

**BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 502  
COUNTIES OF DuPAGE, COOK AND WILL  
STATE OF ILLINOIS**

**MINUTES  
SPECIAL BOARD MEETING  
THURSDAY, MAY 14, 2015  
HELD ON CAMPUS IN SSC-2206, GLEN ELLYN, IL**

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**1. CALL TO ORDER**

At 7:10 p.m., the Regular Meeting of the Board of the College of DuPage Board of Trustees was called to order by Chairman Hamilton.

Chairman Hamilton led the Pledge of Allegiance.

**2. ROLL CALL**

Chairman Hamilton asked Secretary Napolitano to call the roll.

Present: Student Trustee Gloria Roark, Trustees Charles Bernstein, Katharine Hamilton, Deanne Mazzochi, Dianne McGuire, Frank Napolitano and Joe Wozniak.

Absent: Trustee Erin Birt.

Also Present: Timothy D. Elliott, Rathje & Woodward, LLC, Dr. Joseph Collins, Acting Interim President, staff members, representatives of the press and visitors. (Minutes prepared by Erin Carrillo, Administrative Assistant.)

**3. AGENDA**

3. A. Approval of Agenda. Chairman Hamilton called for a motion to approve tonight's Agenda. Vice Chairman Mazzochi moved, Trustee Bernstein seconded the motion.

Secretary Napolitano noted that there was not a second public comment section. Chairman Hamilton said that because the agenda was very ambitious they will forego the second public comment for this meeting.

Chairman Hamilton asked Secretary Napolitano to please call the roll to approve the May 14, 2015 Special Meeting Agenda. Student Trustee Roark's preference is for the motion. On a roll call voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. The motion carried.

**4. PUBLIC COMMENT**

- Glenn Hansen spoke regarding the longevity and commitment of the faculty and he also welcomed the new faculty members to the College.

- Richard Jarman spoke regarding throwing good money after bad, public relations and crisis management and urged to commit spending resources on education.
- John Kraft spoke regarding the letter received from the Higher Learning Commission
- Kirk Allen spoke regarding the responsibility of the Board to fix what is broken and the posting of the invoices in one giant .pdf format is not workable for the public.
- Rob Sherman spoke regarding the electioneering scandal and urged the Board to sponsor Senate Bill 914.
- Mark Misorowski spoke regarding the students of COD being affected by the accreditation status of the College.
- Roger Kempa spoke regarding a possible meeting with Tom Glaser and also inquired about the status of the PR firm that was hired.
- Miguel Marino congratulated Gloria Roark on being the first African American Student Trustee in the College's history. He also encouraged all to celebrate diversity and accepting different mentalities. He also spoke about democracy and respect.

**5. STUDENT TRUSTEE'S REPORT**

- None

**6. PRESIDENT'S REPORT, by Dr. Joseph Collins**

**6. 1) Outstanding Faculty Awards**

- Dr. Jean Kartje, Vice President Academic Affairs presented the Outstanding Faculty Awards
  - **Outstanding Full Time Faculty:**
    - Christopher Miller, Speech, Liberal Arts
  - **Outstanding Part Time Faculty:**
    - Caitlin Luetger, Humanities, Liberal Arts
  - **Divisional Outstanding Faculty:**
    - Bill Carmody, Business Law, Business & Technology Division
    - Mike Foss, Automotive, Business & Technology Division
    - Dilyss Gallyot, Nursing, Health & Sciences Division
    - Caroline Soo, Math and Physical Sciences, Health & Sciences Division
    - Danica Hubbard, English/ESL, Liberal Arts Division
    - Carol Giegerich, Student Success Counselor, Student Affairs
    - Helen Feng, History, Liberal Arts Division
  - **Outstanding Advisers of the Year:**
    - Donna Manning, Student Services Counselor, Student Affairs
    - Cheryl Jackson, Professor of Health Information Technology, Academic Affairs

**6. 2) Presentation of Jack Kent Cooke Award**

- Earl Dowling announced that former Student Trustee Omar Escamilla is a recipient of the Jack Kent Cooke Award.

**6. 3) All Illinois Academic Team**

- Earl Dowling announced that both former Student Trustee Omar Escamilla and Paolo Mazza had been chosen to be a part of the All Illinois Academic Team.

**6. 4) PTK Awards**

- Earl Dowling spoke regarding Phi Theta Kappa's awards.

**7. CONSENT AGENDA**

Chairman Hamilton asked if there were any Consent Agenda items the Board would like to remove and vote on separately. Vice Chairman Mazzochi requested that Item 7.B.1)a) Janitorial Services, Item 7.B.1)b) Grading and Restoration North of Pond 9, and Item 7.B.3)g) Fiscal Year 2016 Maintenance Contract Renewals for the IT Department. Chairman Hamilton entertained a motion to approve the Consent Agenda without the above listed items.

Secretary Napolitano moved and Vice Chairman Mazzochi seconded, that the Board of Trustees approve the Consent Agenda.

Secretary Napolitano reads the Consent Agenda.

**A. The following items for BOARD INFORMATION:**

- 1) Gifts and Grants Report (March and April)
- 2) Governmental Consortium/Cooperative Purchases Report
- 3) Financial Statements (March and April)
  - a) Schedule of Investments
  - b) Operating Funds – Budget and Expenditures
  - c) Operating Cash Available to Pay Annual Operating Expenses
- 4) Financial Reports (March and April)
  - a) Payroll and Accounts Payable

**B. The following items for BOARD APPROVAL:**

- 1) Bid Items
  - a) Removed from Consent Agenda
  - b) Removed from Consent Agenda
- 2) Requests for Proposals
  - a) Wide Area Network Ethernet Services for a five year contract for Switched Ethernet Service (ASE) with AT&T, 208 S. Akard Street, TX 75202, for a total expenditure of \$216,000.00 plus taxes and fees.
  - b) Fire Alarm System Inspection & Testing for a three year contract to Commercial Alarm Systems, LLC, 485 W. Fullerton Ave., Elmhurst, IL 60126, for a total expenditure of \$66,500.00.
- 3) Purchase Orders
  - a) Library Maintenance Contracts

That the Board of Trustees approve the following maintenance contracts for service on the following items:

- |     |   |                     |
|-----|---|---------------------|
| (A) | CARLI<br>(Library Database Licenses)<br>100 Trade Centre Drive, Suite 303<br>Champaign, IL 61820-7233   | \$ 81,424.10        |
| (B) | EBSCO Information Services<br>(Library Annual Periodicals)<br>1140 Silver Lake Road<br>Cary, IL 60013-1685  | \$ 98,000.00        |
| (C) | Gale<br>(Library Database Licenses)<br>27500 Drake Road<br>Farmington Hills, IL 48331-3535  | \$ 36,648.62        |
| (D) | OCLC/ILLINET-Illinois State Library<br>(Online Computer Library Center, Inc.)<br>c/o Illinois Heartland Library System<br>1704 West Interstate Drive<br>Champaign, IL 61822 | \$ 44,808.96        |
| (E) | Proquest LLC<br>(Library Database Licenses)<br>6216 Paysphere Circle<br>Chicago, IL 60674   | <u>\$ 57,298.36</u> |

**For a total expenditure of: \$318,180.04**

- b) FY16 Library Books and A/V Materials from the following two (2) vendors for the not-to-exceed amounts as noted for Fiscal Year 2016:

- |     |  |                     |
|-----|--|---------------------|
| (A) | Baker & Taylor<br>P.O. Box 277930<br>Atlanta, GA 30384 | \$140,000.00        |
| (B) | Amazon.com<br>P.O. Box 530958<br>Atlanta, GA 30353     | <u>\$ 45,000.00</u> |

For a total expenditure of: \$185,000.00

- c) Testing Center COMPASS Units from ACT, Inc., 500 Act Drive, Iowa

City, IA 52243, for a total expenditure of \$50,820.00 in Fiscal Year 2015.

- d) Lexicon Networks Inc. Master Subscription Agreement for Maximize Graduation Service (Max-Grad™) with Lexicon Networks, Inc., One Tiffany Pointe, Bloomingdale, IL 60108, in an amount not to exceed \$36,000.00.
- e) Purchase of tractors, trailers, and signage for the COD CDL Truck Driving Training Program for a not to exceed expenditure of \$85,000.00, payable to the following vendors:

Schneider Truck Sales 1121 Fawell Blvd. Maine, IL 60137	Two (2) Tractors	\$49,200.00
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Castle Sales & Leasing Corp. 401 NE Industrial Dr. E Aurora, IL 60505	One (1) 48' Trailer	\$ 6,500.00
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NTS Trailer Services, Inc. 13333 Main Street Lemont, IL 60439	One (1) 53' Trailer	\$ 7,450.00
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Harbor Graphics A Division of Vomela 375 Urbandale Ave. Benton Harbor, MI 49022	Three (3) Trailer Wrappings	\$12,068.00
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Windy City Truck Repair, Inc. 61 S. Mitchell Ct. Addison, IL 60101	DOT Preparation	\$ 4,650.00
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Road Wrench, Inc. P.O. Box 376 West Chicago, IL 60186	DOT Preparation	\$ 3,700.00
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- f) Three Year Lease Extension at the Technical Center of DuPage (TCD) for the COD CDL Professional Truck Driver's Training Program for a base rent for year one of \$54,999, with year's two and three increasing by CPI over the previous year's base rent as defined above.
- g) Removed from Consent Agenda
- h) Illinois Department of Central Management, Illinois Century Network, Additional Services for FY15 for an additional \$3,850 to the previously approved ICN/CMS amount of \$28,880 for a total FY15 expenditure of

\$32,730.

- i) AT&T IP Flex Phone Service Agreement with AT&T, 208 S. Akard Street, Dallas, TX 75202 for a three year base expenditure of \$110,996.40 plus taxes, fees and international calling charges.
  - j) Background Checks for New Employee Hires with Aurico Reports Inc., 116 W. Eastman Street, Arlington Heights, IL 60004, for an estimated total expenditure of \$61,200.00.
  - k) Staff Services Paper Contract Extension with Paper Corporation, d/b/a Paper 101, P.O. Box 248, Ankeny, IA 50021, in the amount of \$24,276.00, for a total award of \$92,210.14.
  - l) Cisco Equipment for the Computer and Internetworking Technologies (CIT) Program from SIGMAnet Inc., 4290 E. Brickell St., Ontario, CA 91761, in the amount of \$36,605.00.
  - m) Contractual Fees for Educational Partner Bell Enterprises CDL, Inc. for Fiscal Year 2015 for expenditures of \$71,000.00.
  - n) Fiscal Year 2016 Maintenance Contract Renewal for Berkley Electronic Press (bepress) for the Library, 2100 Milvia Street, Suite 300, Berkely, CA 94704, in the amount of \$25,225.00.
- 4) Ratify the Personnel Actions
- a) Ratification of Faculty Appointments
  - b) Ratification of Classified Appointments
  - c) Ratification of Administrator Promotions / Transfers
  - d) Ratification of Faculty Promotions / Transfers
  - e) Ratification of Classified Promotions / Transfers
  - f) Ratification of Administrator Resignations / Terminations
  - g) Ratification of Faculty Resignations / Terminations
  - h) Ratification of Managerial Resignations / Terminations
  - i) Ratification of Classified Resignations / Terminations

5) In-Kind Quarterly Donations

Chairman Hamilton asked if any Trustee had a question regarding a Consent Agenda item. Hearing no questions or comments from the Board, Secretary Napolitano called the roll for approval of the Consent Agenda items. Student Trustee Roark's preference is in favor of the motion. Voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion to approve all Consent Agenda items listed above carried.

The following items were removed from the Consent Agenda for further discussion:

**Item 7.B.1)a) Janitorial Services – Supplemental Staff**. Chairman Hamilton entertained a motion to approve the Two-Year Contract with Smith Maintenance Company, 205 W. Randolph Street, Chicago, IL 60606, for a two year contract for an estimated annual expenditure of \$524,160.00 and a total expenditure of \$1,048,320.00. Secretary Napolitano moved and Trustee Bernstein seconded.

Jim Ma spoke regarding the need for an outside contractor to supplement the custodial work force.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Birt. Motion passes unanimously.

**Item 7.B.1)b) Grading and Restoration North of Pond 9**. Chairman Hamilton entertained a motion to approve Grading and Restoration North of Pond 9 to Landworks, LTD, 751 N. Bolingbrook Drive, #17, Bolingbrook, IL 60440 for the amount of \$129,516.00. Secretary Napolitano moved and Vice Chairman Mazzochi seconded.

Bruce Schmeidl spoke regarding the change in specifications for this project, the bidding process and the awarding of the contract.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Birt. Motion passes unanimously.

**Item 7.B.3)g) Fiscal Year 2016 Maintenance Contract Renewals for the IT Department**

Chairman Hamilton entertained a motion to approve the following contract renewals:

(A)	Autodesk, Inc. (Constructware Enterprise License) 111 Mcinnis Parkway San Rafael, CA 94903	\$ 4,725.00
(B)	Blackboard (Course Management System) 650 Massachusetts Ave., N.W. Washington, DC 20001	\$105,735.00
(C)	Ellucian, Inc. (Datatel/Colleague Systems) 4375 Fair Lakes Court Fairfax, VA 22033	\$658,656.00

**Item 11**  
**June 11, 2015**

(D)	ESM Solutions (Mercury Commerce) 2700 Kelly Road, Suite 100 Warrington, PA 18976	\$ 31,601.00
(E)	Higher One, Inc. (Campus Labs) 115 Munson Street New Haven, CT 06511	\$ 28,518.00
(F)	Illinois Department of Central Mgt. Communications Revolving Fund (Network Internet Bandwidth) P.O. Box 7199 Springfield, IL 62791-7199	\$ 35,160.00
(G)	Info Tech Research Group (Research & Advisory Membership Services) 602 Queens Avenue London, ON CANADA N6B 1Y8	\$ 26,934.60
(H)	Oracle Corporation for Hyperion (Budget Management System) 500 Oracle Parkway Redwood Shores, CA 94065	\$ 40,700.00
(I)	Perceptive Software Maintenance (ImageNow Document Imaging) 22701 W. 38 <sup>th</sup> Street Shawnee, KS 66226	\$ 67,102.00
(J)	Project Leadership Associates (Enterprise Data Network & Network Security) 120 S. LaSalle Street, 1200 Chicago, IL 60603	\$ 30,000.00
(K)	Rave Wireless, Inc. (Rave Alert System) 50 Speen Street, Suite 301 Framingham, MA 01701	\$ 47,670.80
(L)	SAP Public Services, Inc. (Data Warehouse and Reporting System) 1300 Pennsylvania Avenue Washington, D 20004	\$ 64,534.00



(M)	Symantec Software Corporation (Netbackup – Server Backups 350 Ellis Street Mountain View, CA 64040	\$ 18,405.75
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(N)	TouchNet Information Systems, Inc. (eCommerce Payment System) 15520 College Boulevard Lenexa, KA 66219	\$ <u>99,812.00</u>
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For a total expenditure of: \$1,259,554.15

Secretary Napolitano moved and Vice Chairman Mazzochi seconded.

Chuck Currier spoke regarding the maintenance contracts that are licensed contracts that come up annually and that align to start at the beginning of the fiscal year, July 1.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Birt. Motion passes unanimously.

**8. A. NEW BUSINESS for Information:**

Chairman Hamilton asked that the order the agenda be changed. She proposed to postpone Item 8.A.2) The Strategic Long Range Plan to the June 11, 2015 meeting. Also to approve items listed under 8.B. in reverse order. Hearing no objections, the Chairman resumes the meeting.

- 1) Revision of Board Policy:  
15-280 Administrator Emeritus  
15-345 Professor Emeritus

- 2) Postponed to June 11, 2015 meeting

Vice Chairman Mazzochi asked to add an additional item for new business for a discussion that stem from the financial reports that appeared in the board packet. Chairman Hamilton agreed and Joseph Moore spoke on the timing and mailing of the postcard mailings and *IMPACT* magazine.

At 9:16 p.m. Chairman Hamilton called for a brief break.

**8. B. NEW BUSINESS for Information:**

- 5) Secretary Napolitano moved and Trustee Bernstein seconded that the Board of Trustees approve the Legal Invoices.

Linda Sands-Vankerk and Thomas Glaser spoke regarding the various law firms

contracted through the College in FY15.

No action taken.

### **CLOSED SESSION**

At 9:58 p.m. Chairman Hamilton announced that the Board will be going into closed session for the purpose of: "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;" and "Pending litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting." Chairman Hamilton announced that there will be action taken after the Closed Session meeting. Chairman Hamilton called for a motion, Secretary Napolitano moved and Trustee Bernstein seconded.

On roll call, voting aye: Student Trustee Roark, Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, and Chairman Hamilton. On roll call, voting nay: Vice Chairman Mazzochi. Motion carried.

### **RESUME OPEN MEETING**

At 10:36 p.m. Trustee McGuire moved and Vice Chairman Mazzochi seconded closed session be adjourned. The Board of Trustees returned to open session. Secretary Napolitano called the roll.

Present: Student Trustee Roark, Trustees Charles Bernstein, Dianne McGuire and Joe Wozniak, Secretary Frank Napolitano, Vice Chairman Deanne Mazzochi and Chairman Kathy Hamilton.

Absent: Trustee Erin Birt

Also Present: Acting Interim President Dr. Joseph Collins, Legal Counsel Timothy Elliott of Rathje Woodward, LLC, Dan Kinsella of Schuyler, Roche & Crisham, staff members, representatives of the press and visitors.

- 4) Chairman Hamilton entertained a motion that the Board of Trustees approve the consideration to waive privilege on the WDCB Report and Res Publica Invoice. Vice Chairman Mazzochi would motion as long as it is made clear that the invoice is being released or any privilege associated with the invoices release for waiver that the waiver only be limited to the invoice itself and not the substance of any attorney communications. Trustee McGuire seconded that motion.

Chairman Hamilton said that Res Publica was hired without Board knowledge and was hired initially by a law firm and it was under a thin veil of attorney-client

privilege which she believes needed to be disclosed to the public and the Board which is why she is voting to disclose the details of this invoice.

Trustee McGuire said that it wasn't without Board knowledge that (then) Chairman Birt was aware of it.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passes unanimously.

- 3) Vice Chairman Mazzochi moved and Trustee Bernstein seconded that the Board of Trustees approve the Change of Authorized Bank Signatures.

Vice Chairman Mazzochi proposed an amendment to the current pending motion in the nature of a substitute. Chairman Hamilton asked what the amendment was. Vice Chairman Mazzochi noted that Mr. Elliott has a copy of the proposed amendment which is going to replace the specimen cards in the main motion with one that puts some additional signature restrictions and dollar amount limits on the amounts that members of the administration can disburse without an additional signatory.

Attorney Elliott pointed out that Mary Ann Millush put a copy of the card on everyone's chairs and made them available for the public on the back table.

Chairman Hamilton entertained a motion to approve the amendment to the Change of Authorized Bank Signatures. Vice Chairman Mazzochi moved and Secretary Napolitano seconded.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion to amend. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion to amend passes unanimously.

Chairman Hamilton entertained a motion to approve the Change of Authorized Bank Signatures, as amended. Vice Chairman Mazzochi moved and Secretary Napolitano seconded.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the amended motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Amended motion passes unanimously.

- 2) Vice Chairman Mazzochi moved and Trustee McGuire seconded that the Board of Trustees approves the Fiscal Year 16 Compensation for Non Union Part-Time Teaching Faculty Credit Assignments and Part-Time Librarians, Non-Credit, Non-

Classroom Granted Assignments.

Trustee McGuire commented that it is wonderful that all salary increases are consistent across all employee classes and employee groups.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passes unanimously.

- 1) Vice Chairman Mazzochi moved and Secretary Napolitano seconded that the Board of Trustees approve the Change of Policy No. 15-460 for the CDL Employee Drug Testing Program.

Chairman Hamilton asked the Secretary to call the roll. Student Trustee Roark's preference is for the motion. On roll voting aye: Trustees Bernstein, McGuire and Wozniak, Secretary Napolitano, Vice Chairman Mazzochi and Chairman Hamilton. Motion passes unanimously.

**9. ANNOUNCEMENTS:**

Chairman Hamilton announced that the following committees have been formed:

**Budget Committee:**

Frank Napolitano, Chair  
Charles Bernstein, Member  
Paul Lefort, Member

**Waterleaf Committee:**

Charles Bernstein, Chair  
Paul Lefort, Member

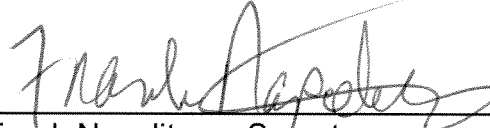
Chairman Hamilton mentioned that the Board will be meeting twice a month in order to accommodate the examining of the College in detail and focusing on the improvement and addressing of the issues that have been out in the press and the criticisms of the College, these meetings will help us accomplish that task.

Chairman Hamilton repeated that the Higher Learning Commission will be coming the College at the end of June to conduct an advisory visit. We will work with the Higher Learning Commission to solve any issues that they might have.

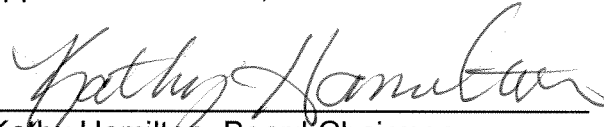
Chairman Hamilton announced that the next Regular Meeting of the Board of Trustees will be Thursday, May 21, 2015.

**10. ADJOURN**

At 10:53 p.m., Chairman Hamilton noted that, if there was no further business to come before the Board, she would entertain a motion to adjourn. Vice Chairman Mazzochi moved, Secretary Napolitano seconded, that the Board Meeting adjourn. On voice vote, the motion carried unanimously.

By:   
Frank Napolitano, Secretary

Approved: June 11, 2015

By:   
Kathy Hamilton, Board Chairman