

**AGENDA for VISIT: April 25 to 27, 2007**  
**AQIP Quality Checkup Site Visit**

<b>Wednesday April 25 2007</b>	<b>Activity</b>	<b>Purpose/Outcomes</b>	<b>Participants</b>	<b>Location</b>
Noon-1:30 p.m.	Welcome Lunch	<ul style="list-style-type: none"> <li>• Team introduction</li> <li>• Overview of visit</li> <li>• Agenda review</li> </ul>	<ul style="list-style-type: none"> <li>• Quality Improvement Council (QIC)</li> <li>• BOT Representative</li> </ul>	<ul style="list-style-type: none"> <li>• SRC 2800 D-E-F</li> </ul>
1:30-2:15 p.m.	Federal Compliance Review	<ul style="list-style-type: none"> <li>• Verification that COD has met U.S.DE Compliance requirements—i.e. Default rate, Title IV, Credits, program length, Advertising/recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• Mark Holysz</li> <li>• Sue Martin</li> <li>• Bill Troller, et al</li> <li>• Ingrid Peternel</li> <li>• Joe Collins</li> </ul>	<ul style="list-style-type: none"> <li>• Library Archives</li> </ul>
2:15-3:00 p.m.	Discussion on Quality at COD	<ul style="list-style-type: none"> <li>• Progress since Strategy Forum</li> </ul>	<ul style="list-style-type: none"> <li>• IEC</li> </ul>	<ul style="list-style-type: none"> <li>• Library Archives</li> </ul>
3:00-3:15 p.m.	Break			
3:15-3:45 p.m.	Status of <i>Systems Appraisal Feedback Report</i>	<ul style="list-style-type: none"> <li>• Follow-up on O's and OO's</li> </ul>	<ul style="list-style-type: none"> <li>• Ingrid Peternel</li> <li>• Joe Collins</li> </ul>	<ul style="list-style-type: none"> <li>• Library Archives</li> </ul>
3:45-4:30 p.m.	Status of <i>Systems Appraisal Feedback Report</i>	<ul style="list-style-type: none"> <li>• Follow-up on General Education accreditation issue</li> </ul>	<ul style="list-style-type: none"> <li>• Chris Picard</li> <li>• Ingrid Peternel</li> <li>• Joe Collins</li> </ul>	<ul style="list-style-type: none"> <li>• Library Archives</li> </ul>
4:30-5:00 p.m.	Break and/or review Thursday agenda	<ul style="list-style-type: none"> <li>• Clarify any questions, issues or concerns with visit</li> </ul>	<ul style="list-style-type: none"> <li>• QCSV Team</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Library Archives</li> </ul>
5:00-6:30 p.m.	Dinner	<ul style="list-style-type: none"> <li>• Further insights into the College of DuPage</li> <li>• Socialize</li> </ul>	<ul style="list-style-type: none"> <li>• President Chand</li> <li>• Cabinet</li> <li>• Board of Trustees</li> <li>• Ingrid Peternel</li> <li>• Joe Collins</li> </ul>	<ul style="list-style-type: none"> <li>• SRC 1450 A &amp; B</li> </ul>

**AGENDA for VISIT: April 25 to 27, 2007**  
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<b>Thursday April 26, 2007</b>	<b>Activity</b>	<b>Purpose/Outcomes</b>	<b>Participants</b>	<b>Location</b>
8:30-9:30 a.m.	Conversations with completed Quality Improvement Project Teams 1,2,3, 4A, 5A, 5B, 6A	<ul style="list-style-type: none"> <li>Progress &amp; Institutionalizing Improvements</li> </ul>	<ul style="list-style-type: none"> <li>QIP Teams 1, 2, 3, 4A, 5A, 5B, 6A</li> <li>Institutional Effectiveness Council (IEC) as available</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
9:30-10:30 a.m.	Review <i>Academic Affairs &amp; Student Affairs Updated Strategic Objectives 2007-2009</i>	<ul style="list-style-type: none"> <li>COD's Quality Improvement as it relates to Strategic Planning</li> </ul>	<ul style="list-style-type: none"> <li>VPAA Exec Staff</li> <li>VP Student Affairs</li> <li>Faculty Senate</li> <li>I. Peternel &amp; J. Collins</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
10:30 –10:45	Break			
10:45 a.m. - Noon	Review Updates to <i>Systems Portfolio</i>	<ul style="list-style-type: none"> <li>Progress on Updating the <i>Systems Portfolio</i></li> </ul>	<ul style="list-style-type: none"> <li>Ingrid Peternel</li> <li>Joe Collins</li> <li>Harlan Schweer</li> </ul>	<ul style="list-style-type: none"> <li>Library Archives</li> </ul>
12:00 -1:00 p.m.	Lunch	<ul style="list-style-type: none"> <li>HLC Team eats and organizes as needed</li> </ul>	<ul style="list-style-type: none"> <li>HLC Team only</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
1:00 -1:45 p.m.	Meeting with Active QIP Teams 4B, 5C, 5D, 6B, 7A, 8A	<ul style="list-style-type: none"> <li>Progress &amp; Institutionalizing Improvements</li> </ul>	<ul style="list-style-type: none"> <li>QIP Teams 4B, 5C, 5D, 6B, 7A, 8A</li> <li>IEC as available</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
1:45 - 2:30 p.m.	Conversation with students	<ul style="list-style-type: none"> <li>Discuss student issues and concerns as stakeholders at the College of DuPage</li> </ul>	<ul style="list-style-type: none"> <li>Student Representatives</li> <li>Student Trustees</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
2:30-2:45	Break			
2:45-4:00 p.m.	Open Forum	<ul style="list-style-type: none"> <li>Clarification of AQIP &amp; Commission Accreditation Responsibilities</li> </ul>	<ul style="list-style-type: none"> <li>Open to anyone</li> </ul>	<ul style="list-style-type: none"> <li>SRC 2052</li> </ul>
4:00-5:00 p.m.	Meeting with QCSV Team	<ul style="list-style-type: none"> <li>Clarify issues or concerns and/or</li> <li>Confirm Satellite Sites meet Commission expectations</li> </ul>	<ul style="list-style-type: none"> <li>QCSV Team</li> </ul>	<ul style="list-style-type: none"> <li>Library Archives</li> </ul>
5:00 p.m.	Team to hotel	<ul style="list-style-type: none"> <li>Rest and prep</li> </ul>		

## AGENDA for VISIT: April 25 to 27, 2007

Friday, April 27, 2007	Activity	Purpose/Outcomes	Participants	Location
9:30 – 10:00 a.m.	Review findings	HLC Team reviews initial findings with President and Cabinet	<ul style="list-style-type: none"> <li>• Quality Improvement Council (QIC)</li> </ul>	<ul style="list-style-type: none"> <li>• Main Stage</li> </ul>
10:00– 10:30 a.m.	Share findings	HLC Team shares initial findings with all College stakeholders	<ul style="list-style-type: none"> <li>• All College</li> </ul>	<ul style="list-style-type: none"> <li>• Main Stage</li> <li>• (will also be webcast live)</li> </ul>
10:30 – 10:45 a.m.	What's next	Dr. Chand shares next steps	<ul style="list-style-type: none"> <li>• All College</li> </ul>	<ul style="list-style-type: none"> <li>• Main Stage</li> <li>• (will also be webcast live)</li> </ul>
11:00 a.m. -Noon	Reception	Celebrate major milestone in AQIP	<ul style="list-style-type: none"> <li>• All College</li> </ul>	<ul style="list-style-type: none"> <li>• Main Stage Lobby</li> </ul>
Noon	Team departs			

**Quality Check-Up Site Visit Team:**

Brenda Alberico, Sunil Chand, Joseph Collins, Glenn Hansen, Annise Hawkinson, Daniel Lloyd, Susan Martin, Joe Miragliotta, Ingrid Peternel

cc: Flowers, Carol; Puishes, Rita