

EDUCATION 1105 Career Development

This is an information sheet only, not the course syllabus.

COURSE DESCRIPTION

Focus on integrating career development into important life choices. Emphasis will be given to helping students learn the skills involved in developing career awareness, making career decisions, and taking career action in a changing work environment. (2 credit hours)

REQUIRED AND RECOMMENDED COURSE MATERIALS

Please follow the instructions below to locate information on the textbook and other materials for this course.

1. From [COD home page](#), click on **myACCESS**.
2. Click on **Search for Credit Classes**.
3. From the **Term** drop-down box select the term.
4. Choose your course from the **Subjects** drop-down menu.
5. In the **Course #** field, enter your course number.
6. In the **Section** field, enter the course section number if known.
7. From the **Course Types** drop-down menu select **Internet/Online**.
8. Scroll to the bottom of the page and click on **SUBMIT**.
9. Click on the **Section Name and Title** link.
10. Click on **Click here for prices of required textbook(s) and supplies** and course material information will be displayed.

Alternatively, you can visit the [COD Bookstore](#) website to find this information.

COURSE OUTLINE/EVALUATION

Assignment Name	Points
Syllabus Quiz	20
Midterm Project	152
Gathering the Facts	141
Information Interviewing	105
Final Project	90
Journals (16)	10 each
Discussion Board (16)	10 each

GRADING SCALE

A	90 to 100%
B	80 to 89%
C	70 to 79%
D	60 to 69%
F	59% or below

SATISFACTORY/FAIL OPTION

Students may elect to take a class using a Satisfactory/Fail option by discussing this with the instructor. If a student takes this option, a formal written agreement must be reached by both instructor and student.

INCOMPLETE GRADE POLICY

No incompletes will be given in this course. Please consult the instructor for concerns about your academic performance.