

College of DuPage

STUDENT TRUSTEE ELECTION 2012 TIMETABLE

Friday, January 27	Public notice of election encouraging candidates to run
Monday, January 30, through Thursday, February 23	Election packets available for pick up in the Office of Student Life, SSC 1217, from 9:00 a.m. to 5:00 p.m. Monday through Friday, or evenings by appointment.
Wednesday, February 1, through Friday, February 24	Petition papers may be filed with Student Life staff in SSC 1217 between 8:30 a.m. and 5:00 p.m. Monday through Friday.
Monday, February 27	Lottery to determine ballot position in the event multiple candidates arrive at the opening of the office on the first day of filing (if needed), Office of Student Life, SSC 1217, 9:00 a.m.
Tuesday, February 28	Student Trustee Candidate Information Session with current Student Trustee, Board Chairman, and College President, Manager of Student Life, 3:30 p.m. to 4:30 p.m. (Date & time are tentative).
Wednesday, February 29	Deadline for Candidate Platform Statements, Office of Student Life, SSC 1217, 4:00 p.m.
Wednesday, February 29	Campaign meeting for all candidates with Student Life staff, Office of Student Life, SSC 1217, 4:00 p.m. to 5:00 p.m.
Monday, March 5	Last day to withdraw as a candidate. Withdrawal must be on an official withdrawal form and filed in the Office of Student Life, SSC 1217.
Tuesday, March 6	Final Specimen Ballot posted online, in the Office of Student Life and in the Student Leadership Council Office.
Tuesday, March 13	Candidate Forum: Student Trustee, Student Body President and Student Body Vice-President candidates will be invited to share their platform statements and answer questions from the Student Body.
Friday, March 16	Public notice of election encouraging students to vote.
Tuesday and Wednesday, March 20 and 21	Election Days. Elections will be held online. Information tables will be staffed to advertise the election. Online ballots will be available for 48 hours from 12:01 a.m. on Tuesday, March 20, to 11:59 p.m. on Wednesday, March 21. There will also be paper ballots available in the Office of Student Life from March 20 to March 21, 9:00 a.m. to 4:30 p.m. each day, for those choosing to not vote online.
Thursday, March 22	The IT Department will submit a report of all candidates and the number of votes received by each to the Manager of Student Life by 11 a.m. Results will be posted online and in the Office of Student Life and the Student Leadership Council Office by noon.
Thursday, April 19	Student Trustee sworn in at Board of Trustees Meeting, COD Board Room, SSC 2200, at 7:00 p.m.

Student Leadership Council Officer Fact Sheet

Qualifications:

- Must have a cumulative GPA of 2.5.
- Must be a student in good standing:
 - No disciplinary or academic sanctions have been placed against them
 - No overdue financial obligations to the College
- Must complete at least 6 credit hours at College of DuPage in the semester during which the Student Leader election is held AND through entire term of office. (Summer term enrollment not necessary). Completion means not officially withdrawing from classes that would cause the credit hours to drop below the 6 credit hour requirement.
- Plan to serve the entire term of office, May 2012 to May 2013 unless extenuating circumstances arise
- File petition and packet by deadline

Duties:

- Be open to new experiences and work with people who are different from you to create a team
- Collaborate whenever possible and grow to understand what experiential education means
- Help create and accomplish SLC annual goals
- Attend SLC member meetings on Tuesdays from 4pm to 6pm.
- Attend SLC officer meetings every week.
- Keep a minimum of eight office hours a week.
- Grow as a leader and work on personal and academic and professional goals
- Become civically engaged with College of DuPage and community
- Complete the Living Leadership Program
- Follow office policy and procedures
- Understand and be able to interpret the SLC defining and operating documents

Student Body President

- Serves as the primary contact to college staff and serves as the chair of the SLC officer meeting.
- Chairs and prepares the agendas ahead of time for the SLC meetings in conjunction with the SLC officer team
- Attends the Board of Trustees meetings to represent the student constituent group and the SLC and informs SLC members of upcoming issues.
- Communicate effectively and consistently with fellow officers, advisors, administrators, students, faculty, and staff.
- Represents student body at major college functions.

Student Body Vice President

- Serves in absence of the Student Body President at meetings
- Makes appointments to the College-Wide Committees and Councils, reports to the SLC in absence of representatives.
- Represents student body at major college functions

Relationship with the Student Trustee

The Student Trustee represents a student voice on the Board of Trustees, while the Student Body President and Vice President represent the entire student body. The Student Trustee is granted an office and key on the condition he or she participate and work with Student Leadership Council officers on issues important to the students. This also means that the Student Trustee should also give reports at SLC meetings and have regular meetings with Student Leadership Council President and Vice President.

Illinois Community College Board's Student Advisory Council (ICCB-SAC)

Student Advocacy Day is sponsored by the Illinois Community College Board's Student Advisory Council of which the COD Student Trustee is a member. Student Advocacy Day is an annual event for community college student representatives across the state to unite and persuade legislators to make decisions that are favorable to the Community Colleges in Illinois. This is a student based and student run event. The Student Leadership Council works with Student Trustee in the coordination of College of DuPage's participation in the event.

Student Trustee Fact Sheet

Qualifications:

- Resident of District 502
- Must have a cumulative GPA of 2.0.
- Student in good standing:
 - No disciplinary or academic sanctions have been placed against them
 - No overdue financial obligations to the College
- Must complete at least 8 credit hours at College of DuPage in the semester during which the Student Trustee election is held AND through entire term of office. (Summer term enrollment not necessary). Completion means not officially withdrawing from classes that would cause the credit hours to drop below the 8 credit hour requirement.
- Plan to serve the entire term of office (April 2012 -- Board Meeting in April 2013) unless extenuating circumstances arise)
- File petition and packet by deadline

Duties:

- Attend Board of Trustees meetings
- Attend Board of Trustees workshops and retreats
- Attend Student Leadership Council meetings regularly and submit reports
- Attend meetings with Director of Student Activities on a monthly basis
- Attend ICCB-SAC meetings as a college representative
- Attend College functions as available

Privileges:

- May make and second motions.
- Attend executive sessions.
- Express opinions and preferences on every vote taken during the regularly scheduled business meetings.

The Student Trustee position is a volunteer position, similar to the regular members of the Board of Trustees. These positions are elected on the basis that they will serve the constituencies without payment.

Student Leadership Council (SLC)

The Student Leadership Council is a group of students who serve as the voice of the students and provide opportunities for student to develop their leadership skills. The members of the SLC practice their servant leadership by participating in service projects that assist community agencies, as well as various departments of the college. While the Student Trustee represents a student voice on the Board of Trustees, the Student Body President and Vice President represent the entire student body. The Student Trustee is granted an office and key on the condition he or she participate and work with SLC officers on issues important to the students. This also means that the Student Trustee should attend the SLC meetings and SLC officer meetings and be prepared to give reports at both.

Illinois Community College Board's Student Advisory Council (ICCB-SAC)

ICCB-SAC is made up of Student Trustees from across the state, and they meet monthly. The Student Trustee should keep in close communication with the ICCB-SAC. This group sponsors Student Advocacy Day, which is an annual event for community college student representatives across the state to unite and persuade legislators to make decisions that are favorable to the Community Colleges in Illinois. This is a student based and student run event. The Student Trustee works with Student Leadership Council in the coordination of College of DuPage's participation in the event.