

Non-Print: Over 300,000 microforms, including numerous periodical backfiles, plus major sets such as ERIC and HRAF. 28,500 videos (including over 5,000 in a feature film rental VHS/DVD collection); 18,000 musical recordings on phonodiscs and CDs; and various other formats including, CD-ROMs, slides, and biological models and specimens. The non-print collection includes audiotapes and videotapes that support the College's telecourses and other courses taught through the Center for Independent Learning.

Library Personnel

Administrators: Dean, Associate Dean

Administrative staff: Library Coordinator, Administrative Assistant

Full-time Librarians: 12, including 1 Library Resident (2008-2010)

Part-time Librarians: 9

College and Career Information Center Staff: 1 supervisor (shared with Reference), 7 part-time assistants

Reference Assistants: 1 supervisor (shared with CCIC), 11 part-time assistants

Circulation Staff: 1 manager, 10 full-time, 18 part-time

Print Center Staff: 1 supervisor, 3 part-time

Interlibrary Loan Staff: 1 supervisor, 1 part-time

Technical Services (Acquisitions/Cataloging/Processing/Periodicals) Staff: 1 full-time librarian, 1 part-time librarian, 4 full-time, 3 part-time

(Note: some part-time staff work in more than one department. Total number of personnel for the Library is 83.)

(ongoing rev. 3/09)