

# STUDENT PLANNING WORKSHEET 1998-99 Revision

Counseling, Transfer and Advising Services, Instructional Center (IC), Room 2010

## GENERAL REQUIREMENTS FOR ALL ASSOCIATE'S DEGREES

1. Complete **at least 96 quarter hours** of credit in courses numbered 100 or above (or their equivalent) as specified for each degree.
2. Possess a minimum 2.0 (C) average in the combined grade point of all College of DuPage courses numbered 100 and above and all courses accepted for transfer from other institutions.
3. Complete a minimum of 30 quarter hours of applicable degree credit at College of DuPage with the final 15 hours of credit at College of DuPage.
4. Meet the "Constitution" requirement by presenting credit in Political Science 101 or History 256 (or old 251) or earn a satisfactory score on a test on the Constitution of the United States and the Constitution of the State of Illinois, or present a transcript from an Illinois high school or Illinois GED completion program specifically stating that the Constitution requirement has been met. Note: Credit earned in History 256 (or old 251) or Political Science 101 through Credit by Demonstrated Competence program does not satisfy the "Constitution" requirement.
5. File a petition for a degree at least two quarters before the anticipated completion date.
6. Satisfy all financial and other specific requirements.
7. Be in good standing at the time final credits for the degree are earned.

## OTHER CONSIDERATIONS FOR DEGREE REQUIREMENTS

1. Only a maximum of 6 quarter hours in Physical Education activity courses will apply toward the degree.
2. Only a maximum of 20 quarter hours with a satisfactory/fail option will apply toward the degree.
3. Only a maximum of 45 quarter hours in courses numbered 188 or 288 will apply toward the degree.
4. Only a maximum of 8 quarter hours in courses numbered 198 will apply toward the degree.
5. Only a maximum of 65 quarter hours in courses completed by demonstrated competence will apply toward the degree.

When students break enrollment (See p. 18, 1997-99 catalog) for more than four consecutive quarters, they are then subject to the degree requirements as stated in the College of DuPage *Catalog* that is current at the time of re-entry. Students who are covered under a catalog prior to 1997-99 should consult with an adviser.

**This Student Planning Worksheet refers to degree requirements for the 1998-99 academic year. Refer to the 1997-99 catalog for course descriptions, specific academic regulations and program requirements.**

## ASSOCIATE'S/ DEGREE REQUIREMENTS

As part of the minimum total of 96 quarter credit hours, each student working toward an associate's degree must take a minimum number of credits in general education courses depending on the type of degree the student is seeking.

Degree requirements: 96 minimum total credits

DEGREE	MINIMUM DEGREE REQUIREMENTS
AA .....	62 general education credits or more* (Associate in Arts) 34 additional credits# 96 minimum total credits

This degree is designed for students who plan to transfer to a baccalaureate-granting school to pursue a bachelor's degree in a liberal arts area or in a business area.

AS .....	67 general education credits or more* (Associate in Science) 29 additional credits# 96 minimum total credits
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This degree is designed for students who plan to transfer to a baccalaureate-granting school to pursue a bachelor's degree in engineering or science.

AES .....	69 to 72 required credits† (Associate in Engineering Science) 31 to 33 additional credits† 102 minimum total credits
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This degree is designed for those students who wish to transfer to an engineering program at a baccalaureate-granting school. The degree requirements are flexible enough so that a student may prepare for transfer to nearly any program.

AAS .....	33 general education credits or more* (Associate in Applied Science) 63 additional credits# 96 minimum total credits
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This degree represents completion to an occupational/vocational program of study, some programs transfer to baccalaureate-granting schools in Capstone or 2+2 arrangements and/or as part of a non-traditional bachelor's degree program. See an adviser for details.

AGS .....	46 general education credits or more* (Associate in General Studies) 50 additional credits# 96 minimum total credits
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This degree is designed to arrange a program of courses to meet student's personal interests. This degree may transfer to some baccalaureate-granting schools as part of a non-traditional bachelor's degree program. See an adviser for details.

\* See inside for general education credit distribution.

# See inside for additional credit distribution.

† Since requirements vary significantly among programs, the interested student should see an engineering adviser.

*This worksheet is only a planning tool.*

*Official evaluation is done by the Records office.*

**TO WHOM CAN I GO FOR HELP?**

**Faculty Advisers**

All College of DuPage faculty are advisers. They will help you with scheduling classes, understanding your degree requirements, choosing courses that will transfer to your next school, planning a program of study, and learning about careers in your adviser's field.

There are several ways for you to choose an adviser. You may begin by talking to one of your current teachers, a former teacher or by stopping by the Advising and Transfer Center, IC 2010, (630) 942- 2259, for a faculty adviser referral. Once you are fairly certain about an area of study, a faculty adviser who teaches in that field can assist you. Appointments are made by personal arrangement with the faculty adviser.

**Advising Assistance Center Advisers**

Advisers are available to provide general advising assistance either by phone at (630) 942-2259 or on a walk-in basis. They provide general information about college programs, resources, policies and procedures. These advisers also provide general transfer planning, placement test interpretation and assistance with checking your progress toward degree completion.

**Counselors**

Counselors assist students who are undecided about educational or career plans, are in academic difficulty, and/or are having personal problems. Day and evening appointments with counselors are available. Students may stop by IC 2010, or call (630) 942-2259 to schedule an appointment.

*For your convenience, we have developed an Advising Activity Log. Use this log to record contacts with appropriate college personnel such as advisers, counselors, faculty members, deans and records staff.*

**ADVISING ACTIVITY LOG**

DATE	CONTACT PERSON AND PHONE NO.	PURPOSE OF CONTACT	NOTES

**HOW DO I REMEMBER WHAT COURSES I HAVE TAKEN?**

Keep your grade report forms, which are a summary of earned credits, and record them on this form!

You may review your transcript of courses taken at College of DuPage from Fall Quarter 1983 to the present on a computer terminal located in the Advising and Transfer Center, IC 2010, or in the College and Career Information Center located in the Library. In order to access this information, you must use your confidential PIN number which can be found on the registration appointment letter you receive in the mail.

**WHO CAN TELL ME IF I HAVE EVERYTHING I NEED IN ORDER TO GRADUATE?**

Although you should receive course planning assistance from an adviser or counselor throughout your studies, the Records office makes the final check on whether you are ready to graduate. You should petition for graduation at least two quarters before your expected last quarter so the Records office can notify you of any deficiencies early enough to plan the last quarter.

Petition for Degree or Certificate forms are available at the Records office, Student Resource Center (SRC), Room 2015; the Information office, SRC 2046; or the Advising and Transfer Center, IC 2010. You may also order a Degree Audit, a computerized degree evaluation of your College of DuPage credit, from the Records office.

## STUDENT PLANNING WORKSHEET

TOTAL CREDITS: 96 MINIMUM. Refer to pp. 71 to 107 in the catalog for complete degree or certificate requirements.

### Distribution of Minimum Credits for Associate's Degree

<b>GENERAL EDUCATION</b>	<b>AA: 62</b>	<b>AS: 67</b>	<b>AAS: 33*</b>	<b>AGS: 46</b>
<b>ADDITIONAL COURSEWORK</b>	<b>AA: 34</b>	<b>AS: 29</b>	<b>AAS: 63</b>	<b>AGS: 50</b>
<b>ASSOCIATE DEGREE TOTALS</b>	<b>AA: 96</b>	<b>AS: 96</b>	<b>AAS: 96*</b>	<b>AGS: 96</b>

Students may earn more General Education credits than the minimums listed above. The additional credits may count toward the 96 credits needed.

\* Some AAS degrees have specific general education requirements; a few require more than 96 credits.

<b>COMMUNICATIONS</b>	<b>AA: 14</b>	<b>AS: 14</b>	<b>AAS: 11</b>	<b>AGS: 14</b>
<i>Written:</i> English 101, 102, 103; (AA, AS, AGS) English 101; and 102 or 105 (AAS)	(Written: 9) (Oral: 5)	(Written: 9) (Oral: 5)	(Written: 6) (Oral: 5)	(Written: 8) (Oral: 5)
<i>Oral:</i> Speech 100 (AA, AS) Speech 100, 120, 150 (AAS, AGS)	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>
<b>PHYSICAL/LIFE SCIENCES</b>	<b>AA: 10</b>	<b>AS: 20</b>	<b>AAS: 5</b>	<b>AGS: 5</b>
Anatomy and Physiology Biology Botany Chemistry Earth Science Microbiology Physics Zoology	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>
<i>Note:</i> Course selection must include at least one course with a laboratory component.				
<b>MATHEMATICS</b>	<b>AA: 5</b>	<b>AS: 10</b>	<b>AAS: 4</b>	<b>AGS: 4</b>
Mathematics courses	AA: Choose any math courses except Math 100, 102, 115, 116 and 117.	AS: Choose any math courses except Math 100, 102, 115, 116 and 117.  Math 128 and Math 131 cannot both be taken to satisfy the Math requirement.		Choose any Math course, 100 or above, except Math 102. <sup>#</sup>  <sup>#</sup> Math 102 will count as elective credit for the AGS degree.
Note: Even though Math 100, 102 <sup>#</sup> , 115, 116 and 117 do not fulfill a math requirement for the AA or AS degrees, they will count as an elective towards the 96 credit total for the AA and AS degrees.	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>
<b>HUMANITIES</b>	<b>AA: 15</b>	<b>AS: 10</b>	<b>AAS: 5</b>	<b>AGS: 10</b>
Art Chinese English (except 101, 102, 103, 105) French German †History (except 163, 213, 256, 257) Humanities Italian Japanese Korean Music Philosophy Religious Studies Russian Spanish Speech 110, 210 Theater	AA: Choose from at least two subject areas. (Also see International Studies and Human Relations.)	AS: Choose from at least two subject areas. (Also see International Studies and Human Relations.)		AGS: Choose from at least two subject areas. (Also see International Studies.)
	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>
<b>SOCIAL/BEHAVIORAL SCIENCES</b>	<b>AA: 15</b>	<b>AS: 10</b>	<b>AAS: 5</b>	<b>AGS: 10</b>
Anthropology Economics (except 110) Education 100 only Geography †History 163, 213, 256, 257 Political Science Psychology (except 140) Social Science (except 110) Sociology (except 290)	AA: Choose from at least two subject areas. (Also see International Studies and Human Relations.)	AS: Choose from at least two subject areas. (Also see International Studies and Human Relations.)		AGS: Choose from at least two subject areas. (Also see International Studies.)
	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>	<b>Course/Credit</b>
<b>HUMAN RELATIONS</b>	<b>AA: One Course</b>	<b>AS: One Course</b>	A Human Relations course is not required for the AAS or AGS degrees.	
<b>CONTEMPORARY LIFE SKILLS</b> Education 105, 110	Count these credits in the Humanities, Social and Behavioral Sciences or Contemporary Life Skills categories, whichever applies.			
<b>HUMANITIES</b> Humanities 110 Philosophy 110, 112, 114	<input type="checkbox"/> Check when requirement is met.	<input type="checkbox"/> Check when requirement is met.		
<b>SOCIAL/BEHAVIORAL SCIENCES</b> Anthropology 100, 105 Psychology 150, 240 Sociology 100, 120, 215				

† Only 10 quarter hours of History can apply toward General Education credit.

# Student Planning Worksheet 1998-99 (Revision)

## INTERNATIONAL STUDIES

### HUMANITIES

Art 214  
 Chinese 101, 102, 103, 201, 202, 203  
 English 226A, 226B, 227A, 227B  
 French 100, 101, 102, 103, 201, 202, 203, 251, 252, 253, 290  
 German 100, 101, 102, 103, 200, 201, 202, 203  
 History 163, 205, 211, 212, 213, 222, 232  
 Italian 100, 101, 102, 103, 201, 202, 203  
 Japanese 100, 101, 102, 103, 201, 202, 203  
 Korean 101, 102, 103, 201, 202, 203  
 Philosophy 140  
 Religious Studies 100, 150, 155  
 Russian 101, 102, 103, 201, 202, 203  
 Spanish 100, 101, 102, 103, 201, 202, 203, 251, 252, 253, 290

### SOCIAL/BEHAVIORAL SCIENCES

Anthropology 100, 105, 125, 135  
 Economics 220  
 Geography 100, 105, 120, 222, 235  
 Political Science 203, 220, 221  
 Social Science 188H  
 Sociology 210, 220, 260

\*\* Business 150

### AA:

AA: The 30 credits from Humanities and Social Behavioral Sciences must include at least 3 credits from this category. Count these credits in the Humanities or Social Behavioral Sciences category, whichever applies.

Check when requirement is met.

### AS:

AS: The 20 credits from Humanities and Social Behavioral Sciences must include at least 3 credits from this category. Count these credits in the Humanities or Social Behavioral Sciences category, whichever applies.

Check when requirement is met.

### AAS: 3

AAS: Choose 3 credits from International Studies OR Contemporary Life Skills.

#### Course/Credit


### AGS:

AGS: The 20 credits from Humanities and Social Behavioral Sciences must include at least 3 credits from this category. Count these credits in the Humanities or Social Behavioral Sciences category, whichever applies.

Check when requirement is met.

\*\* Business 150 applies to the International Studies category but not to the Humanities or Social/Behavioral Sciences categories.

## CONTEMPORARY LIFE SKILLS

\*Allied Health 230, 240  
 \*Child Care 110  
 \*Commun Arts and Sciences 100  
 \*Computer Info Sys 100, 110, 250, 255  
 \*Co-op Ed 271, 272, 273  
 \*Criminal Justice 112  
 Education 105, 110, 115  
 \*Foodservice 110  
 \*Human Services 113, 115, 135  
 Journalism 100

\*Office Technology Information 100  
 Physical Education 150-159: 236, 238, 244, 250, 254  
 Psychology 140  
 Social Science 110  
 Sociology 290  
 Note: A maximum of 6 credits of Activity Courses (Physical Education 150-159) apply toward associate's degrees.

### AA: 3

### AS: 3

### AAS: 3

### AGS: 3

Choose 3 credits from International Studies OR Contemporary Life Skills.

#### Course/Credit


#### Course/Credit


\*All other courses in these subject areas are assigned to the Occupational/Vocational category, except any listed as General Electives.

## General Electives

Excess General Education credits or courses from the following areas may be used in this category.

Accounting  
 Business (Bus. 150, see Int'l. Studies)  
 Business Law  
 \*Criminal Justice 100, 130, 151, 152, 240, 250  
 Economics 110  
 Education 101, 102, 150, 201, 202, 211  
 Engineering  
 Home Economics  
 Journalism (Journ. 100, see Contemporary Life Skills)  
 Management  
 Marketing  
 \*Photography 100  
 Physical Education  
 Rec Leadership 100,140,  
 Speech 130, 140, 160

Courses in this category do not meet General Education requirements but can apply toward the associate's degrees at College of DuPage and are generally transferable.

#### Course/Credit


#### Course/Credit


\*All other courses in these subject areas are assigned to the Occupational/Vocational category, except any listed under Contemporary Life Skills.

## Occupational/Vocational

Advertising, Design and Illustration  
 Air Conditioning and Refrigeration  
 Allied Health  
 Architectural Tech.  
 Automotive Service Tech.  
 Child Care and Development  
 Communication Arts and Sciences  
 Computer-Assisted Design/Drafting  
 Computer Information Systems  
 Cooperative Education  
 Criminal Justice  
 Digital Microprocessor Tech.  
 Electro-Mechanical Tech.  
 Electronics Tech.  
 Environmental Health  
 Facility Management  
 Fashion Merch. and Design  
 Fire Science Tech.  
 Foodservice Administration  
 Graphic Arts Tech.  
 Health Information Tech.  
 Hotel/Motel Management  
 Human Services  
 Interior Design  
 Library Technical Assistant  
 Long-Term Care Administration  
 Manufacturing Tech.  
 Nuclear Medicine  
 Nursing (ADN)  
 Occupational Therapy Assistant  
 Office Technology Information  
 Ornamental Horticulture  
 Photography  
 Physical Therapist Assistant  
 Plastics Tech.  
 Radiologic Tech.  
 Real Estate  
 Respiratory Care  
 Surgical Technology  
 Transportation  
 Travel/Tourism  
 Welding

AA: Optional, but a maximum of 15 credits can apply toward this degree.

AS: Optional, but a maximum of 15 credits can apply toward this degree.

AAS: Check for specific program requirements.

AGS: Optional, but a maximum of 50 credits can apply toward this degree.

#### Course/Credit


#### Course/Credit
