

CAMPAIGNING RECOMMENDATIONS AND RULES

Congratulations on your decision to run for a Leadership position! Please take a moment to review the following rules when it comes to advertising your campaign. Candidates are strongly encouraged to conduct their campaigns in a manner which upholds the principles of honesty, decency and fair play, as well as the rules and guidelines of College of DuPage. Candidates are strongly discouraged from utilizing campaign materials that misrepresent, distort or falsify facts. Students who fail to uphold standards of honesty and fairness may be charged with violating the Student Standards of Conduct.

RECOMMENDATIONS

- Form a campaign team. Only currently enrolled students may campaign for candidates. These people will help you reach as many students as you can!
- Create a theme or platform that will help students connect and want to take the time to vote.

RULES

1. You may use posters, flyers (8 ½ by 11), handbills, buttons, brochures, and ads. You may **NOT** use stickers or chalk or anything that may damage the building structure itself. All posters and flyers must be posted using masking tape only.
2. All campaign materials must be pre-approved by the SLC Advisor by submitting the original of the flyer to the Office of Student Activities prior to the posting.
3. The Student Activities staff will affix an approval date stamp to the originals of campaign material. Students will make copies of those materials after the stamp is used.
4. No candidate will be able to use Student Activities funds, SLC funds or any college funds to support their campaign. All costs are out of pocket unless a club/organization decides to endorse a candidate.
5. Where and when can I post flyers and posters? Until the Friday before elections, you may only put up flyers using the traditional method of submitting 80 copies to Student Activities office. (see Posting Guideline handout.)

In addition, during the week of elections you may post flyers and posters at the ten designated Election Info Spots listed below.

- 1) IC Door #5 entrance area
- 2) SRC/IC 2nd Floor Foyer
- 3) PE Building Tunnel, First Floor
- 4) MAC Tunnel, First Floor
- 5) MAC – (see additional guidelines)
- 6) M Building Lounge Area
- 7) KCommons
- 8) SRC Upper Walkway
- 9) SRC Lower Walkway
- 10) Cafeteria Glass Wall near Entrance

6. Only flyers and posters may be posted on the walls, as long as it doesn't cover up any other item. Nothing may be posted on chalkboards, whiteboards, doors, floors, or ceilings. There is a maximum of 300 flyers for this "Day of Posting." These flyers must include the location of polling places and time when voting can take place, as well as the date.
7. The MAC (McAninch Arts Center) has their own posting policies, and we defer to those after the campaigning materials are approved through Student Activities:
 - a) All posters, signs, flyers, etc. must be approved by MAC staff in AC 201 and may then be displayed only on "Community Boards" located throughout the Center.
 - b) Nothing may be attached to or displayed on any Arts Center walls, doors, counters, or windows. Any unauthorized postings will be removed.
8. Distribution of campaign materials such as handbills or buttons should be done in a safe and non-harassing or pushy manner (doesn't obstruct traffic or deter students from going to class). Such distribution will not take place on any stairwells, in any doorways, or in any office on campus. Campaigners should make every effort to properly dispose of any campaign materials littering the campus as soon as it is noticed.
9. Campaigning in classrooms during class time must have the prior approval of the faculty member in charge of each class.
10. On Election days there shall be no written or verbal campaigning within 100 feet of the Glen Ellyn campus polling places. Candidates may not loiter within this 100 ft. zone during polling times, nor ask for updates or information of the election volunteers. (see Campaign Boundary Map). The Regional Center and CIL front desk staff will establish and designate a campaigning area away from the polling place. (Elections will be held Monday – Thursday the week before Main Campus elections at the Regional Centers and CIL's.)

Regional Centers:

◦ Addison Center –	301 S. Swift Rd.,	630-942-4649
◦ Carol Stream Center –	500 N. Kuhn Rd.,	630-942-4888
◦ Naperville Center –	1223 Rickert Dr.,	630-942-4700
◦ West Chicago Center –	930 E. Roosevelt Rd.,	630-231-3348
◦ Westmont Center –	650 Pasquinelli Dr.,	630-942-4800

Centers for Independent Learning:

◦ Bloomingdale -	162 S. Bloomingdale Rd.,	630-942-4900
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11. Each candidate is responsible for informing any student campaigning on their behalf of these election procedures, including the limitations indicated here. If a campaigner violates these rules, it is considered that the candidate has violated the rules.
12. Campaigners and candidate must remove all campaign materials by Friday at NOON after election day.

POLL WATCHERS

Each candidate may have one poll watcher at each polling place at any time. Poll watchers must be currently enrolled College of DuPage students whose identifying information is forwarded to the SLC Advisor via email by the candidate **no later than one week** prior to the election. Poll watchers shall only observe, must not interfere with nor touch any election materials, and must follow all campaign rules.

ADDRESSING CAMPAIGN VIOLATIONS

Any and all violations to these Campaigning Rules must be brought to the attention of the Advisor of Student Leadership Council, or specified designee(s), in writing in order for them to be addressed or investigated.

Violation complaints submitted prior to the election days should be turned in to the Student Activities office; date and time being noted by the staff accepting the complaint. The staff will ensure that the Advisor or specified designee(s) receives complaints as soon as possible. Violation complaints submitted on the days of the election should be given to the Student Activities staff via email.

The Advisor or specified designee(s) will investigate written complaints accepted as soon as possible. After investigating the complaint, the Advisor or specified designee(s) will recommend action to the Election Commission. Action may include informing candidates or campaigner of the violation or removal of campaign literature. The official receiving the complaint should note action taken and student's response.

Any illegally posted campaign materials will be removed and destroyed as directed by the Advisor. As per the Posting Guidelines of the College, candidates may be assessed a fee for such removal.

Campaign literature posting irregularities and violations of these campaigning rules will **NOT** be sufficient to warrant voiding the results of the election.

Potential Election Violation Consequences:

1. 1st report (if justified violation) = warning, plus no more campaigning that day by candidate or campaign team
2. 2nd report (if justified violation) = no more campaigning allowed at all by candidate or campaign team
3. 3rd report (if justified violation) = automatic dismissal as a candidate (ballot or write-in) and elimination of any campaigning and campaign materials

Election contests must be sent to the SLC Advisor via email no later than three days after the end of the on-campus election (Monday, 5 p.m.) Election contests shall be strictly limited to those situations where there have been arithmetic errors in the counting of the ballots such that a different candidate should have been declared the winner, or where grave irregularities have made it impossible to determine the true results of the election.