

# College of DuPage

## Application for Admission

### Study Abroad in Japan 2008

#### Personal Information

Last Name (Please print)	First Name	Middle Initial
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Permanent Street Address	City	State	ZIP
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( ) Home Phone	E-mail Address
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Your Address while at College	City	State	ZIP
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How long will you be at your college address? Until / \_\_\_\_ / \_\_\_\_

( ) College Phone	( ) Work Phone
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May we include your address and phone number in the participant directory? yes no

Sex: <input type="checkbox"/> male <input type="checkbox"/> female	Date of Birth	Social Security #
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Citizenship	Passport # (can be added later)
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Name of Emergency contact	Relationship
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Street Address	City	State	ZIP
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( ) Home Phone	( ) Work Phone
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#### Academic Information

Current College	Address	Dates of attendance
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Previous College	Address	Dates of attendance
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Previous College	Address	Dates of attendance
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Present Class Standing H.S. Graduate  Freshman  Sophomore  Junior  Senior  College Graduate

Major	Minor	Overall GPA	Japanese GPA
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Academic preparation in Japanese (as of May 2008): High School 0 1 2 3 4 5 (years)

College 0 1 2 3 4 5 6 7 8 \_\_\_ semesters \_\_\_ quarters

Japanese speaking ability: Excellent Good Fair Poor



**Essay**

Please write a one-page essay in response to the following questions. The essay should be in your own handwriting telling us why you wish to go to Japan. How will the program relate to your personal and/or academic and/or career goals? What cultural experiences are you looking for during your stay abroad? What do you think will be the most challenging thing (besides learning and using Japanese) about living in another culture? How do you plan to prepare for and get the most out of your study abroad experience? What contributions do you hope to make as a member of the group? Is there anything you would like us to know (likes, dislikes, etc.)?

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Name (please print)

**College of DuPage**  
**Recommendation Form**  
*Study Abroad in Japan*

**To the Applicant**

Fill in your name, address and phone number. Give the form to a current or previous employer/teacher who has known you for at least one year and has observed your relationship with others. *All students must request one recommendation from a recent teacher.*

( )  
 \_\_\_\_\_  
 Name (please print) Phone Number  
 \_\_\_\_\_  
 Street Address City State ZIP

As this letter is confidential, please have the person who is writing it send it directly to C.O.D. (address below). You should provide a stamped, addressed envelope to the Evaluator. You may submit the letter yourself if it has been sealed in an envelope and signed on the seal by the Evaluator.

I waive my right to access this letter completed by (Evaluator name: ) \_\_\_\_\_ Yes No

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To The Evaluator**

*This candidate's application cannot be completed until we receive this form from you.* Please return it promptly to the address below.

Study Abroad in Japan is a rigorous program that expects students to learn from academic classes as well as structured and unstructured experiences. Participants are involved in a challenging cross-cultural program, which includes a 5-week period of living as a member of a family.

To succeed, the applicant must be highly motivated and be able to adjust to people of different social, cultural and economic backgrounds – sometimes under difficult emotional and physical conditions. Therefore, we cannot overemphasize the value of your candid appraisal to enable us to determine whether the applicant is ready for this program.

In comparison with other individuals the same age whom you know, please rate the applicant on the following characteristics.

	Excellent	Good	Average	Poor	Unknown
1. Academic motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Self-discipline	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Emotional maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Open-mindedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Sense of humor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Physical stamina	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Ability to function as a member of a group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Ability to adjust to and cope with unusual/uncomfortable situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Good ambassador for College / U.S.A.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Have you ever had any reason to be concerned about this persons alcohol or drug use?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
13. This candidate has signed a statement indicating that if he/she is mid-level or above in Japanese language, she/he will use Japanese all the time while in Japan, including with the Director and the other students in the group.					
How well do you feel the candidate will adhere to this?	<input type="checkbox"/> Very Well <input type="checkbox"/> Well <input type="checkbox"/> Poorly <input type="checkbox"/> Not at all				
14. Would you enjoy having the applicant:					
A: live in your home for a month?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
B: as a member of a group for which you are responsible?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
15. In your opinion, does this applicant have a clear motivation for studying abroad and does he/she have the ability and maturity to achieve these goals? (Feel free to add comments on the back of this form)	_____				

16. How long and to what capacity have you known the applicant? \_\_\_\_\_

\_\_\_\_\_  
 Name (Please print) Phone Number Date

\_\_\_\_\_  
 Position Address

\_\_\_\_\_  
 Signature

**Please mail form to:** College of DuPage Japan Program Liberal Arts Division 425 Fawell Blvd. Glen Ellyn, IL 60137

## Year 2008 College of DuPage Afternoon Trip (Tentative)

SUN	MON	TUE	WED	THU	FRI	SAT
6/15/08	6/16/08	6/17/08	6/18/08	6/19/08	6/20/08	6/21/08
		Leaves from O'Hare	Arrives in Kansai Transfer to Hiroshima	Hiroshima Peace Memorial Museum	Miyajima One-Day Excursion	Transfer to Kyoto Meet with Host Family
6/22/08	6/23/08	6/24/08	6/25/08	6/26/08	6/27/08	6/28/08
	Ritsumeikan University Ryoanji Rock Garden	Ritsumeikan University Golden Pavilion	Silver Pavilion Philosopher's Trail	Arashiyama Tenryuji Temple Bamboo Trail	Nara-Park Todaiji Temple	
6/29/08	6/30/08	7/1/08	7/2/08	7/3/08	7/4/08	7/5/08
	Yasaka Shrine Kiyomizu Temple	Sanjusangen do-Temple Chishaku-in	Fushimi Inari Shrine Tofukuji Temple	Shirakawa Tanukidani Fudo-in	Suntry Beer Brewery Tour	
7/6/08	7/7/08	7/8/08	7/9/08	7/10/08	7/11/08	7/12/08
	Kurama Temple Kibune Shrine	Incense Factory Sake Museum	Heian Shrine Kyoto Handicraft Center	Mt. Iwata Monkey Park	Nijo-Castle Nishijin Textile	
7/13/08	7/14/08	7/15/08	7/16/08	7/17/08	7/18/08	7/19/08
	Osaka Castle	Mt.Hiei	Kyoto Imperial Palace	GION FESTIVAL	Daikakuji Temple Han'nya Shingyo Writing	
7/20/08	7/21/08	7/22/08	7/23/08	7/24/08	7/25/08	7/26/08
	Phoenix Pavilion		Commencement  Party with Host family	Leaves from Osaka for O'Hare		

## **Purpose**

This program provides total immersion in the Japanese language and in the culture of Japan. Held in cooperation with Kyoto International Academy in Kyoto (KIA), classroom instruction comes alive because the whole community serves as a giant classroom and language laboratory for students. Participants practice and improve their knowledge of the language by interacting with the Japanese people in the street, on buses, in museums, theaters, shops, restaurants and cafes, and with their host family.

## **Locations**

Kyoto: With a population of nearly 1.25 million, the former capital of Japan is the most significant historical city located next to Osaka and Nara. The Lake Biwa, Japan's largest lake, and Kobe, the port city, are located just a short train-ride away. Besides many famous shrines and temples, Kyoto offers a wealth of recreational activities and a wide range of cultural attractions. The large number of museums and art collections and the variety of music and theater events make Kyoto a cultural metropolis of international rank. The city has kept an almost provincial flavor in spite of its hustle and bustle. The natives of the city take pride in their customs and traditions, which come alive especially on their many holidays and festivals.

## **Housing and Meals**

Students are housed in carefully selected homes. They are provided with breakfast and supper and laundry service during the homestay period. This arrangement provides the opportunity for the student to continue practicing Japanese and to share the everyday life in Japan. Families are chosen for their friendliness and helpfulness. These homes are near subway or bus transportation. Lunch is not provided, but there are many excellent eating places in Shijo, close to the location of Kyoto International Academy.

## **Program Cost**

The total fee is approximately \$3,697 plus College of DuPage tuition. Many types of financial aid can be applied to study abroad. For information, contact the director (ext. 2019), the International Education office (ext. 3078) or the Financial Aid office (ext. 2722).

## **The Program Fee Includes:**

- Round trip airfare between Chicago and Hiroshima/Osaka, Japan
- Four-day local orientation field trip in Hiroshima
- Five-week homestay
- Breakfast and supper during homestay \*\* Application fee
- Full-time administrative staff
- Transfers to and from airport in Osaka
- Daily excursions specified in the program schedule
- Textbooks for language classes in Japan

## **Not Included in The Program Fee:**

- Tuition
- All lunches
- Optional trips
- Passport fees (approximately \$65)
- International Student Identification Card
- Personal expenses
- Telephone calls

## **Optional Excursions**

Information will be provided on a variety of optional excursions which are not included in the price of the program.

## 5 Steps to Study Abroad

### Step 1: **APPLY**

Fill out the Application Packet and send it to:

**Japan Program**

Liberal Arts Division

College of DuPage

425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

### Step 2: **INTERVIEW**

Upon receipt of the 2008 Japan Summer Study Abroad completed application packet, the applicant will be contacted to schedule a 30-minute interview with the program directors. The application packet includes:

- Application form
- Essay
- Two recommendation forms
- Two passport photos (signed on the back)
- Official transcript (non-C.O.D. students only)

### Step 3: **REGISTER**

If accepted into the program, go to the Registration Office at College of DuPage or call (630) 942-2377. Do **NOT** use the automated way of registering. You **must speak to a person**.

Ask to register for the Japan Program. Give the code and please make a note of this code, as you will need it later. Spring Code #35325

**Please note:** Non-C.O.D. students must also complete the *C.O.D. Admission Form* and submit it at time of registration with the \$10 application fee.

### Step 4: **PAY**

**After** you have registered, pay your \$100 deposit through the Cashier's Office.

You may pay by check or credit card (Visa, MasterCard, or Discover).

**Make check payable to College of DuPage. Write on check** Japan Program, your phone #, Social Security number and if somebody else will sign the check, include your name.

Mail or take the check to: Cashier's Office, College of DuPage, 425 Fawell Blvd.

Glen Ellyn, IL 60137-6599

Questions regarding payment should be directed to the Cashier's office, (630) 942-2206.

### Step 5: **SUBMIT FINAL PAPERWORK**

Upon acceptance into the program, the student will be required to submit the following:

- Signed statement regarding the use of Japanese
- Signed student conduct agreement
- Signed general agreement
- Signed sexual harassment form
- Release agreement
- Physician's statement
- Proof of medical insurance (photocopy) that is valid outside the United States
- Emergency info sheet
- Medical insurance info sheet
- Travel insurance waiver

**Registration for classes is separate from registration for the program.** You will be registered for classes at a later date

### **Remaining Payments**

Make all payments directly to the Cashier's office.

First payment due on March 1: \$1,199

Second payment due on April 1: \$1,199

Last payment due on May 1: \$1,199

### **Late Applicants/Late Payments**

We welcome students beyond the application deadline if space is available. However, additional charges may apply. Participants who fall behind in their payment schedule will be assessed \$15 per payment. Students enrolling late must send application fee and the total fee due up to that point with their application.

### **Changes in Prices**

The program fees are based on air and land rates in effect at the time of writing (September 2005) and are subject to change, without notice, due to possible increases in the cost of air transportation or land arrangements, devaluation of currencies or other reasons not under the control of College of DuPage.

### **Withdrawal and Refund Policy**

- Notification of withdrawal must be in writing.
- Claims for refunds must be in writing.
- The \$100 application fee is non-refundable unless the applicant is not accepted in the program.
- If a participant's withdrawal request is received more than 50 days prior to departure, he/she will receive full refund, less \$250;
- If he/she withdraws 50 or fewer days prior to departure, he/she will receive partial refund, but the amount withheld will be at least \$800 and may be considerably more.
- No refunds after 30 days prior to departure.
- Substitutions are not allowed.

### **International Student ID Card**

All students are required to obtain an International Student ID Card. Basic emergency medical insurance is provided and occasionally bearers are entitled to discounts. College of DuPage will provide application forms.

<http://www.myisic.com/MyISIC/>

### **Transportation**

Air transportation is provided by regularly scheduled and approved airlines. Arrangements for travel from cities other than Chicago must be made at the time of application.

### **Change in Departure or Return Dates**

No change is available for departure. Any change from established return date after ticketing would be subject to a surcharge of at least \$100 for such arrangements and any additional cost charged by the airline. Participants need to inform us of this possibility at the time of application.

### **Tickets**

Airline tickets will be electronically issued or distributed at the airport on the day of departure. Passport: You must have a valid passport that does not expire for at least six months from the anticipated return date to the U.S. You are responsible for obtaining your own passport. To obtain a passport you can apply at the nearest central post office in your own town. We urge you to apply for the passport as soon as you are accepted in the program

### **Visa**

U.S. citizens do not need a visa to travel to Japan. Only participants who are not U.S. citizens may need one. Be sure to let us know at the time of application if you are not a U.S. citizen.

### **Insurance**

All participants in the program will have basic emergency medical insurance through the required International Student ID Card. However, in case of any major occurrence, this would not be sufficient. Therefore, all participants are required to have additional medical insurance which is valid outside the States and to show proof of such insurance. Insurance can also be purchased to provide protection against cancellations and lost or damaged baggage. We suggest cancellation insurance to cover any payments lost if you must cancel or interrupt your trip due to illness or other reasons. Flight insurance can also be

purchased if desired. Information on insurance will be provided at a later date.

### **Photos**

You will need at least three ID type photos. Two must be submitted with your application and another is necessary for the student ID Card. In addition, if you do not already have a valid passport, you will need two special passport photos. Small ID photos taken in a booth are acceptable for the ID pictures, but not for the passport.

### **Money Matters**

We recommend at least \$200 per week for spending money (lunches, incidentals, museum visits, temple visits, theaters, plus more for optional trips). VISA and Mastercard are widely accepted in Japan. It would be a good idea to take one of these of these with you. Do not take extra credit cards you will not need, such as cards for local stores or oil company cards. There are automatic teller machines in Japan which accept ATM cards.

### **Mail, Fax and E-mail**

It takes about one week for mail from the U.S. to reach Japan. It is very important to remember this during the final week. You may receive faxes at Kyoto International Academy. You can send faxes from various convenience stores in Japan. Faxes cannot be sent from Kyoto International Academy. Besides several Internet-ready computers at school, there are several Internet Cafes from which you can send and receive e-mails.

### **Phone Calls and Visits**

International phone calls are always expensive. Too many phone calls to or from home can hinder your making a successful adjustment and diminish your total immersion in Japanese. They can interrupt your life in Japan and make you homesick and unhappy. For these reasons we advise family and friends not call unless there is an emergency. In addition, members of the host family may not speak English or understand English, causing considerable frustration. In case of emergency, the director of the program will contact families. The Japanese phone numbers of

the director will be provided to families prior to the group's departure. Relatives and friends are strongly discouraged from visiting. The interruption breaks the continuity of the adjustment experience for the student.

### **Rules of Behavior**

These rules have not been drawn up to restrict freedom, but to ensure that the program is successful. The participants are subject at all times to the guidance and authority of the director, and he has the right to enforce appropriate standards of conduct. The director reserves the right to cancel any participant at any time for reasons which appear to him to be valid in his sole judgment. He shall have the right to withdraw a student from the program without refund if his/her conduct causes serious inconvenience for the rest of the group or for any actions or conduct which he considers to be incompatible with the interest, harmony, comfort and welfare of others or the reputation of the program. The use of illegal drugs and/or the excessive use of alcoholic beverages are not allowed and are grounds for termination of participation in the program. Each student is required to indicate his/her compliance with these rules by signing a separate Student Conduct Agreement. The judgment of the director is final in all matters of discipline. Students may not withdraw from classes without consulting with the director.

### **Admission Requirements**

The program is open to serious students, teachers and others who have a strong interest in immersing themselves in another culture. Students are required to complete a medical history as part of the application form. The successful completion of the application process is required for admission to the program. College students must also present evidence of a 2.0 GPA. If a student has special needs, the program will attempt to make whatever reasonable accommodations are possible, but it may be difficult to travel in Japan.

### **Language Classes**

All students are required to enroll in a Japanese language class. Language classes will be held at Kyoto International Academy (Kyoto). They will meet from 9:15 a.m. to 12:45 p.m., Monday through Friday. Classes will accommodate students at several level: Beginning I & II, Mid-level I & II and Advanced. In the language classes, conversation together with grammar is stressed in the small class setting. Prior to the first class, all students will be assessed and placed at the appropriate level.

### **Culture and Civilization of Japan**

All students are required to enroll in this class. The course of study covers the geography, history, political and social institutions and the arts of Japan. The first sessions will be held prior to departure at College of DuPage on Saturday May 24, 2008 from 8:30 a.m. to 4 p.m. and Sunday, May 25, from 8:30 a.m. to 4 p.m. In Japan the course will continue with lectured field trips, visits to museums and directed independent projects involving interaction with the Japanese people and culture. Field trips are an integral component of this class and therefore attendance is mandatory. All students are required to keep their journal provided in the first class on May 6, 2008.

### **Kyoto International Academy (KIA)**

The school was founded in 1988. The institute provides instruction in Japanese in a warm, congenial atmosphere. It is located northwest of Kyoto. The convenient location of the school allows students to observe the culture of this most traditional city of Kyoto. The school uses the direct method of language teaching, which means that lessons are conducted exclusively in the target language. This enables the students to think in the foreign language immediately and helps build their self-confidence. Materials for the program are critically selected by teachers of KIA. All KIA teachers are certified by the Ministry of Education and Science of Japan and have been specially trained in their method of instruction. They all have university degrees and teaching experience.

### **Faculty and Staff**

All language classes will be taught by faculty members at Kyoto International Academy (Kyoto). The Culture and Civilization of Japan class will be taught by a College of DuPage faculty member who will also be in residence in Kyoto to counsel, supervise and assist students.

### **Discussion Sessions**

Time will be set aside regularly for the purpose of discussing topics of general interest, impressions and reactions to the Japanese culture.

### **Credits and Grades**

Upon successful completion of classes, students will receive credit as follows:

- Japanese 1840 (Japanese Language): 4 credits
- History 1820 (Japanese History and Culture): 3 credits

Students from other colleges are advised to clear all courses with their home school before traveling to Japan. Instructors at Kyoto International Academy will assign the grade for the language class. The director will assign the Culture and Civilization class grade. Grades will be submitted after return from Japan.