

IDENTIFYING PROJECT RESOURCES

Prepared by Sinclair Community College

Adapted for use by the faculty and staff of College of DuPage.

Consider the resources you will need to carry out each activity. Resources include people (including partners) and equipment, supplies, and printing.

Some resources that are often overlooked include:

- Recognition incentives
- Special events
- Postage
- Advertising
- Outside contracts
- Stipends and tuition
- Travel funds

PROJECT SUSTAINABILITY

How are you going to sustain the project after the grant period? Your reviewers will be looking for the answer to this question.

DEVELOP A BUSINESS PLAN

Depending on the scope of your project, you may need to develop a business plan. Even if a formal business plan is not necessary, it is important to consider the benefits the college will receive as a result of your project.

Projects closely aligned with College of DuPage institutional priorities are much more likely to receive internal support. Considering the following questions will help you determine how your project lines up with the College of DuPage mission and vision.

- What is the impact on your department or the College?
- Will your project serve additional students? If so, how many?
- Will your project reach out to new markets? If so, which ones, and how many students might result?
- Will your project improve student success? If so, how?
- Does your project bring external resources for something the College was going to do anyway? (cost avoidance/cost reduction?)
- What is the relationship of your project to other goals and activities at College of DuPage?

