

# Library and Information Technology Degree

**Degree:** Associate in Applied Science  
**Total Required Credits for Degree:** 64 to 68  
*Program Requirements:* 37  
*Electives:* 9  
*General Education Credits:* 18 to 22  
**Code:** 3651

## About the Program

The Library and Information Technology program prepares students for paraprofessional levels of library service. Courses are designed for beginning students with no previous experience, for those returning to the work force, or for those upgrading skills.

Program web site: [www.cod.edu/LTA/](http://www.cod.edu/LTA/)

## Program Notes

1. Students must pass a keyboarding test while enrolled in the program.

## Program Requirements

Libra 1101	Introduction to Libraries and the Information Age .....	3
Libra 1102	Introduction to Reference and Information Services .....	4
Libra 1103	Acquisition of Library Materials .....	3
Libra 1104	Essential Library Workplace Skills.....	3
Libra 1820	Selected Topics in Librarianship .....	3
Libra 2100	Introduction to Cataloging and Classification .....	4
Libra 2200	Serving the Public in Today's Libraries .....	4
Libra 2300	Multimedia Services and Equipment in Today's Library .....	3
Libra 2600	Library Practicum.....	4
Manag 2220	Organizational Behavior .....	3
CIS 1150	Introduction to Computer Information Systems .....	3
<b>Total.....</b>		<b>37</b>

## Electives

Select 9 credits from any 1000- or 2000-level courses.

## General Education Requirements

Each candidate for an Associate in Applied Science degree in Library and Information Technology shall satisfactorily complete 18 credits in General Education.

Use the *Student Planning Worksheet* or consult a list of General Education categories and courses for this degree to decide what needs to be taken. Links can be found on the Library and Information Technology online program guide ([www.cod.edu/LTA/](http://www.cod.edu/LTA/)).

Under the specified General Education headings below, the following courses are recommended for the Library and Information Technology degree:

**Communications:** 6 credits required

**Physical/Life Sciences:** 3 to 5 credits required  
 Select at least one course with a lab component.

**Mathematics:** 3 to 5 credits required

**Humanities and Fine Arts:** 3 credits required

**Social and Behavioral Sciences:** 3 credits required

## Additional A.A.S. Degree Requirements

A minimum of 2 credits must be completed from the list of courses in the Global/Multicultural Studies or Contemporary Life Skills category.

*Required course:* Library 1101 or CIS 1150 (already listed under Program Requirements)

## Faculty Adviser

If you are considering this program as an area of study, consult with a faculty adviser in this field:

	<b>Location</b>	<b>Phone</b>
Linda Slusar	SRC 3036	(630) 942-2597
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