

**COLLEGE OF DUPAGE**

**NON-CREDIT OR NON-CLASSROOM ORIENTED ASSIGNMENTS\*  
WILL BE PAID AT THE FOLLOWING RATES PER CONTACT HOUR  
Effective August 24, 2009 (Unless otherwise noted)**

Rate Category	Description	Pay Rate
1	<p>Part-time faculty and full-time faculty on overload who meet the established assignment criteria and have limited or no outside of the classroom/assignment responsibilities. Examples include:</p> <ul style="list-style-type: none"> <li>• Part-time Counseling</li> <li>• Nursing Students Testing in Lab (Observation of nursing skills to see if students are doing procedures correctly)</li> <li>• Library Services</li> <li>• Continuing Education Use Only – Instruction Requiring Teacher Certification</li> <li>• Curriculum Development for New Programs</li> </ul> <p>Learning Resources Division Only:</p> <ul style="list-style-type: none"> <li>• English, Reading, Math, Speech, and LD Consultants (Academic Assistance &amp; Instructional Support)</li> </ul>	\$33.00
2	<p>Part-time faculty or full-time faculty on overload who meet the established degree criteria and provide specialized services. Examples include:</p> <ul style="list-style-type: none"> <li>• Writing Placement Essay Evaluator</li> <li>• Organization Advisors (not clubs)</li> <li>• Flexible Learning Evaluation (for LD Students)</li> <li>• Teaching Assistants for HVAC, Construction Management, Auto, Manufacturing and Welding Programs</li> <li>• Field Studies Assistants (Non-Driver)</li> </ul>	\$20.00
3	<p>Continuing Education:</p> <ul style="list-style-type: none"> <li>• Teaching assignments for non-credit classes</li> <li>• Credit SLEA/Role Players</li> </ul> <p>Other:</p> <ul style="list-style-type: none"> <li>• ABE, GED, ESL Registration, Testing &amp; Assessment</li> <li>• Teaching Assistants for Vocational Skills, Cosmetology and Foods</li> </ul>	\$25.00
4	<p>Part-time staff who work as teaching aides in Continuing Education (example: Kitchen Assistants)</p>	\$11.00
5	<p>Continuing Education Use Only for:</p> <ul style="list-style-type: none"> <li>• Low Enrollment Non-Credit Continuing Education Classes</li> <li>• Tutoring</li> <li>• Homework Helpers - Grammar School</li> </ul> <p>Learning Resources Division Only:</p> <ul style="list-style-type: none"> <li>• Tutoring (Associate Degree Required)</li> </ul>	\$20.00

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Rate Category	Description	Pay Rate
6	Variable Rates/Set Individually:: <ul style="list-style-type: none"> <li>• Coaches/Artists</li> <li>• Student Stipends (Student Activities Use Only)</li> <li>• Non-Credit Instructors for COD Business Solutions and Non-Credit Primary Instructors for SLEA</li> </ul>	Set individually
7	Coop*** Independent Study** (For Full-time Faculty Only - See Section F-10 in the Faculty Agreement for assignment limits – 30 semester credit hours per academic year including co-ops and internships)	Full-Time & Part-Time Faculty: \$57.58
8	Demonstrated Competency Course Proficiency Exams ** <b>Type 1</b> - Presentation of a license, certificate, or simple document or if student is given a standard proficiency exam. <b>Type 2</b> - Presentation beyond Type 1	Full-Time & Part-Time Faculty: Type 1: \$21.98 / Type 2: \$65.93
9	<b>Type 1</b> – PT Faculty Class Stipends and TLC Stipends <b>Type 2</b> - CODAA Members Only – required attendance at a meeting, training session or event.	Type 1: \$20.00 Type 2: \$26.00
10	FT Faculty stipend for OARS Advising 16 clock hour assignment (effective Summer 2009)	\$32.00
11	CIL and Online Course Revision Compensation Stipends <b>Type 1</b> – New edition of text and/or other teaching materials requiring minor changes in assignments/tests, etc. <b>Type 2</b> – New edition of text and/or other teaching materials requiring major changes in assignments/tests, etc. <b>Type 3</b> – New text and major changes in teaching materials requiring major changes in assignments/tests, etc.	Type 1: \$ 909.79 Type 2: \$1819.58 Type 3: \$2729.37
12	Nine-Month Faculty overload rate 2009-2010	\$34.97
13	COD Press Only – Authoring***	\$27.25
14	SLEA Credit Rate Primary Instructor	\$50.00
15	SLEA Credit Rate Secondary Instructor	\$39.00
16	Credit Instruction	\$54.50

\* A regular teaching assignment includes the instructor's full responsibility for an assigned group of students enrolled in a credit class including course material and syllabus preparation for each teaching hour, delivery of instruction, and evaluation of students. Types of assignments not meeting these criteria would be included in the non-credit or non-classroom rate categories listed below.

\*\* Include names of students on the Assignment Sheet.

\*\*\* Effective July 1, 2009