

College of DuPage
Study Abroad Scholarship



Scholarship Awards:

- ✧ Up to \$1,500, as recommended by the Study Abroad Scholarship Committee
- ✧ May be used for all Study Abroad programs sponsored by College of DuPage or various consortia to which the college belongs

Scholarship Eligibility:

- ✧ Completed at least 12 hours of C.O.D. credit courses at time of application
- ✧ Currently enrolled in 6 or more C.O.D. credit hours
- ✧ C.O.D. cumulative GPA of 2.75 or greater
- ✧ Applicants may be requested to interview with Committee members.

Scholarship Application Requirements:

- ✧ A completed Study Abroad Scholarship application form and signed waivers
- ✧ An unofficial copy of the applicant's C.O.D. transcript
- ✧ A copy of the applicant's current schedule of classes
- ✧ Two letters of recommendation (see attached forms).
- ✧ Essay (one to two pages, typed and double-spaced). Assistance in writing this essay is available in the Academic Support Center, Writing Assistance Area, Berg Instructional Center (BIC), Room 3040, (630) 942-3941.
- ✧ It is the applicant's responsibility to submit a complete application packet that includes all of the above required components.

Scholarship Submission Deadlines:

- ✧ October 20 (for Spring programs)
- ✧ February 20 (for Summer programs)
- ✧ May 1 (for Fall programs)

Applicants will be notified approximately three weeks after the application deadline. Recipients of Study Abroad Scholarship awards must agree to allow use of their names, photographs and biographical information for possible publication and award announcements.

Deliver complete application packet to:
Field Studies/Study Abroad office, BIC 3046
College of DuPage
425 Fawell Blvd., Glen Ellyn, IL 60137-6599
(630) 942-3078

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Application Checklist

1. Completed at least 12 hours of C.O.D. credit courses at time of application _____
2. Currently enrolled in 6 or more C.O.D. credit hours _____
3. C.O.D. cumulative GPA of 2.75 or greater _____
4. Completed Study Abroad Scholarship application form and waivers _____
5. Unofficial copy of C.O.D. transcript _____
6. Copy of current class schedule _____
7. Two letters of recommendation, one of which must be written by a C.O.D. faculty member who has taught the applicant for at least one term. Letters must be originals, **signed and sealed** by the evaluators. E-mailed letters will not be accepted. _____
8. Essay, one to two pages in length, typed and double-spaced _____

Study Abroad Scholarship Letters of Recommendation

Instructions to the applicant:

As part of your application for a Study Abroad Scholarship, we must receive two letters of recommendation, following these requirements:

1. One of the letters must be from a C.O.D. faculty member who has taught you for at least one term.
2. The second letter may be from a C.O.D., other college or high school faculty, or an internship or work supervisor.
3. **Each letter must be an original, written specifically for this application, signed and sealed by the evaluator, and sent directly to you.**
4. Each letter must be submitted with the required form and be accompanied by the signed privacy waiver.

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Name: _____	C.O.D. credit hours to date: _____
Address: _____	Current term credit hours: _____
City/State/Zip: _____	Cumulative C.O.D. GPA as of last term: _____
Home phone: _____	Major field of study, if known: _____
	E-mail Address _____

∞ **Identify the Study Abroad program in which you plan to participate:**

Study Abroad site: _____

Sponsoring organization: _____

Dates of program: _____

Approximate costs:

Program fees: _____

Airfare: _____

Housing (if known): _____

Total: _____

∞ **List any previous Study Abroad experiences for which you received college credit, and dates:**

∞ **Write an essay, one to two pages in length, typed and double-spaced, describing the following:**

- ℞ Who are you? What are your educational goals at C.O.D.?
- ℞ Where do you want to study? Why did you choose this program? What is it about the program that appeals to you?
- ℞ How does this program fit in with your personal/academic/professional goals?
- ℞ How will you share/use this learning experience upon your return?

∞ **Request two letters of recommendation, one of which must be written by a C.O.D. faculty member who has taught you for at least one term. Letters must be originals, signed and sealed by the evaluators, and sent directly to you.**

∞ **Attach an unofficial copy of your C.O.D. transcript and current class schedule.**

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I authorize College of DuPage to release my grades, transcripts, and information contained in this application to the Study Abroad Scholarship Committee. All information will be kept confidential. I agree to allow use of my name, photograph, and biographical information for publication and award announcements.

Signature of applicant: _____ **Date:** _____

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FOR STUDY ABROAD SCHOLARSHIP COMMITTEE USE ONLY

Applicant Name: _____

Study Abroad site: _____

Scholarship awarded: _____ **Amount:** _____ **Not awarded:** _____

Signature of Committee Chair: _____ **Date:** _____

Print Name: _____

College of DuPage
Study Abroad Scholarship Letter of Recommendation

Applicant's Instructions:

Please complete and sign the waiver below before giving it to the evaluator. Inform the evaluator of the application deadline.

Evaluator: Please return this form and letter of recommendation to me, or mail to this address:

Student's Name: _____

Address: _____

City/State/Zip: _____

INFORMATION PRIVACY WAIVER:

I, _____, give permission to _____ to
Applicant's Name Evaluator's Name

write a letter of recommendations, including information about my grades, GPA, attendance, and other information related to my academic record for the purpose of supporting my application for a Study Abroad Scholarship.

I waive my right to review a copy of this letter at any time in the future.

Applicant's Signature

Date

Evaluator's Instructions:

Please describe your relationship to the applicant, how long you have known the applicant and in what capacity. Comment on the applicant's academic performance, independence, emotional stability, ability to relate to others, cultural sensitivity, and other information you judge to be relevant to the applicant's successful participation in a study abroad program. Feel free to use the space below or attach a copy of your letter to this form. Sign this form and return it, along with any attachments, in a sealed envelope directly to the applicant before the application deadline. E-mailed letters of recommendation will not be accepted. Thank you.

Evaluator's Name and Position/Title

Date

Evaluator's Signature

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Evaluator's Name and Position/Title

Date

Evaluator's Signature