

# Student Planning Worksheet

Counseling, Transfer and Advising Services  
Student Resource Center (SRC), Room 2044

*This worksheet is only a planning tool.*  
**Official evaluation is done by the Records office.**  
Companion to the 2001-2003 College of DuPage Catalog

## General Requirements for All Associate's Degrees

1. Complete at least 96 quarter hours of credit in courses numbered 100 or above (or their equivalent) as specified for each degree.
2. Possess a minimum 2.0 (C) average in the combined grade point of all College of DuPage courses numbered 100 and above and all courses accepted for transfer from other institutions.
3. Complete a minimum of 30 quarter hours of applicable degree credit at College of DuPage with the final 15 hours of credit at the college.
4. Meet the "Constitution" requirement by presenting credit in Political Science 101 or History 256 earned at College of DuPage or earn a satisfactory score on a test on the Constitution of the United States and the Constitution of the State of Illinois, or present a transcript from an Illinois high school specifically stating that the Constitution requirement has been met. Note: Credit earned in History 256 or Political Science 101 through Credit by Demonstrated Competence program does not satisfy the "Constitution" requirement.
5. File a Petition for a Degree at least two quarters before the anticipated completion date.
6. Satisfy all financial and other specific requirements.
7. Be in good standing at the time final credits for the degree are earned.

## Other Considerations for Associate in Arts and Associate in Science Degree Requirements

- Earn no more than 6 quarter hours in Physical Education activity courses.
- Earn no more than 10 credits in History in the Humanities and Social and Behavioral Sciences categories combined. Additional credits in History may be earned as General Elective credit.
- Earn no more than 8 credits in courses numbered 198.
- Complete at least one course from the Human Relations list.
- While optional, a maximum of 15 credits may be earned in courses from subject areas assigned to the Occupational/ Vocational category. Individual courses listed in the Contemporary Life Skills category will be counted as Occupational/Vocational credit if the course is designated with an "O" or will be counted as General Elective credit if the course is designated with a "T".
- Credits earned in the General Education Core Curriculum may not be earned using a satisfactory/fail grade. A maximum of 20 elective credits may be taken satisfactory/fail.
- Credits earned in the General Education Core Curriculum may be earned through the Advanced Placement Program (AP), the subject examinations of the College Level Examination Program (CLEP) and the College of DuPage Proficiency Through an Instructor Program.
- When students break enrollment for more than four consecutive quarters, they are then subject to the degree requirements as stated in the College of DuPage Catalog that is current at the time of re-entry. Students who are covered under a catalog prior to 2001-2003 should consult with an adviser.

## Associate in Arts (AA) and Associate in Science (AS) Degree Requirements

As part of the minimum total of 96 quarter credit hours, each student working toward an associate's degree must take a minimum number of credits in the General Education Core Curriculum depending on the type of degree the student is seeking.

Degree Requirements: 96 Minimum Total Credits

### AA (Associate in Arts)

**MINIMUM  
DEGREE REQUIREMENTS**

Credits in General Education Core Curriculum .....	59
Credits in additional coursework .....	37

**Minimum Total Credits .....96**

This degree is designed for students who plan to transfer to a baccalaureate-granting school to pursue a bachelor's degree in a liberal arts area or in a business area.

### AS (Associate in Science)

**MINIMUM  
DEGREE REQUIREMENTS**

Credits in General Education Core Curriculum .....	59
Additional Math/Science credits .....	15
Credits in additional coursework .....	22

**Minimum Total Credits .....96**

This degree is designed for students who plan to transfer to a baccalaureate-granting school to pursue a bachelor's degree in science or a science related field.

## FOR YOUR INFORMATION

### AES (Associate in Engineering Science)

**MINIMUM  
DEGREE REQUIREMENTS**

Credits in General Education .....	71
Credits in additional coursework .....	31

**Minimum Total Credits .....102**

This degree is designed for those students who wish to transfer to an engineering program at a baccalaureate-granting school. For requirements of this degree check with an engineering faculty adviser, or check the website [www.cod.edu/people/faculty/olson/aes.htm](http://www.cod.edu/people/faculty/olson/aes.htm).

### AFA (Associate in Fine Arts)

**MINIMUM  
DEGREE REQUIREMENTS**

	<b>ART</b>	<b>MUSIC</b>
Credits in General Education .....	49	44
Credits in additional coursework .....	51	60
<b>Minimum Total Credits .....</b>	<b>100</b>	<b>104</b>

The Associate in Fine Arts degree offers an option each in Art and Music, and is intended for students who wish to prepare for transfer to a baccalaureate-granting school with a Bachelor of Fine Arts or Music program. For requirements of this degree check with an art or music faculty adviser.

# Student Planning Worksheet

<b>TOTAL CREDITS: 96 minimum</b>		
General Education Core Curriculum	AA: 59	AS: 59
Additional Coursework	AA: 37	AS: 22
Additional Math/Science Credit		AS: 15
<b>Associate Degree Totals</b>	<b>AA: 96</b>	<b>AS: 96</b>

## General Education Core Curriculum for AA and AS Degrees

General Education Core Curriculum credits may not be earned using a satisfactory/fail grade.

### COMMUNICATIONS

14 Credits

Written (9 Credits):

**English** 101, 102, 103 Grade of "C" or higher required for all 3 courses

Oral (5 Credits)

**Speech** 100 (effective Summer 1998) Grade of "C" or higher required

### PHYSICAL/LIFE SCIENCES

10 Credits

Select at least one course from Life Sciences and one course from Physical Sciences. At least one course must have a laboratory component.

Life Science

**Anatomy and Physiology** 100, 111, 121; **Biology** 100, 101, 110, 120 (no lab); **Botany** 110; **Microbiology** 220

Physical Sciences

**Chemistry** 105, 111, 151; **Earth Science** 100, 101, 105, 115, 120, 125, 130, 135, 140; **Physics** 100, 151, 251

### MATHEMATICS

5 Credits

**Mathematics** 118, 120, 122, 133, 134, 135, 215, 231, 232, 233, 234

**Psychology** 280; **Sociology** 205

### \*HUMANITIES/FINE ARTS

15 Credits

Select at least one course from Humanities and at least one course from Fine Arts and one from either area. Only one course within each set of brackets may be taken for general education credit. **Please note:** Only one foreign language course may apply for general education credit. Additional foreign language courses will count as elective credit toward your degree.

Humanities

[**Chinese** 203; or **French** 203 or 251 or 252 or 253; or **German** 203 or 251 or 252 or 253 or 290; or **Italian** 203; or **Japanese** 203; or **Korean** 203; or **Russian** 203; or **Spanish** 203 or 251 or 252 or 253]; **English** 130, [150 or 151], 152, 153, 158, 159, 160, 165, [220 or 221], 222, 223, [224 or 225], [226 or 227], 228; **German** 200; **History** 111, 112, [205 or 211]; **Humanities** 102, 105, 110; **Philosophy** 100, 110, [120 or 125], 140, 145, 150; **Religious Studies** 100, [110 or 120], 150, 155

Fine Arts

**Art** 100, 211, [212 or 213], 214; **English** [135 or 154]; **Humanities** 101, 105, 110; **Music** 100, 104; **Theater** 100

### \*SOCIAL AND BEHAVIORAL SCIENCES

15 Credits

Three courses, must be selected from at least two disciplines. Only one course within each set of brackets may be taken for general education credit.

**Anthropology** 100, 120, 125, [130 or 105]

**Economics** 201, 202; **Geography** 100, 105, 120, 130; **History** 163, 213, 256, 257; **Political Science** 100, 101, 203, 220; **Psychology** 100, 230, 233, 235, 237, 240; **Sociology** 100, 120, 210, 215, 220

\* Earn no more than 10 History credits in Humanities and Social and Behavioral Sciences combined. Additional credits in History may be earned as General Elective credit.

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## Additional AA and AS Degree Requirements

Count these credits in the Humanities category, Social and Behavioral Sciences category, or as General Elective credit, whichever applies.

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### HUMAN RELATIONS

**Anthropology** 100\*, 105\*, 130\*; **Education** 105, 110; **English** 160, 165; **Human Services** 113 (O); **Humanities** 110\*; **Management** 220; **Office Technology Information** 285 (O); **Philosophy** 110\*, 112, 114; **Psychology** 150, 235\*, 240\*; **Sociology** 100\*, 120\*, 215\*; **Speech** 120

**AA:** One Course

Check when requirement is met.

**AS:** One Course

Check when requirement is met.

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### INTERNATIONAL/INTERCULTURAL STUDIES

**Anthropology** 100\*, 105\*, 125\*, 130\*; **Art** 214\*; **Business** 150; **Chinese** 100, 101, 102, 103, 201, 202, 203\*; **Economics** 220; **English** 160, 226\*, 227\*; **French** 100, 101, 102, 103, 201, 202, 203\*, 251\*, 252\*, 253\*, 290; **Geography** 100\*, 105\*, 120\*, 222, 235; **German** 100, 101, 102, 103, 200\*, 201, 202, 203\*; **History** 163\*, 205\*, 211\*, 212, 213, 222, 232; **Human Services** 121 (O) (effective Fall 2000); **Humanities** 105\*; **Italian** 100, 101, 102, 103, 201, 202, 203\*; **Japanese** 100, 101, 102, 103, 201, 202, 203\*; **Korean** 101, 102, 103, 201, 202, 203\*; **Philosophy** 140\*; **Political Science** 203\*, 220\*, 221; **Religious Studies** 100\*, 150\*, 155\*; **Russian** 101, 102, 103, 201, 202, 203\*; **Sociology** 210\*, 220\*, 260; **Spanish** 100, 101, 102, 103, 201, 202, 203\*, 251\*, 252\*, 253\*, 290

**AA:** One Course

Check when requirement is met.

**AS:** Choose one course from International Intercultural Studies OR Contemporary Life Skills

Check when requirement is met.

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### CONTEMPORARY LIFE SKILLS

**Accounting** 111 (O); **Advertising, Design and Illustration** 115 (O), 141 (O) and 151 (O); **Air Conditioning** 100 (O); **Allied Health** 110 (O), 150 (O), 230 (O) and 240 (O); **Architectural Technology** 105 (O) and 121 (O); **Architecture** 100 (O); **Art** 101 (T), 151 (T), 221 (T), 231 (T) and 266 (T); **Automotive Service Technology** 100 (O); **Aviation** 141 (O); **Business** 100 (T); **Computer Information Systems** 100 (T), 101 (O), 105 (O), 106 (O), 110 (T); **Co-Operative Education** 271 (T), 272 (T), 273 (T); **Criminal Justice** 112 (O); **DMT** 121 (O), 131 (O); **Early Childhood Education** 110 (O); **Economics** 110 (T); **Education** 100 (T), 105 (T), 110 (T), 115 (T); **English** 251 (T), 252 (T), 253 (T), 261 (T); **Electro-Mechanical Technology** 100 (O), 101 (O), 112 (O), 130 (O); **Engineering** 110 (O); **Foodservice Administration** 110 (O); **Graphic Arts Technology** 100 (O), 101 (O), 180 (O); **Human Services** 113 (O), 115 (O), 135 (O); **Journalism** 100 (T), 110 (T), 210 (T); **Interior Design** 131 (O), 234 (O); **Library Technology** 101 (O); **Manufacturing** 105 (O), 171 (O), 180 (O), 190 (O), 280 (O); **Multimedia Arts** 100 (O); **Office Technology Information** 100 (O); **Photography** 100 (O); **Physical Education** 151-59 (T), 236 (T), 238 (T), 244 (T), 250 (T), 254 (T); **Psychology** 140 (T), 150 (T); **Social Science** 110 (T); **Sociology** 290 (T); **Speech** 120 (T).

**AA:** One Course

Check when requirement is met.

**AS:** Choose one course from International Intercultural Studies OR Contemporary Life Skills

Check when requirement is met.

(O) Occupational/Technical credit

(T) General Elective credit

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## Additional Math/Science Requirements for AS Degree

### PHYSICAL/LIFE SCIENCES

**Anatomy and Physiology** 112, 122; **Biology** 102, 103, 201; **Botany** 120, 151, 152, 160; **Chemistry** 112, 152, 153, 252, 253; **Earth Science** 101\*, 102, 103, 105\*, 110, 115\*, 120\*, 125\*, 130\*, 135\*, 155, 156, 157, 205; and **Physics** 152, 153, 251\*, 252, 253, 260

10 Credits

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### MATH

**Math** 118\*, 120\*, 122\*, 131, 132, 133\*, 134\*, 135\*, 215\*, 231\*, 232\*, 233\*, 234\*, 245, 270

5 Credits

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\*Satisfies requirement of General Education Core Curriculum (conforms to Illinois Articulation Initiative Standards).

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## Additional Course Work

Students are strongly advised to consult with a faculty adviser and/or the transfer institution in selecting General Elective credit.

In addition to the courses specified as part of the General Education Core Curriculum, the Human Relations category and the International/Intercultural Studies category, students may also select General Electives from the following areas.

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While optional, a maximum of 15 Occupational/Technical credits may apply to the A.A. and A.S. degrees. There is no guarantee that Occupational/Technical courses will transfer to a baccalaureate-granting institution.

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## GENERAL ELECTIVES

Accounting (except 111)	Economics	Microbiology
Anatomy and Physiology	Education	Music
Anthropology	Engineering (except 110)	Philosophy
Art	English	Physical Education
Biology	Foreign Language: Chinese, French, German, Italian, Japanese, Korean, Russian, Spanish	Physics
Botany	Geography	Political Science
Business	History	Psychology
Business Law	Home Economics	Recreational Leadership
Chemistry	Humanities	Religious Studies
Criminal Justice 100, 130, 151, 152, 240, 250**	Journalism	Social Science
Computer Information Systems 100, 110**	Management	Sociology
Cooperative Education 271, 272, 273	Marketing	Speech
Earth Science	Mathematics	Theater
		Zoology

\*\*All other courses in these subject areas are assigned to the occupational/technical category.

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## OCCUPATIONAL/TECHNICAL

Accounting 111	Digital Microprocessor Technology	Manufacturing Technology
Advertising, Design and Illustration	Early Childhood Education and Care	Multimedia Arts
Air Conditioning and Refrigeration	Electro-Mechanical Technology	Nuclear Medicine
Allied Health	Electronics Technology	Nursing (ADN)
Architectural Technology	Engineering 110	Occupational Therapy Assistant
Automotive Service Technology	Environmental Health	Office Technology Information
Aviation Maintenance Technology	Facility Management	Ornamental Horticulture
Computer-Assisted Design/Drafting	Fashion Merchandising and Design	Photography
Computer Information Systems (except 100, 110)	Fire Science Technology	Physical Therapist Assistant
Cooperative Education 150, 251, 252, 253	Foodservice Administration	Plastics Technology
Criminal Justice (except 100, 130, 151, 152, 240, 250)	Graphic Arts Technology	Radiologic Technology
Dental Hygiene	Health Information Technology	Real Estate
Diagnostic Medical Sonography	Hotel/Motel Management	Respiratory Care
	Human Services	Therapeutic Massage
	Interior Design	Speech-Language Pathology Assistant
	Library Technical Assistant	Surgical Technology
	Long-Term Care Administration	Transportation
		Travel/Tourism
		Welding

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## Who Can I Go To For Help?

### Faculty Advisers

All College of DuPage faculty are advisers. They will help you with scheduling classes, understanding your degree requirements, choosing courses which will transfer to your next school, planning a program of study, and learning about careers in your adviser's field.

There are several ways for you to choose an adviser. You can begin by talking to one of your current teachers, a former teacher, or by stopping by the Counseling, Transfer and Advising Center, Student Resource Center (SRC), Room 2044, (630) 942-2259, for a faculty adviser referral. Once you are fairly certain about an area of study, a faculty adviser who teaches in that field can assist you. Appointments are made by personal arrangement with the faculty adviser.

### General Advisers

Advisers are available to provide general advising assistance either on a phone-in, (630) 942-2259, or walk-in basis, SRC 2044. They provide general information about college programs, course selection, resources, policies and procedures. These advisers also provide general transfer planning, placement test interpretation, and assistance with checking your progress toward degree completion.

### Counselors

Counselors assist students who are undecided about educational or career plans, are in academic difficulty, and/or are having personal problems. Day and evening appointments with counselors are available. Students may stop by SRC 2044 or call (630) 942-2259 to make an appointment.

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## Illinois Articulation Initiative

College of DuPage is a participant in the Illinois Articulation Initiative (IAI), a statewide agreement that allows transfer of the completed Illinois Transferable General Education Core Curriculum between participating institutions. Completion of the General Education Core Curriculum at any participating college or university in Illinois assures transferring students that lower-division general education requirements for an associate or bachelor's degree have been satisfied. College of DuPage's Associate in Arts and Associate in Science degrees contain the General Education Core Curriculum of the IAI. For a complete list of the Illinois colleges and universities participating in the IAI, check with the Counseling, Transfer and Advising Center, SRC 2044, (630) 942-2259, or the IAI web site at [www.itransfer.org](http://www.itransfer.org).

## Who Can Tell Me if I Have Everything I Need in Order to Graduate?

Although you should receive course planning assistance from an adviser or counselor throughout your studies, the Records office makes the final check on whether you are ready to graduate.

You should petition for graduation at least two quarters before your expected last quarter so the Records office can notify you of any deficiencies early enough to plan the last quarter.

"Petition for Degree or Certificate" forms are available at the Records office, SRC 2015; the Information office, SRC 2046; or the Counseling, Transfer and Advising Center, SRC 2044.

You may also order a "Degree Audit," a computerized degree evaluation of your College of DuPage credit, from the Records office.